

Haslingfield Parish Council (“HPC”) Minutes (Draft)

Monday 14 March 2022

Attendees: Parish Cllrs Jenny Jullien (JJ) – Chairman; Clive Blower (CB); Andrew Gillies (AG); Diana Offord (DO); Zoe Ratnasothy (ZR); David Revell (DR); County Cllr Brian Milnes (MK); Lise Jackson – Parish Clerk (LJ). Five members of the public attended.

Members: 6 Quorum: 4

Meeting commenced 7.30pm

- 1 **Apologies for absence** –Cllr Tony Adcock, Cllr Ben Mavely, Cllr Clare Munday, District Cllr Ian Sollom
- 2 **To receive Members’ declaration of interest for items on the agenda** – none
- 3 **Public Forum** – none
- 4 **To approve and sign off the minutes of the HPC meeting 14 February 2022** – The minutes were signed by (JJ). **Proposed (DO) Seconded (AG) All Supported.**
- 5 **To receive the County Councillors’ Report** – Cllr BM did not send a written report but will send a report later in the week. Cllr BM reported that the state of the roads is still a problem. Cambridgeshire County Council (CCC) are working on the relationship between CCC and contractors in hopes of improving efficacy of repairs.
- 6 **To receive the District Councillors’ Report** – Cllr IS sent a written report which is available to read on the website. Cllr BM gave further information on civil parking enforcement, which will see parking fines issued by Civil Enforcement Officers. It is hoped that once fines are reinstated, people will start parking better. CCC and SCDC are reliant on Government directives regarding support for Ukraine, and the best advice currently is to send money to DEC and the British Red Cross.
- 7 **Planning Applications and Decisions:**
 - a) **Notification of the outcome of Planning Decisions by SCDC:** None
 - b) **Notification of the outcome of the planning application reviewed at a special planning meeting:** None
 - c) **Notification of new Planning Applications:**

22/00439/HFUL – 2 Badcock Road Haslingfield Cambridgeshire - Front, side and rear two storey extensions, new roof and alterations – **All objected on the basis of overdevelopment of the site, not keeping with the road scene, dominance and impact on neighbours and their loss of privacy, materials not mentioned, no solar panels or ground/air source heating**
- 8 **To discuss election and recruitment drive for councillors (JJ)** – The election for District and Parish Councillors will be on 5 May 2022. There will be at least three vacancies for Parish Councillors. Various suggestions were discussed to increase awareness of the need for more councillors. The Clerk will draft advertisements with the help of DO.
- 9 **To discuss the guest speaker for the Annual Parish Meeting (JJ)** – It was agreed that Cllr DR will speak to Mullard Radio Astronomy Observatory, with a local Police Officer and East Anglia Air Ambulance as reserves.
- 10 **To review the Emergency Plan (DO)** – The draft Emergency Plan was sent to all Councillors in advance of the meeting. Cllr DO mentioned that the use of mobile phones supplanted the telephone tree. A Parish Council What’s App group will be set up, and all Councillors will be provided with keys for the Village Hall. **Proposed (DO) Seconded (JJ) All supported.**
- 11 **To discuss Sponsor’s Scheme for Ukrainian refugees (DR)** – The most up to date information regarding sponsoring a Ukrainian refugee is that individuals need to know a refugee in order to sponsor them. HPC would like to support individuals who want to sponsor a refugee.
- 12 **To receive the Eco Group report (ZR)** – The size of the proposed mural for the car park wall of the Village Hall was discussed. It was agreed that Cllr DO would provide the Eco Group with the dimensions of the wall and a picture with the proposed mural size drawn on the wall would be produced. The Eco Group was successful in their application to the National Lottery for £2.5K towards the Eco Event on 5 June 2022. Seeds donated by Cllr JJ have been planted by DofE students. Cllr DO will ask Andy Klose who is watering the new fruit trees in the orchard.
- 14 **To discuss the Queen’s Platinum Jubilee and Eco Event (JJ)** – The draft schedule of events includes Friday: the Village Society hosting an event in the Village Hall with aerial photos of the village through time;

Saturday: mainly Methodist Church/Wellhouse Meadow activities, an orchid walk, Rock on the Rec in the evening; Sunday: the Big Lunch, Eco Event, church service. MG from the Eco Group will circulate a draft programme. Prue van der Hoorn has agreed to design the programme.

- 13 To discuss provision for youth (DO)** – The issue of provision for youth arose from comments on a recent Facebook post. Cllr DO wanted to raise awareness and provoke thought about provision for youth. Cllr DO will be in touch with the Police and the CCC youth contact.
- 15 To discuss 20mph zone proposal (CM)** – Discussion moved to the April meeting.
- 16 To discuss hybrid meeting kit (CM)** – Discussion moved to the April meeting.
- 17 To receive report on EWR meeting (DR)** – Cllr DR attended a Zoom meeting with EWR on 28 February with other Parish, District and County Councillors, one of a series to be held every three months. They discussed format and facilitators but not much concrete information. EWR are doing surveys, meetings with MRAO and only just starting to get into technical issues. EWR were asked about the business case, levelling-up agenda, the reported abandonment of the Ox-Cam Arc but did not have much of a response. No land has been purchased, freight is to be reviewed and there is no decision yet on a tunnel or cutting for Chapel Hill. Cllr DR proposed he has delegated authority regarding a letter to Grant Schapps and anything covered by the consultation response (June 21). All agreed.
- 18 To receive an update on skatepark repairs (BM)** – Cllr BM sent a report in his absence. It was proposed that all ramps are removed due to poor condition with a maximum spend of £2.5K. **Proposed (DO) Seconded (ZR) All supported.**
- 19 To discuss Harlton Parish Council's Connections Bus contributions (JJ)** – It was proposed to accept Harlton Parish Council's Connections Bus contributions. **Proposed (JJ) Seconded (DO) All supported.**
- 20 To discuss HPC website (CB)** – Haslingfield Parish Council website has been set up. Training and updating has not yet been arranged. Cllr CB suggested the PC apply for a gov.uk domain name. It was agreed to apply for haslingfieldpc.gov.uk.
- 21 To discuss Great British Spring Clean 2022 (JJ)** – The Parish Council and the Eco Group have participated in the past. Cllr JJ will register the Parish Council to take part and draft areas to concentrate on. MG offered to help. Cllr JJ will write to villager who emailed about litter.
- 22 To discuss food van agreements (BM)** – Cllr BM sent a report in his absence. The food van contracts need to be renewed, and it was proposed to have all food van contracts on rolling three month contracts. **Proposed (JJ) Seconded (ZR) All supported.** The contracts will be reviewed at a PC meeting annually.
- 20 Finance –**
To resolve to pay outstanding accounts
- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk - £Confidential
 - HMRC - £175.53 (to be amended)
 - Expenses:
 - Parish Clerk (LJ) - £25 (home)
 - Lise Jackson – hooks for keys - £3.25
 - Assistant to the Clerk (JC) – mileage for newsletters - £15.75
 - Little Owls s137 donation - £3,000.00

The CAPALC invoice on the agenda will be paid in April. It was agreed to pay outstanding invoices after one confidential salary and subsequent HMRC amendment. **Proposed (DO) Seconded (AG) All supported.**

- 21 To review correspondence received (LJ):**
1. **To discuss email from a villager regarding litter picking** – Discussed under item 21
 2. **To discuss email regarding pruning of lime trees in churchyard** – Five councillors agreed to revisit the decision from February regarding PC financial support to All Saints Church for pruning lime trees in the churchyard. It was agreed the churchwardens will need provide a report about what is required, the current maintenance schedule and what reserves they hold in order for the PC to reconsider their decision.
 3. **To discuss request from Methodist Church to erect cross on the verge in front of the church** – It was agreed that the Methodist Church can erect the cross each year if they inform the PC.

Meeting ended 9:45 pm

Date of next meeting: **Monday 11 April 2022** at 7.30pm in the **Haslingfield Village Hall**

Issued by the Parish Clerk: Lise Jackson

16 March 2022