

# Haslingfield Parish Council (“HPC”) Minutes (Draft)

Monday 13 December 2021

**Attendees:** Parish Cllrs Jenny Jullien (JJ) – Chair; Clive Blower (CB); Simon Duke (SD); Andrew Gillies (AG); Diana Offord (DO); Lise Jackson – Parish Clerk (LJ). 2 members of the public attended.

**Members: 5 Quorum: 4**

**Meeting commenced 7.30pm**

The chairman sent condolences to the Heazell family for the loss of Liz, who spent many years in service of the village.

- 1 **Apologies for absence** – Cllrs Tony Adcock, Ben Mavely, Clare Munday, Zoe Ratnasothy and David Revell; County Cllr Maria King; District Cllr Ian Sollom
- 2 **To receive Members’ declaration of interest for items on the agenda** – none
- 3 **Public Forum** – no comments
- 4 **To approve and sign off the minutes of the HPC meeting 8 November 2021** – Two amendments. The minutes were signed off by (JJ). **Proposed (DO) Seconded (AG) All Support.**
- 5 **To receive the County Councillors’ Report** – Cllr (MK) will provide a report within the next few weeks that will be available to read on the website.
- 6 **To receive the District Councillors’ Report** – Cllr (IS) sent a brief report containing the latest covid updates and commented that the planning application for 76 New Road is being reviewed by senior planners.
- 7 **Planning Applications and Decisions:**
  - a) **Notification of the outcome of Planning Decisions by SCDC:**  
**21/04292/FUL** - 67 New Road Haslingfield Cambridge Cambridgeshire CB23 1LP: Erection of 1 no3 bed dwelling with associated infrastructure works and extension to existing dwelling following demolition of garage and kitchen area – **Permission granted 18/11/2021**
  - b) **Notification of the outcome of the planning application reviewed at a special planning meeting:**  
None
  - c) **Notification of new Planning Applications:**  
**21/04897/HFUL** - 17 Broad Lane Haslingfield CB23 1JF: Single storey front extension following the demolition of the existing porch. Replacement windows, replacement cladding to dormer and render to the front and side of the house – **Majority support.**
- 8 **To discuss the precept for 2022/23 (JJ)** – Discussion moved to the January meeting. It was mentioned that the budget for the playground is a tight budget.
- 9 **To review January tree work (JJ)** – Shire Trees quoted a start date of mid/end of January. It was agreed all work can go ahead except the coppicing in Wellhouse Meadow which requires approval from SCDC. Cllr (DO) organised planting of the six free trees. There was concern about planting a big tree on Chestnut Close, so the beech tree has been planted in the Wellhouse Meadow picnic area. The Parish Council has had offers of a willow and a hazel tree, but it was agreed that any further new trees would be procured by the Parish Council.
- 10 **To discuss Queen’s Platinum Jubilee (JJ)** – Discussion moved to the January meeting.
- 11 **To discuss Queen’s Green Canopy (JJ)** – Any new trees planted can be recorded on the Queen’s Green Canopy website <https://queensgreencanopy.org/map-education-hub/qgc-map/#/>. Cllr (DO) will record the six recently planted trees. The Parish Council does not have much appropriate land on which to plant more trees, and businesses and villagers are encouraged to plant trees on their own land and record them on the website.
- 12 **To discuss Barton Road Bus Shelter (AG)** – Discussion moved to the January meeting.

- 13 To discuss defibrillator (JJ)** – The tennis club has installed a new defibrillator on the back of the Village Hall. Cllr (TA) is organising lighting.
- 14 To discuss dog signs on recreation ground (CB)** – Discussion moved to the January meeting.
- 15 To discuss EWR’s request for a survey on Chapel Hill (JJ)** – EWR contacted the Parish Council for permission to access council owned land for non-intrusive surveys. They offered financial bonuses for a quick reply, as well as an offer to pay for legal advice. The Parish Council would like professional legal advice, and Cllr (AG) has contacted Barr Ellison for advice but has not received a reply.
- 16 To discuss Connections Bus fees for 2022/23 (DO)** – Notice of fees for 2022/23 has been received by the Parish Council. The fees increased due to an extra youth worker in place of a volunteer on the bus. **Proposed (DO), Seconded (SD) All support.** Cllr (DO) spoke to Alan Webb regarding problems with youths in the village, and he was happy to communicate with the Parish Council should he hear of any issues.
- 17 To discuss the Parish Council website (CB)** – The three quotes were reviewed, and it was proposed that the most competitive quote be accepted from Parish Council Websites. **Proposed (DO), Seconded (SD) All support.** Cllr (CB) suggested haslingfieldpc.org.uk and haslingfieldpc.gov.uk as new domain names.
- 18 To receive the Eco group update (ZR)** – three reports were received from Cllr (ZR), including a proposed cutting plan for Wellhouse Meadow. It was agreed that the meadow would be mowed twice yearly and cuttings collected and piled in the Wellhouse Meadow. **Proposed (CB), Seconded (JJ) All support.** The discussion of the eco event was moved to the January meeting.
- 19 To acknowledge Christmas tree donations (JJ)** – The Parish Council thanked villagers for their donations towards the cost of the Christmas tree. More donations were received than the cost of the trees, so excess funds will be offered to be returned or used towards planting of bulbs.
- 20 To discuss skatepark repairs and inspection reports (BM)** – Cllr (BM) sent a report that he is sourcing a company to repair the damaged playground equipment. He asked if any villagers had wood or expertise to donate to repair the hole in the skatepark ramp.
- 21 Finance** - To resolve to pay outstanding accounts:
- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk - £Confidential
  - HMRC: £145.80
  - Expenses:
    - Parish Clerk (JC) - £25 (home)
    - Parish Clerk (LJ) - £25 (home)
    - Parish Clerk (LJ) - £648.02 (laptop)
  - Barr Ellison Invoice 008906 – Land Registry application for land adjacent to Chapel Hill - £1,074.00 (incl. VAT)
  - Janet Hendy for Poppy Wreath donation - £25.00
  - Viking Stationery Invoice No. 7891863 - £123.26 (inc. VAT)
- Proposed (CB), Seconded (AG) All support.**
- 22 To review correspondence received (LJ) -**
1. **To discuss the offer from a villager of a donation to the village of a willow tree** – It was agreed that the offer would be decline on the basis that all future procurement of trees would be by the Parish Council.
  2. **To discuss the concern from a villager about charity doorstepping for poppy collection** – Cllr (AG) stated that all poppy collectors are identified and legally allowed to collect on doorsteps. They are not organised by the Parish Council. Villagers should always check for identification to prevent scams.
- 23 Thank you** - The Parish Council thanked 7-year-old villager Joe, who cycles around the village collecting litter.

Meeting ended 8:50 pm

Date of next meeting: **Monday 10 January 2022** at 7.30pm in the **Haslingfield Village Hall**

Issued by the Parish Clerk: Lise Jackson

15 December 2021