

# Haslingfield Parish Council (HPC) Minutes (Draft)

## 14 December 2020

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 14 December 2020 at 7.30pm using the Zoom media platform

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair, Cllr Tony Adcock (TA) Vice Chair, Clive Blower (CB), Helen Brown (HB), Andrew Gillies (AG), Lucian Hatfield (LH), Ron van der Hoorn (RH), Ben Mavely (BM), Diana Offord (DO), David Revell (DR), District Councillor Ian Sollom (IS), Parish Clerk – Jacqui Cressey (JC). Four members of the public attended.

**Members: 10 Quorum: 4**

**Meeting commenced 7.30pm**

After nine years as a parish councillor for Haslingfield Cllr Ron van der Hoorn tendered his resignation to the council. Cllr and Chairman Jenny Jullien thanked him for all his valuable work and support over the years and said that he will be very much missed. Her comments were supported by all the councillors.

- 1 **Apologies for absence** – Cllr Simon Duke (SD)
- 2 **To receive Members' declaration of interest for items on the agenda** –None
- 3 **Public Forum** – A representative from Cambridge Approaches spoke at the meeting regarding new information received regarding the plans for EWR Co. to seriously look at the southern route alignment option in Option E area for the East West Rail link. Further discussion followed about the affect this would have on the village and surrounding areas indicating that it is now becoming necessary to challenge government plans by Judicial Review. Therefore, Cambridge Approaches are requesting the HPC to make a contribution towards the preparatory work estimated at £5,000 which would be carried out in the first week of January. For the councillors to approve a contribution to costs from Haslingfield Parish budget there will need to be an Extraordinary General Meeting in advance of the HPC meeting on the 13 January. Cllr (JJ) recommended an ECM is arranged for the first week of January 2021. More detail on this discussion is available on the village website and the parish council Facebook page.
- 4 **To approve and sign off the minutes of the meeting 09/11/2020 Proposed:** (DO) **Seconded:** (CB) All supported
- 5 **To receive the County Councillors' Report (KC)(RoH)** – report not received
- 6 **To receive the District Councillors' report (IS)** – the report from Cllr Sollom was received. Cllr Sollom spoke in a bit more detail on the Thakeham property developers' proposals for a large new housing settlement for South West Cambridge affecting many of the villages surrounding Haslingfield. The full written report is located on the Village website and Parish Council Facebook page.
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**
    - 20/03987/HFUL: 28 Cantelupe Road, Haslingfield – Single storey side & rear extension, fascade alterations & floor plan redesign: **Granted permission**
    - 20/03345/PR103Q: Frog End Farm, Barton Road, Haslingfield – Prior approval for change of use of agricultural building to dwelling house: **Prior approval refused**
    - 20/01313/FUL: 17 Fountain Lane, Haslingfield CB23 1LT – Demolition of existing bungalow and detached single garage and replacement with one detached dwelling and associated double garage and outbuilding: **Granted Permission**
  - 7b – **Notification of the outcome of additional virtual Planning Meeting** – None
  - 7c – **Notification of new Planning Applications**
    - 20/04691/HFUL: 24 Barton Road, Haslingfield, CB23 1LL – Single storey rear extension: **All Supported**
    - 20/04799/HFUL: 26 Barton Road, Haslingfield CB23 1LL – Single storey rear extension: **All supported**
  - 7d – **Notification of Planning consultation on application**
    - 20/04671/ S19LB: 1 Cantelupe Road, Haslingfield, CB23 1LU – removal or variation of condition attached to Listed Building Consent: **No further comments**

- 8 **Support Team Update** – Cllr (DO) informed the councillors that the Support Team phone continues to be active but thankfully there have been few requests for help so far. The latest Covid-19 message for Christmas is to meet outside if possible, or meet in a small group, ventilate rooms well and keep meetings short. The Car Scheme delivered prescriptions again during lockdown and out of lockdown they will still offer this service for a small cost. The issue of moving the prescription box out of the shop has not yet been resolved. Several new volunteers have joined the Food Hub including some teenagers who are working on the Duke of Edinburgh Award Scheme. The next step will be to set up a Food Hub committee to work with the larger number of volunteers.
- 9 **East West Rail Cambridge Approaches Action Group update** – Cllr (DR) reported that CA had now changed their strategy to one of supporting a northern approach into Cambridge. Three webinars had been held with local parishes in early December and there are now a couple of active village action groups. CA were exploring grounds for Judicial Review with lawyers and were due to hold a webinar with Mill Road residents about the possibility of freight trains through central Cambridge. The parish council was asked to add their support to a petition started by CamBedRailRoad for the attention of the Secretary of State for Transport. **All supported.**
- 10 **To revisit the request from Haslingfield United Charities for a councillor to represent the parish council on the committee** – Cllr (JJ) asked the councillors to consider this request and let her know if they are interested in representing the parish council on the HUC committee.
- 11 **To consider the renewal of the temporary contract for La Biga Pizzeria mobile pizza van** – the councillors supported the renewal of this contract allowing La Biga Pizzeria to park in the Village Hall car park for one night a week for a further three months with the same terms & conditions. **All supported**
- 12 **To receive information on the Mick George Grant awarded from Table Tennis England** – Cllr (BM) informed the councillors that his application for a grant to fund an outdoor table tennis table was successful. The value of the grant is £1500 and the parish council will pay the initial cost and then claim this back from Table Tennis England. The grant does not include the cost for installing the table on the recreation ground and a quote of £400 has been received by a local company to carry out this work. Cllr (BM) asked for support to go ahead and accept the grant and delivery of the table. **Majority supported.** Cllr (BM) asked the councillors to authorise the cost of installation of the table at £400. **Majority Supported.** The location of the table on the recreation ground is to be decided by the councillors before delivery in early spring of 2021.
- 13 **To consider the request from the conservation office to apply for Listed Building Approval for the Wellhouse Meadow Wall** – Roger Willcocks informed the Council that the wellhouse meadow wall is listed and in a conservation area. There is a duty to keep it in good condition. Approval has been given from the Conservation Officer to proceed with much of the repair. The issue arises with the clunch copings on a short stretch of the wall near the Manor House entrance which are badly eroded. Chalk stone, which is a durable form of clunch, now has to be imported from a quarry in France at considerable cost as there are no UK quarries. The Conservation Officer currently insists that we must replace the existing clunch with the expensive import. Clunch is not used as coping anywhere else on the wellhouse meadow wall or around the Manor House. A cheaper more durable material is brick coping, similar to that in place around some of the existing meadow wall. The potential cost of repairing the wall in line with the Conservation Officers requirements would probably be in excess of £27k plus fees which is around double the cost of the project using brick copings.  
A listed building application is necessary if we wish to use a substitute. Councillors agreed that repairing this historical village asset was important but were concerned at the high cost of using imported chalk stone when there is an acceptable much cheaper alternative which was also in keeping with wall copings close by. It was agreed that Roger will investigate costs with a local surveyor of preparing an application and Roger will report back to the Parish Council.  
Whilst the work was not urgent it should ideally be carried out in the relatively near future.
- 14 **To receive the inspection reports for the Playground and the Skate Park** – Cllr (BM) reported that he had received the inspection reports from the Play Inspection Company who carried out the inspections at the end of November. There were no serious problems to address just a few loose fixings in both areas and a recommendation to pressure wash the equipment for deep cleaning. Cllr (BM) will arrange for this work to be carried out.
- 15 **To receive the Parish Clerk's Report** – the report was received by the councillors with no questions.
- 16 **Finance – To receive and authorise the Precept (Budget) for 2021-2022** – The draft precept was accepted by the councillors with a few minor changes to include keeping the increase to no more than 1.45% and allocating a £5,000 reserve for an East West Rail fighting fund. **All supported.**

**To resolve to pay outstanding accounts:**

- Salaries: Alan Stevens, Roy Brown & Parish Clerk - £Confidential
- HMRC - £385.05
- Expenses:
  - Parish Clerk - £25 (home)
  - J Cressey -Scotsdales Christmas Tree Lights - £49.98
- Scotsdales Norway Spruce Tree Invoice 0189 - £224.99 (incl. VAT)
- Viking Stationery (paper & ink cartridges) Invoice 317467- £133.85 (incl. VAT)
- The Play Inspection Company Annual Inspection Invoice 44516 - £180
- Red Graphic November Newsletter Design & Print Invoice 6079 - £645.60 (incl. VAT)
- Red Graphic Xmas Tree banner and sponsor board Invoice6122 - £108.00 (incl. VAT)
- Offord & Camp Repairs to the playground invoice 20/196 - £5,066.38 (incl. VAT) (incl. VAT)
- Keith French Internal Auditing services 2020 - £180

**Proposed (TA), Seconded (LH) - All supported.**

- 17 To review correspondence received**
1. Wellhouse Meadow – to consider the three quotes to repair the fence – all the councillors supported the acceptance one of the three quotes to replace the rotten and broken fencing separating the dog free area to the main meadow. The supplier of the successful quote will be informed and a date for repair agreed. **Action** Clerk
  2. To consider the request from Buchans Landscaping and Grounds Maintenance to negotiate a new three-year contract without going to tender. – After a discussion the councillors voted to agree to the request on the basis that the contract will be for 12 months using a new grass cutting and groundworks specification which is in the process of being prepared by the parish council.
  3. To review the previous discussion on the proposed eco structure for the Wellhouse Meadow dog free area – It was decided that the parish council would do nothing for the time being until a revised proposal is received from the applicants.
  4. To consider the request from Haslingfield Allotment Society – Cllr van der Hoorn explained to the parish council that the HAS would like to open up more allotment plots to cope with demand. To do this they need to hire a digger & operator for one day at a cost of £500. The council was asked to consider match funding the digger up to 50% of the cost. **Majority support.**
  5. To accept the application from a Haslingfield resident for the post of Internal Auditor to the parish council- Cllr (CB) declared a pecuniary conflict of interest and took no part in the discussion. **Majority supported.**

**Meeting closed at 9.55pm**

**Date of next meeting: Monday 11 January 2021 at 7.30pm by Zoom**

**Issued by the Parish Clerk: Jacqui Cressey**

**20 December 2020**