

# Haslingfield Parish Council ("HPC") Minutes (Final)

## Monday 10 January 2022

**Attendees:** Parish Cllrs Jenny Jullien (JJ) – Chairman; Tony Adcock (TA) – Vice Chairman; Clive Blower (CB); Andrew Gillies (AG); Ben Mavely (BM); Clare Munday (CM); Diana Offord (DO); Zoe Ratnasothy (ZR); County Cllr Maria King (MK); Lise Jackson – Parish Clerk (LJ). Four members of the public attended. Cllr Munday left the meeting at 9:30pm.

**Members: 8 Quorum: 4**

**Meeting commenced 7.30pm**

The chairman announced the resignation of Simon Duke as a Parish Councillor. The Parish Council wish to thank Simon for his work as a councillor.

- 1 **Apologies for absence** – Cllr David Revell; District Cllr Ian Sollom
- 2 **To receive Members' declaration of interest for items on the agenda** – none
- 3 **Public Forum** – A member of the eco group made a report regarding the orchard. An orchardist recommended the trees be pruned and volunteered to run a workshop to train villagers in pruning. It was also suggested that three fruit trees could be planted in the orchard. There was discussed about the type, possibly local greengages. **Proposed (ZR) Seconded (CM) All supported.** Funding could be raised from grants or donations. The new householder behind the orchard has offered access to their water supply.
- 4 **To approve and sign off the minutes of the HPC meeting 13 December 2021** – The minutes were signed off by (JJ). **Proposed (TA) Seconded (CB) All Supported.**
- 5 **To receive the County Councillors' Report** – Cllr (MK) provided a report in advance of the meeting, and this is available to read on the website. MK clarified that some clinically vulnerable people have been offered a fourth covid vaccination. CCC relaxed the rules for 20mph zones in December 2021, and applications could open in April/May 2022. CCC has put aside money for the zones but would expect some contribution from PCs. Preference will be given to more straightforward schemes.
- 6 **To receive the District Councillors' Report** – Cllr (IS) did not send a written report but sent a reminder regarding the collection of green bins starting this week.
- 7 **Planning Applications and Decisions:**
  - a) **Notification of the outcome of Planning Decisions by SCDC:** None
  - b) **Notification of the outcome of the planning application reviewed at a special planning meeting:** None
  - c) **Notification of new Planning Applications:**

**21/05355/FUL**- 2 Barton Road, Haslingfield, CB23 1LL: Demolition of 2 Barton Road and construction of 2 No. bungalows and 1 No. dwellinghouse with associated gardens and parking. **All objected on the basis that, having declared a climate emergency, the PC does not support new builds without evidence of solar panels, ground/air source heating and a high standard of insulation. The proposal was otherwise supported.**

**21/05404/FUL** - 58 Broad Lane, Haslingfield, CB23 1JF: New replacement dwelling and garage following demolition of existing dwelling and garage. **All objected as above.**
- 8 **To discuss the precept for 2022/23 (TA)** – The precept for 2022/23 was discussed, and it was noted that the cost per band D property has reduced. **Proposed (TA) Seconded (JJ) All supported.**
- 9 **To discuss the Queen's Platinum Jubilee (JJ)** – The PC is planning a Big Lunch event on 5 June 2022 alongside an eco event. Various ideas were discussed for both the lunch and the eco event. The eco group asked for permission to commission a mural for the village hall car park wall from an artist who is a former villager. The PC agreed in principle but would need to approve the design.
- 10 **To discuss Barton Road Bus Shelter (AG)** – Three quotes have been received for different types of repairs of the bus shelter. It was agreed to ask a structural engineer to determine if the supports are structurally sound or need replacement.

- 11 To discuss dog signs on recreation ground (CB)** – The number and placement of signs was discussed, and it was agreed that there are sufficient signs in suitable locations. It was agreed that 'No dogs allowed' would be added to information about events on the recreation ground. It was agreed that a standard letter could be produced which includes dog walks available in the village and noting the only places dogs are not allowed (the recreation ground and the picnic area of the Wellhouse Meadow). This would be available on the website and as a letter.
- 12 To review the Christmas tree and wiring (DO)** – The Christmas tree will be removed this week. Two sets of lights were pulled off the tree and need to be replaced. Underground wiring for the tree is not feasible. It was agreed that donations towards the tree would be used to purchase new lights and the remainder used to purchase spring bulbs.
- 13 To discuss equipment for hybrid meetings (CM)** – Equipment for hybrid meetings were discussed, and it was agreed to purchase a mixing desk and 4 microphones. Villagers could participate from home. This would require the management of the Zoom call by a councillor. CM agreed to manage the online meetings and put a guide together to train a reserve.
- 14 To discuss the skatepark project (BM)** – Two valid tenders were received, and the skatepark sub-committee used a scoring system to select the preferred supplier. There will be a meeting on site with the preferred supplier next week, after which a firm decision regarding the supplier can be made.
- 15 To receive the Connection Bus report (DO)** – The report from the Connections Bus was received by the PC. It was noted that there are generally steady numbers attending the bus.
- 16 To discuss new grounds maintenance contract (AG/CB)** – The Invitation to Quote is ready to send to bidders. Bidders need to be identified and the ITQ sent this week. The contractor needs to be agreed at the February meeting as the contract starts 1 March 2022.
- 17 Finance – To receive and authorise the half yearly financial update** – The chairman signed off the quarterly financial update report and bank reconciliation. **Proposed (TA) Seconded (CB) All Supported.**

**To resolve to pay outstanding accounts:**

- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk - £Confidential
- HMRC - £156.13
- Expenses:
  - Parish Clerk (LJ) - £25 (home)
  - Assistant to the Parish Clerk (JC) - £25 (home)
  - Parish Clerk (LJ) - £9 (Village Hall noticeboard key)
  - Mark Woodall (Internal Auditor) Annual Professional Indemnity Insurance - £333.18
- The Play Inspection Company Invoice No 51298 - £180.00 (incl. VAT)
- AB&M Radford for supply of Christmas tree - £180.00 (incl. VAT)
- Parish Council Websites Invoice No INV-1374 - £308.58 (incl. VAT)
- The Email Shop Invoice No 174935 - £79.56

**Proposed (TA), Seconded (CB) All supported.**

- 18 To review correspondence received (LJ):**
1. **To discuss the correspondence from SCDC regarding overflowing bin outside 19 Church Street** – The bin was just missed on the round, no concerns from the PC.
  2. **To consider the request from a villager regarding ground cover at the Wellhouse Meadow kissing gate** – The contractor who is doing work in the Wellhouse Meadow has agreed to put chippings at the kissing gate and to leave a pile by the fence. It was agreed that the eco group could use some of the chippings to mix with grass cuttings.
  3. **To discuss the planting of a tree on Trinity Close Footpath** – A yew tree has been planted next to the footpath, and as it is poisonous, it will be removed.

Meeting ended 9:35 pm

Date of next meeting: **Monday 14 February 2022** at 7.30pm in the **Haslingfield Village Hall**

Issued by the Parish Clerk: Lise Jackson

14 January 2022

*O. D. J.*