

Haslingfield Parish Council (HPC) Minutes (Draft)

8 March 2021

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 8 March 2021 at 7.30pm using the Zoom media platform.

Attendees: Parish Cllrs Jenny Jullien (JJ) Chair, Cllr Tony Adcock (TA) Vice Chair, Clive Blower (CB), Helen Brown (HB), Simon Duke (SD); Andrew Gillies (AG), Ben Mavely (BM), Diana Offord (DO), David Revell (DR), District Councillor Ian Sollom (IS), Parish Clerk – Jacqui Cressey (JC), Assistant to the Parish Clerk – Lise Jackson (LJ). Eleven members of the public attended.

Members: 9 Quorum: 4

Meeting commenced 7.30pm

- 1 **Apologies for absence** - Cllr Lucian Hatfield.
- 2 **To receive Members' declaration of interest for items on the agenda** –Cllr Ben Mavely on matters concerning the tree work in the village.
- 3 **Public Forum** – None
- 4 **To approve and sign off the minutes of the meeting 08/02/2021** – Cllr (JJ) proposed passing the suggestion for the change of name of the Village Hall to the remit of the Badcock Recreation Ground Trust. The remaining minutes were approved and signed. **Proposed:** (HB) **Seconded:** (DO) **All supported.**
- 5 **To receive the County Councillors' Report (KC)(RoH)** – No report received.
- 6 **To receive the District Councillors' report (IS)** – the report from Cllr (IS) was received with questions regarding growth in the Oxford to Cambridge arc. Cllr Sollom reported that while a target of 2 million homes had been mentioned, it was still unclear exactly how much growth is projected. Cllr (IS) also gave a verbal update on traffic on Barton Road. He has spoken with the site manager at Barrington, who has written to all suppliers to remind them the official diversion is not through Haslingfield. The problem has been exacerbated by the road closure at Foxton. Cllr (IS) supported Cllr (JJ) suggestion of taking a complaint to the planning enforcement team. A member of the public agreed to take notes of which lorries are still passing through the village. Another member of the public was concerned the speed bumps were not slowing larger vehicles, but it was agreed that wider bumps do not help the problem. Cllr (IS) will forward information regarding a training session on 23 March 2021 for communicating with Gypsy/Roma/Traveller communities.
- 7 **Planning Applications and Decisions:**
 - 7a – **Notification of the outcome of Planning Decisions by SCDC**
21/00221/TTCA: All Saints Church Church Way Haslingfield CB23 1JR – T174 to T189 1 x Elder and the remaining trees Wild Plum to fell (all trees are failing/infected with bacterial canker/poor specimens) – **No objection from the Tree Planning Officer**
20/02522/HFUL: 101 New Road Haslingfield CB23 1LP – alterations to existing chalet bungalow - **Permission Granted**
 - 7b – **Notification of the outcome of additional virtual Planning Meeting** – None
 - 7c – **Notification of new Planning Applications**
21/00294/FUL: 1 River Lane, Haslingfield CB23 1LX – Erection of a dwelling house with associated garage, parking, amenity space and infrastructure, following the demolition of the existing dwelling house and associated building. **Majority support**
- 8 **Support Team Update** – Cllr (DO) reported the emergency phone is still in operation with a few calls per week. There has been a report of someone knocking on an elderly resident's door to offer to take them to the supermarket. The team will continue to deliver Prescriptions until 15 April 2021. The Food Hub continues to support some families in the village and the team have informed Harlton residents that they are also welcome to use the hub. It was agreed that should any residents need help completing the 2021 census, the support team would direct them to any support offered by South Cambs District Council.
- 9 **East West Rail Cambridge Approaches Action Group update** – Cllr (DR) reported that EWR have not as yet released the date for the next public consultation in the spring. A meeting was held with the rail minister

and EWR to discuss the case and Cambridge Approaches, CamBedRailRoad and The Wildlife Trust each gave presentations. This was followed up with written evidence where the Rail Minister asked EWR to respond within 2 weeks. The Rail Minister suggested that judicial reviews are not the best way to proceed. Letters have been received by all parish councils that have pledged funds towards the judicial review asking on what grounds they were intending to bring the Judicial Review. A standard reply has been sent out to them. A meeting was arranged with a railway expert to assess the case for a northern approach. Generally favourable. A webinar was held on 9 March 2021 regarding the case for a fair consultation on a northern approach into Cambridge – this replicates the presentation given to the rail minister.

- 10 **To review and possibly amend the minutes of the EGM 5 January 2021** – Cllr (JJ) explained that the Parish Council pledged £14k to Cambridge Approaches at the EGM, but later found they could not meet this pledge due to budget constraints and agreed to reduce the amount to £8k over two financial years. Cllr (JJ) suggested the minutes stand with the £14k pledge but amended them with a post-minute note to reflect the change to £8k and add that the council have agreed to raise the balance of £6k to honour their commitment. **Majority Supported.**
- 11 **To consider and authorise the quote for additional tree work in the village** – Cllr (JJ) informed the council they have received a quote of £695 ex vat from Shire Trees Limited for the proposed additional tree work in the village. The quote was accepted. **Proposed: (HB) Seconded: (SD) Majority supported.**
- 12 **To receive a report on Playground Cleaning** – Cllr (BM) informed the council that the inspection reports for the Playground and Skatepark recommended a thorough clean of the play surfaces, as well as the equipment. Cllr (BM) requested quotes from four suppliers but only two suppliers responded. It was agreed to consider the two quotes and it was commented that the surfaces do need cleaning. The quote from Prestige-External Cleaning for £1,500 was accepted. **Proposed: (JJ) Seconded: (CB) All supported.**
- 13 **To receive an update on the Skatepark funding application** – Cllr (BM) reported CamSkate has been helpful in sourcing funding for a new Skatepark. It is possible to access up to £100k per application of which the Parish Council would need to contribute 11%. Cllr (BM) has completed most aspects of the application only needing to choose and shortlist suitable contractors. The next deadline for applications is 4 June 2021. Cllr (DO) congratulated Cllr (BM) on his work towards securing this funding.
- 14 **To receive an update on County Broadband** – Cllr (BM) reported the village has reached the minimum threshold. County Broadband are moving onto the next stage, which is project review. County Broadband are keeping the free connection offer open for a few more months.
To receive an update on the Outdoor Table Tennis Table – After review of several sites at the rec, Cllr (BM) proposed siting the table tennis next to the playground, which would require one of the picnic benches to be moved several metres towards the car park. Moving the bench may incur a cost. Cllr (CB) proposed pre-approving £200 for moving the bench, in order to facilitate the installation of the table. **Proposed: (CB) Seconded: (TA) All supported.**
- 16 **Food Van Update** – Cllr (BM) reported that the food vans have been running for a few weeks and have been positively received. The current agreements end on 26 March 2021, and it was agreed that the vans can continue until at least 17 May 2021. An alternative location for the vans will be discussed at the April meeting.
- 17 **To review the new venture proposal from the Connections Bus Project** – Cllr (DO) commented that the Connections Bus have not been able to provide the bus, due to covid restrictions but they have now suggested a new venture with a van and an outdoor gazebo although dates and costs have not been confirmed. All supported this proposal and Cllr (DO) will contact Alan to express interest on the new proposed venture and ask if this is replacing the bus for the summer months only. **Action: Cllr (DO).**
- 18 **To receive a report on the zoom meeting held 25/02/2021 with residents and councillors regarding additional Allotment space and the Eco shelter in the village** – Cllr (JJ) reported on the proposal to make a community garden on the green space at Trinity Close. This was discussed by the councillors and it was suggested that Trinity Close was not the right place for a community garden, but it may be possible to try something on a smaller scale in the lower part of Wellhouse Meadow by the orchard. Cllr (JJ) asked for a show of support for the idea of a community garden. **Majority supported.** It was agreed to pursue the idea of a garden in Wellhouse Meadow rather than Trinity Close. It was asserted that no shed would be permitted, and all built structures would be below knee height. **All supported.** The residents involved in the project would put something in the April edition of the Church & Village magazine to ascertain how much support there is in the village for this project. Cllrs (JJ) and (DO) agreed to mark out a suitable section of the meadow for the project.

The Eco Shelter proposal for the dog free area of Wellhouse Meadow was discussed, and the villagers involved were asked to make a new proposal for a smaller shelter that would be more in line with a covered bench. **Majority Supported.**

- 19 **To discuss the issue of lorries travelling along Barton Road to the Barrington works** – This was discussed with Cllr (IS) under Agenda Item 6.
- 20 **To receive the Parish Clerk's report** – the report was received by the councillors.
- 21 **Finance – To resolve to pay the outstanding invoices and payments:**
To resolve to pay outstanding accounts:
- Salaries: Alan Stevens, Roy Brown, Parish Clerk & Assistant to the Parish Clerk- £ Confidential
 - HMR&C - £252.17
- Expenses:
- o Parish Clerk - £25 (home)
 - o Cllr Tony Adcock – Land search Online Chapel Hill Conveyancing Deeds request - £203.52 (incl. VAT)
 - o Cllr Tony Adcock – Royal Mail Postage- Returning the VH New Post box - £8.79
 - Viking Stationery Invoice 972724 Admin Stationery - £153.59 (incl. VAT)
 - W Schwartz – Payroll Administration October – December 2020 - £49.50
 - P J Fencing – Wellhouse Meadow new fence - £648.00 (incl. VAT)
 - Table Tennis England Outdoor TT table with accessories - £1499.80 – **has been credited to the HPC on 09/03/21**
 - Dor-2-Dor Invoice 0707 – Deliver Newsletters February 2021 - £120 (incl. VAT)
 - Red Graphic Invoice 6282 -Design & Print Newsletter February 2021 - £645.60 (incl. VAT)
 - Red Graphic Invoice 6302 – Condolence folder and 250 sheets printed paper - £230.40 (incl. VAT) • Richardson tree Surgery Ltd. Invoice 1938 – Priority 2 tree work - £2,856.00 (incl. VAT)
 - Cambridge Approaches Limited 2020/21 pledge towards the Judicial review from **s.137 funds** - £3,100.00
 - CAPALC Training Invoice 2280 Budgeting - October 2020 - £30.00
 - CAPALC Training Invoice 2379 Annual Meetings – February 2021 - £30.00
 - CAPALC Training Invoice 2433 Understanding Elections – March 2021 - £30.00
 - SLCC Webinar Operation London Bridge September 2020 Invoice 132241 - £36.00 (incl. VAT)
- Proposed:** (TA) **Seconded:** (HB) **All supported.**
- 22 **To review correspondence received**
1. **Permission to put up the Easter Cross in front of the Methodist Church** -Rev. Alison Walker
Proposed: (JJ) **Seconded:** (CB) **All supported.**
 2. **Bench on Chestnut Close** – a resident has received permission from South Cambs District Council to place a bench on Chestnut Close Green. No action required from the Parish Council.
 3. **Waterlogged ditch at the Haslingfield Allotments** – It is the Parish Council's responsibility to clear the ditch, but the adjacent privately owned ditches are also blocked and it is the responsibility of the landowners to unblock them. It was suggested that Ron van der Hoorn is asked to find out who owns the adjacent ditches before obtaining a quote for the work.
 4. **Quote from Buchan's for clearing the village ditches** – Buchan's have provided a quote of £416.00 ex vat for clearing three ditches – River Lane to the pond, from the skatepark to the river and along Canteloupe Road at the back of the recreation ground This would be a one-off cost to make the ditches up to specification to be included in the annual grounds maintenance contract.
Proposed: (TA) **Seconded:** (CB) **All supported.**
 5. **Land registration - Chapel Hill waste area** – Cllr (AG) reported that the Parish Council does own the land. He has been in contact with solicitors Barr Ellison to register the land and has received a quote of £1,250. If the District Council can provide proof they gave the land to the parish council the cost from the solicitor may be reduced. It was suggested that up to £1,250 is pre-approved for legal costs.
Proposed: (JJ) **Seconded:** (TA) **All supported.**

Meeting closed at 10.07pm

Date of next meeting: Monday 12 April 2021 at 7.30pm by Zoom

Issued by the Parish Clerk: Jacqui Cressey

19 March 2021