

Haslingfield Parish Council (“HPC”) Minutes (Draft)

Monday 11 April 2022

Attendees: Parish Cllrs Jenny Jullien (JJ) – Chairman; Tony Adcock (TA) – Vice Chairman; Clive Blower (CB); Andrew Gillies (AG); Ben Mavely (BM); Clare Munday (CM); Diana Offord (DO); Zoe Ratnasothy (ZR); Lise Jackson – Parish Clerk (LJ). Five members of the public attended.

Members: 8 Quorum: 4

Meeting commenced 7.30pm

- 1 **Apologies for absence** –Cllr David Revell; County Cllr Maria King, District Cllr Ian Sollom
- 2 **To receive Members’ declaration of interest for items on the agenda** – none
- 3 **Public Forum** – none
- 4 **To review correspondence received:**
 1. Email regarding collecting prescriptions - SCDC has stated that the surgery cannot use Wisbey’s Yard for dispensing prescriptions. A locker at the Village Hall was discussed. It would require lights, power and Wi-Fi. The surgery said at locker at the surgery is in the ‘near future’. Cllr DO to follow up. Cllr CM to investigate possible Amazon lockers.
 2. Email regarding motorbikes – Anti-social behaviour regarding scrambler motorbikes on the bridleway has been reported to S Cambs Police. The police have asked that any further incidences be reported online with as much detail as possible.
- 5 **To approve and sign off the minutes of the HPC meeting 14 March 2022** – The minutes were signed by (JJ). **Proposed (AG) Seconded (CM) All Supported.**
- 6 **To receive the County Councillors’ Report** – Cllr MK did not send a written report due to purdah but emailed to say a full report regarding the 20mph zones would be presented next month. She also offered her assistance with any Ukrainian refugees.
- 7 **To receive the District Councillors’ Report** – Cllr IS did not send a written report due to purdah.
- 8 **Planning Applications and Decisions:**
 - a) **Notification of the outcome of Planning Decisions by SCDC:**

22/00029/FUL - Land Adj 76 High Street Haslingfield Cambridge Cambridgeshire CB23 1JP – Erection of 1no 4bed dwelling including car and cycle parking - **Permission granted**

22/00250/S19LB - 2 The Knapp Haslingfield Cambridge Cambridgeshire CB23 1JH – Variation of condition 2 (Approved Drawings) of listed building consent 21/02973/LBC (Refurbishment of original cottages: replacement of cement render with lime, installation of new conservation-type windows to match existing, minor internal alterations including the removal of front and side extensions. Adaptation of existing rear extensions to create unified addition to original cottages: removal of roofs and replacement with new single roof over a clerestory on top of retained walls, cladding of retained walls with insulation and larch boarding, creation of new front and rear entrances, new glazing throughout, complete internal strip-out and reconfiguration to provide modern kitchen and bathrooms) to allow alterations to windows - **Permission granted**

22/00026/FUL - Grove Farm Harlton Road Haslingfield - New road access from Harlton Road to serve existing dwellings – **Withdrawn**

22/00439/HFUL – 2 Badcock Road Haslingfield Cambridgeshire CB23 1LF - Front, side and rear two storey extensions, new roof and alterations – **Withdrawn**
 - b) **Notification of the outcome of the planning application reviewed at a special planning meeting:**
None
 - c) **Notification of new Planning Applications:**

22/00842/HFUL - 93 New Road Haslingfield Cambridgeshire - Erection of double garage with home office on existing front drive – **Majority supported**

22/00953/HFUL - 74 High Street Haslingfield Cambridge - Erection of a summer house in the rear garden - **Majority supported**
- 9 **To discuss the warden scheme (JJ)** – The chairman of the warden scheme sent a report prior to the meeting regarding the closing of the scheme on 31 July 2022. The hope is the capital remaining in the scheme will be passed to Haslingfield United Charities and used for those in the village in need. Cllr DO suggested an older person’s co-ordinator in the village. Cllr JJ asked to convey the thanks of the Parish Council to all involved in the scheme.

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- 10 **To discuss delegated invoices in May (LJ)** – In the event that HM The Queen passes away in between the election date (5 May) and the next meeting (9 May), all Council activity will be put on hold for 10 days. It was proposed that the Chairman and Vice-Chairman would approve invoices in this period. **Proposed (ZR) Seconded (TA) All agreed.**
- 11 **To discuss ASTCO clothing bank (JJ)** – A new clothing bank from ASTCO on Porker’s Lane was discussed. Councillors wanted to know how much of their revenue goes to charity. It was agreed the Clerk would research other clothing bank options.
- 12 **To receive report on church’s request for financial assistance for pruning of lime trees (JJ)** – The Parish Council has taken guidance from CAPALC and NALC. The guidance states that Parish Councils are not allowed to provide funds to the church. Cllr JJ has informed the churchwardens at All Saint’s Church.
- 13 **To receive allotments report (LJ)** – The report from HAGA was distributed to Councillors prior to the meeting. No questions were raised. It was noted that after the election, the PC should have a councillor responsible for allotments.
- 14 **To receive Connections Bus report (DO)** – The report from the Connections Bus was distributed to Councillors prior to the meeting. It was mentioned that the bus is being well attended.
- 15 **To receive report on heating repair in Village Hall (TA)** – The Badcock Recreation Ground Trust (BRGT) has had the heating engineers working on finding the problem with the heating over the last few months. They have installed isolation valves to isolate the back system. The effect on the boiler pressure should show if the leak is under the floor in the long room. If so, they will re-pipe the system along the wall at a cost of approx. £3K. The BRGT feels they can fund the work.
- 16 **To receive BRGT accounts for 2021 (TA)** – The BRGT trustees signed off the 2021 accounts at their last meeting. TA reported that in 2020, the Trust made a small surplus only due to a £10K small business grant and solar panel income. In 2021, the Trust only had a small loss of approx. £400. The Trust has received a small business grant in 2022 of £2,667.
- 17 **To discuss cutting back trees and hedge on The Elms footpath (CB)** – The neighbouring landowner has asked to remove the two trees and reduce the height of the hedge. The hedge is taller than all other HPC hedges, and it was agreed it should be approx. 6 feet tall. It was agreed the landowner could remove the trees, and HPC will ask Buchans to reduce the height of the hedge to the standard 6 feet. It was noted the hedge should not be cut until September to protect nesting birds.
- 18 **To discuss mountain biking in the quarry (CB)** – The PC received reports from several villagers about teenagers digging in the quarry to create a ramp for mountain biking. Cllr CB has spoken with the teenagers. It was agreed there was no damage done, and the land is not owned by HPC.
- 19 **To discuss 20mph zone proposal (CM)** – Cllr CM sent a proposal prior to the meeting. Various options were discussed, and it was agreed that the scheme, if implemented, would make the whole village 20mph, but this would need to be agreed by a referendum of the villagers.
- 20 **To discuss hybrid meeting kit (CM)** – Cllr CM has written instructions regarding how to set up the hybrid meeting kit and will donate a backpack to store it in. CM will research microphone stands for the PC to purchase.
- 21 **To receive update on Queen’s Platinum Jubilee (JJ)** – Events will take place in the village from Friday, 3 June to Sunday, 5 June. Posters have been produced and will be put up around the village soon. A brochure will be printed. The committee is looking for first aiders for the event. A £700 grant has been applied for to purchase a walk-through picnic bench. A second picnic bench was discussed, and it was agreed to ask if any villagers would like to fund it as a memorial. If not, the PC would pay for it. It was agreed the PC would pay for installation.
- 22 **To receive Eco Group report (ZR)** – Mural sizes were discussed, and 1m x 8m was agreed. Michelle Golder to speak to Ophelia Redpath and ask for a sketch. The draft Climate Emergency Plan was discussed. It was suggested that a working group be set up after the election.
- 23 **To agree the format of the Annual Parish Meeting (JJ)** – East Anglian Air Ambulance has been asked to speak, and the PC will provide a donation. It was agreed the speaker would go first to be followed refreshments, then Parish business.

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24 To ask for newsletter articles (JJ) – There will be a tight timescale for the newsletter in May, as it will need to go to print after 9 May (first meeting after election) but be published before 23 May (APM). Any articles should be sent to the Clerk by 30 April.

25 Finance –

To receive and authorise the half yearly financial update – The chairman signed off the quarterly financial update report and bank reconciliation.

To resolve to pay outstanding accounts

- Salaries: Alan Stevens, Roy Brown and Parish Clerk - £Confidential
- HMRC - £175.76
- Expenses:
 - Parish Clerk - £25 (home)
 - Parish Clerk –£143.88 (incl. VAT) (Zoom)
- Andrew Klose invoice for material used in supplying and planting trees – £202.20
- Buchans invoice 2868 - £957.60 (incl. VAT)
- CAPALC invoice for Affiliation Fee for 1/3/22 – 31/3/23 - £528.67
- CAPALC invoice 3312 for Clerk’s training - £30.00
- Dump and Deliver Invoice INV442 - £2,394.00 (incl. VAT)
- Gigtent invoice INV-2986 - £153.00 (incl. VAT)
- JDL: Designs invoice INV-1519 - £144.00 (incl. VAT)
- Parish Council Websites invoice INV-1517 - £707.82 (incl. VAT)
- Reids Playground Maintenance Ltd invoice 4809 - £768.00 (incl. VAT)
- Reids Playground Maintenance Ltd invoice 4876 - £894.00 (incl. VAT)
- The Connections Bus Project invoice 220014 - £3,114.00
- W Schwartz invoice 113 - £66.00

Meeting ended 9:45 pm

Date of next meeting: **Monday 9 May 2022** at 7.30pm in the **Methodist Church**

Issued by the Parish Clerk: Lise Jackson

14 April 2022