

Haslingfield Parish Council (“HPC”) Minutes (Draft)

Monday 9 August 2021

Attendees: Parish Cllrs Andrew Gillies (AG); Diana Offord (DO); Clive Blower (CB); Clare Munday (CM) County Cllr Brian Milnes (BMi) District Cllr Ian Sollom (IS); Jacqui Cressey – Parish Clerk (JC) Lise Jackson – Assistant to the Clerk (LJ); Two members of the public attended.

Members: 4 Quorum: 4

Meeting commenced 7.30pm

In the absence of the Chairman and the Vice Chairman the councillors present were all in favour that Cllr Andrew Gillies should Chair the meeting.

- 1 Apologies for absence** – Cllrs Jenny Jullien (JJ); Ben Mavely (BM); Tony Adcock (TA); Zoe Ratnasothy (ZR); David Revell (DR); Not attended; Cllr Simon Duke (SD).

The Clerk informed the meeting that Cllr Lucian Hatfield had given his notice of resignation to the Chairman (JJ) after his most recent term of 11 years of very valuable service on Haslingfield Parish Council and in particular his work with the Greenway project. A letter of thanks will be sent to Lucian from the councillors.

- 2 To receive Members’ declaration of interest for items on the agenda** – None

- 3 Public Forum** – None

- 4 To approve and sign off the minutes of the HPC meeting 12 July 2021** – No amendments. **Proposed** (CB) **Seconded** (DO) **All Supported**

- 4a Correspondence Item 3 - brought forward to allow the County and District councillors to respond - Electric Hook-ups** – A villager from Chestnut Close Haslingfield raised the issue that some people in the village do not have driveways and in particular Chestnut Close which has a large percentage of social housing. It was asked if the PC would consider putting in some electric charging points on residential streets in the village for residents that do not have private drives. Cllr (BMi) reported that government funds of up to 75% of the total cost are available for on-road parking electric hook-ups. Cllr (BMi) also reported that Sawston are looking into trials of electric charging points. Installation costs (which can be up to £10,000) from the government are capped. However, the county council have a Green Grant fund for applicants and electric charging points would be within the remit of this grant. High speed charging points are a potential, as home charging would take overnight. Cllr (IS) offered to look into any practical solutions available from the District Council and report back at the September parish council meeting.

Flood Plan – currently the parish council are not responsible for setting a flood plan for the village. Individual villagers who felt threatened by flooding would need to contact Environment Agency or County Council. Cllr (BMi) reported that the county council are currently working on a project to identify the 14 wettest spots in the county and they plan to work with parish council's as first responders when flooding occurs. The county council officers have information for Parish Councils which will be sent out within the next 6-9 months. Cllr (BMi) informed the councillors that they would expect a flooding response to be on the village Emergency Plan. It was also reported that the county council officers will be contacting residents who have 'riparian' responsibility for drainage ditches that are located within their property. The county council have produced an A3 document giving contact details for flooding issues. A copy will be sent to the Clerk for distribution. Regarding the cleaning of drains and gullies in the village, the county council have put in place a 24-month cleaning programme and purchased more gulley cleaning equipment. Cllr (BMi) offered to check if the drains/gullies on Chapel Hill have been cleared as expected this year.

- 5 To receive the County Councillors’ Report** – Cllr (BMi) commented that any resurfacing that County Broadband have to do after they have laid the cables should be to the same standard as the recently finished road and pavement work. He advised that the final top surfacing of the roads should be delayed until County Broadband has completed their cabling work. Cllr (BMi) reported that the council officers have put in place a system to check that the standard of general road repair and resurfacing is improved to last longer.

- 6 To receive the District Councillors’ Report** – Cllr (IS) apologised that he had not provided a written report this month due to catching up after holidays. He reported that the Covid-19 situation improving slightly in the region. Correspondence regarding the relocating of the prescriptions box was brought forward for Cllr (IS) to comment. He confirmed that after investigations it is not possible to use the Community Room in Wisbey’s Yard for the new location. Cllr (DO) reported that Harston Surgery is now delivering to over 70’s as a short-term solution and they are keen to have a more secure prescription dispensing box for the village. However, the parish council will need to consider where to locate the box. Cllr (DO) is continuing to liaise with Harston Surgery over the problem.

7 Planning Applications and Decisions:

a) **Notification of the outcome of Planning Decisions by SCDC;**

21/02446/HFUL: 3 Cantelupe Road Haslingfield CB23 1LU – Front porch extension – **Granted permission**

b) **Notification of the outcome of planning application-** None

c) **Notification of new Planning Applications**

21/02973/LBC: 2 The Knapp Haslingfield CB23 1JH – Refurbishment of original cottages; replacement of cement render with lime, installation of new conservation-type windows to match existing, minor internal alterations to reveal original form of cottages – **Majority Support**

21/03310/HFU: 27 Badcock Road Haslingfield CB23 1LF – Single storey rear extension – **All Support**

8 To discuss the plans for the Scarecrow Festival/Queens Platinum Jubilee 2022 – a villager asked the parish council if there were any plans to combine the Scarecrow Festival with village organised events to celebrate the Queens Platinum Jubilee 2- 5 June 2022. Cllr (JJ) had previously commented this would be a good idea and the parish council would consider financial support for organised events relating to the jubilee celebrations. The discussion on funding and suitable village events for the weekend will be taken up at a future HPC meeting.

9 To discuss the future use of Wellhouse Meadow picnic area- Cllr (DO) presented report from a meeting of three parish councillors on the 19 July. It was discussed that organised sports should be confined to the recreation ground and wellbeing pursuits such as Yoga, Pilates, and Boot Camp exercise classes are suitable for this area. However, classes that charge a fee to participants will be expected to take out a formal agreement with the parish council and put in place relevant insurance cover. Cllr (DO) offered to write up some guidelines. A booking system will not be necessary, and it will remain an informal area that is to be shared with villagers. Additional signage may be required to identify the area available to use. It was proposed that more benches are installed here, perhaps in memory of Haslingfield villagers. This idea will be advertised in a future copy of the Church & Village magazine.

10 To receive the Parish Clerk's report – no change from the previous month's report

11 To resolve to pay outstanding accounts:

- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk - £Confidential
- HMRC - £243.76
- Expenses:
 - Parish Clerk - £25 (home)
 - Jacqui Cressey -John Lewis – Canon Printer £59.99 (incl. VAT)
 - Jacqui Cressey- Timpson Key Cutting x 13 keys £59.50
- Buchans Groundworks for July **deferred to the September** meeting due to late receipt of the invoice
- Viking Stationery – Inv. 783635 – small metal filing cabinet - £53.99 (incl. VAT)

Proposed: (AG) **Seconded:** (CB) **All supported**

12 To review correspondence received

1. To authorise Buchans quote for various works outside the regular contract. **Proposed** (CM) **Seconded** (AG) **All support**
2. To discuss the request from a villager to continue the Emergency Support Team work following the lifting of the lockdown restrictions – Cllr (DO) has prepared a written reply that will be sent to the villager by the Clerk. It explains that at the end of lockdown villagers were offered the option to become part of the warden scheme; SCDC supports any younger people who are struggling, and the team will continue to work with Harston Food Hub for assistance to families in need.
3. Cllr (DO) had received an email from a villager asking if the parish councillors were still in support of keeping the grass verges along the High Street half mowed and half wild. This was supported by the councillors present at the meeting and the villager will now go ahead and plant more wildflower seeds and plugs. **All supported**

Meeting ended 9.02 pm

Date of next meeting: **Monday 13 September 2021** at 7.30pm in the Village Hall

Issued by the Parish Clerk: Jacqui Cressey

20 August 2021