

# Haslingfield Parish Council (“HPC”) Minutes (Draft)

## Monday 8 November 2021

**Attendees:** Parish Cllrs Jenny Jullien (JJ) – Chair; Andrew Gillies (AG); Clive Blower (CB); Ben Mavely (BM); Diana Offord (DO); Zoe Ratnasothy (ZR); David Revell (DR); County Cllr Maria King (MK); District Cllr Ian Sollom (IS); Jacqui Cressey – Parish Clerk (JC) Lise Jackson – Assistant to the Clerk (LJ). Four members of the public attended.

**Members: 7 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** –Cllrs Tony Adcock, Simon Duke and Clare Munday
- 2 **To receive Members’ declaration of interest for items on the agenda** – Cllr Zoe Ratnasothy declared an interest in the Mohak Café.
- 3 **Public Forum** – no comments
- 4 **To approve and sign off the minutes of the HPC meeting 11 October 2021** – No amendments. The minutes were signed off by(JJ). **Proposed (AG) Seconded (DO) All Support.**
- 5 **To receive the County Councillors’ Report** – Cllr (MK) provided a report in advance of the meeting and this is available to read on the website. At the meeting (MK) stated that the national government has provided Cambridgeshire with additional support as the county is experiencing very high Covid levels. There are more stringent rules in place in schools in the county. She also stated that CCC will be reviewing the 20-mph process shortly.
- 6 **To receive the District Councillors’ Report** – Cllr (IS) will provide a report this week that will be available to read on the website. At the meeting (IS) commented that there are three consultations out at the moment: traffic in the local area, transport in the Cambridgeshire Local Plan and the GCP consultation.
- 7 **Planning Applications and Decisions:**
  - a) **Notification of the outcome of Planning Decisions by SCDC;**
    - 21/00294/FUL - 1 River Lane Haslingfield CB23 1LX: Erection of a dwelling house with associated garage, parking, amenity space and infrastructure, following the demolition of the existing dwelling house and associated building – **Permission Granted 01/11/2021**
    - 21/03767/HFUL/21/03768/LBC - 5 Quarry Lane Haslingfield CB23 1LB: Increase the height of the chimney stack to comply with HETAS regulations -**Permission Granted 28/10/2021**
  - b) **Notification of the outcome of the planning application** reviewed at a special planning meeting - None
  - c) **Notification of new Planning Applications;**
    - 21/04524/S73 - Former Barrington Cement Works Haslingfield Road Barrington Cambridge - S73 Variation of conditions 1 (Approved plans), 2 (Reserved matter details), 6 (Arboricultural Method Statement), 7 (Boundary treatments), 8 (Refuse storage), 10 (Housing mix), 12 (Energy Statement), 13 (Contamination), 14 (Noise assessment), 17 (Drainage strategy), 19 (Access) and 23 (Fire hydrants) pursuant to planning application 21/01474/S73 (Variation of condition 2 (reserved matters details) pursuant to planning application 20/02528/S73 (Variation of conditions 2 (Reserved matters), 5 (Construction Environment Management Plan and a Construction Method Statement), 6 (Airborne Dust), 7 (Site waste management plan), 8 (Tree protection measures), 9 (Boundary Treatment), 10 (Siting and design of the screened storage for refuse), 14 (Renewable energy statement), 15 (Contamination), 16 (Noise insulation scheme or noise mitigation Strategy), 19 (Surface water drainage scheme), 20 (Surface water), 21 (Remediation Statement - Contamination), 22 (Scheme for disposal for surface water), 24 (Visibility splays), 26 (Recording of Industrial Heritage), 27 (Foul water solution), 28 (Archaeological works) and 29 (Fire hydrants) pursuant to planning permission S/0057/17/VC)) – **No comments.**

- 8 To receive an update on the audio equipment required to conduct hybrid parish council meetings in the future** – Cllr Munday provided a report to councillors prior to the meeting with a proposal of equipment to purchase to allow hybrid meetings at a budget of £400-£600. At the meeting, councillors asked if this was the only option. The councillors approved a budget of £600. **Proposed (ZR), Seconded (CB) All supported.**
- 9 To receive an update from the Eco Group** – On behalf of the Eco Group (ZR) presented four proposals for the parish council to approve. **1.** For the parish council to act as a guarantor for a Lottery Funding application. **All Support.** To agree a date for an Eco Event. It was suggested this should be combined with the Queen’s Platinum Jubilee celebrations on the weekend of 2 – 5 June 2022. **2.** Planting for Eco diversity and the environment – It was agreed that wildflowers and bulbs could be planted in the verge in front of the Methodist Church Wall. Consideration of which areas in the village could benefit from additional eco planting will be added to the agenda for the meeting on the 13 December 2021. **3.** To add the declaration of emergency to the parish council website – the website is currently under construction but it was suggested that the group contact the Village website team. **4.** Wellhouse Meadow mowing - it was suggested that the parish council consider a separate contractor to manage the wildflower planting area in front of the Wellhouse.
- 10 To discuss the notification received for the application for a new Premises Licence at the Mohak Café** – The application for a licence to sell alcohol on and off the premises at the Mohak Café was discussed by the councillors. Feedback from the Licensing Officer at South Cambs indicates that comments are not applicable at this stage of the licence application.
- 11 To accept and authorise the increased solicitor’s costs for the registration of Chapel Hill land to £1700.00 +vat** – **Proposed (AG) Seconded (JJ) All supported.**
- 12 To discuss the six free trees being delivered 6 December from SCDC** – Cllr (DO) reported that the trees would be planted as follows: **Wellhouse Meadow Picnic area** - Field Maple, Hornbeam, Rowan; **Wellhouse Meadow main area** – Beech; **Trinity Close** - Wild Cherry; **Chestnut Close** - Beech
- 13 To discuss Coffee Vans at Football Matches** – Cllr (DO) received correspondence from owner of the Mohak Café regarding the effect food vans at football matches is having on his business. As the Colts Football Team are duty bound to provide refreshments for all visiting teams it was agreed that the Colts should decide which business/food van will supply these refreshments. The refreshments would only be required on busy football weekends, approximately 12 per year so hopefully an amicable solution can be found.
- 14 To discuss the recruiting of a new trustee for the Badcock Recreation Ground Trust** – It was suggested that the Chairman of the Colts Football Club is asked if he would be willing to volunteer as a trustee.
- 15 To discuss the Queens Platinum Jubilee Celebrations** - Cllr (JJ) attended a zoom presentation by the Lord Lieutenant’s office providing information on the national celebrations that are being planned for the Queen’s Platinum Jubilee. The parish council offered to set aside a budget of £1,500 for the financial year 2022/23. **Proposed (JJ) Seconded (DO) All supported.** The formation of a sub-committee for the Haslingfield event will be discussed at the December HPC meeting.
- 16 Finance - To resolve to pay outstanding accounts:**
- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk - £Confidential
  - HMRC - £251.76
  - Expenses:
    - Parish Clerk- JC - £25 (home)
    - Parish Clerk- LJ - £25 (Home)
  - Buchans Invoice 2748 Groundworks for October - £859.33 (incl. VAT). A maximum of £859.33 was approved by the councillors pending clarification from Stuart Buchan of the queries on the invoice.
  - Buchans Invoice 2748 adjustment for September work - £36.24 (incl. VAT)
  - Buchans Invoice 2552 Recreation Ground Weed kill (12/04/2021) £342.00 (incl. VAT) as per contract .
  - Buchans Invoice 2682 – value £380.16 (incl. VAT) work completed on three Quotes as follows; SQ-0211215 - £144.96 (incl. VAT) – authorised at the 04/05/2021 meeting correspondence item 2- to raise the trees on the High Street side of the recreation ground to assist access for the grass cutter – Proposed: (JJ) Seconded: (TA) All supported; SQ-0721210 - £235.20 (incl. VAT) – Meeting of 09/08/2021 to authorise Buchan’s quote for various works outside the regular contract. Proposed (CM) Seconded (AG) All support - Part A Recreation Ground cut back

clumps of self-sets on the perimeter, cut back hedge behind the cricket nets – Part B Trinity Close  
price for new continued cutting of area with restricted access - Part C -Wellhouse Meadow  
Autumn/Winter raise 6 silver birch trees still pending and not invoiced to date.

- Hirst Signs Ltd Invoice 46101 – Additional signage to restrict dogs on the Recreation Ground - £66.60 (incl. VAT)
- Parish Online Invoice 12UG045-0003 Annual fee from 15/11/2021 - £118.80 includes 10% discount (incl. VAT)
- CAPALC Invoice 2894 – Councillor Training - £75.00
- Red Graphic Invoice 6872 – Design and Print of the October Newsletter - £693.60 (incl. VAT)

**Proposed: (ZR) Seconded: (AG) All support.**

## **18 To review correspondence received**

1. **To receive the letter from a villager regarding youths causing disruption on Lilac Close** – The Parish Clerk will contact the resident and suggest they contact the police if they witness any disturbances and Cllr (DO) will contact the Connections Bus to inform them of the incidents.
2. **Request from a villager for the PC to write a note in the December issue of C & V regarding dogs on the recreation ground** – it was agreed that the Colts would include information in their letter to visiting teams to advise them the Recreation Ground is a **dog free zone**.
3. **To receive a request for permission from a villager to conduct a small mammal survey on the Wellhouse Meadow** – the Parish Council approved surveys of wildlife by the Eco Group on the Wellhouse Meadow provided they give the parish council one week's notice.
4. **To discuss a complaint from a villager regarding County Broadband** – Cllr JJ contacted County Broadband, who rectified the problem - Should any villager have a complaint about County Broadband, they should contact them directly through [communications@countybroadband.co.uk](mailto:communications@countybroadband.co.uk) or 01376 562002. Cllr (BM) informed the councillors that he is due to meet with County Broadband to check that the work has been completed to the correct standard.

Meeting ended 9.10pm

Date of next meeting: **Monday 13 December 2021** at 7.30pm in the **Haslingfield Village Hall**

Issued by the Parish Clerk: Jacqui Cressey

16 November 2021