

# Haslingfield Parish Council (HPC) Minutes (Draft)

## 12 October 2020

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 12 October 2020 at 7.30pm using the Zoom media platform

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair, Clive Blower (CB); Andrew Gillies (AG); Lucian Hatfield (LH); Ron van der Hoorn (RH); Ben Mavely (BM); David Revell (DR); Simon Duke (SD), Helen Brown (HB), Diana Offord (DO), District Councillor Ian Sollom (IS); Parish Clerk – Jacqui Cressey (JC). One member of the public attended.

**Members: 10 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** – Cllr Tony Adcock (TA)
- 2 **To receive Members' declaration of interest for items on the agenda** – None
- 3 **Public Forum** - A member of the public was very concerned about the impact of the possible route alignments for the EWR project on his property. Cllr Revell briefly addressed his concerns but also offered to arrange a separate meeting for a more detailed discussion.
- 4 **To approve and sign off the minutes of the meeting 14/09/2020** – Item 3 – Public Forum was amended to delete the word 'asked' **Proposed:** (RH) **Seconded:** (AG) All supported
- 5 **To receive the County Councillors' Report (KC)** – the report from Cllr Cuffley was not received for comment at the meeting but was sent electronically at 21.15 hours on the same evening. This report is available on the village website and the parish council Facebook page.
- 6 **To receive the District Councillors' report (IS)** – the report from Cllr Sollom was received with no questions. The full written report is located on the Village website and Parish Council Facebook page.
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**
    - 20/01552/FUL** - Grove Farm Harlton Road Haslingfield: Change of use of two holiday lets to permanent residential dwellings – **Granted Permission**
    - 20/03130/HFUL** - Paddock House 93B New Road Haslingfield : Replacement of existing garage and outbuilding with new garage and fitness room – **Granted Permission**
    - 20/03205/PRI01A** - Workshop And Premises 1 River Lane Haslingfield Cambridgeshire: Prior approval for a change of use from Light Industrial (Class B1(c)) to a Dwellinghouse (Class C3) with associated garden and parking - **Prior Approval Given 29/09/2020**
    - S/3635/19/PO- 1-11** (Odd) Watsons Yard Haslingfield Cambridge Cambridgeshire CB23 1AB: Modification of planning obligations contained in a section 106 agreement dated 17th of December 2010 - **Granted Permission**
    - 20/02690/HFUL**- 8 The Elms Haslingfield CB23 1ND: Two storey side and single storey rear extension - **Granted Permission**
  - 7b – **Notification of the outcome of additional virtual Planning Meeting** – None  
At a virtual planning meeting of the 24/09/2020 attended by Cllr's (JJ), (TA), (CB), (HB), (LH) the following applications were discussed:
    - 20/01313/FUL** - 17 Fountain Lane Haslingfield CB23 1LT: Demolition of existing bungalow and detached single garage and replacement with one detached dwelling and associated double garage and outbuilding – **All Objected** with concerns on the plan to build over the stream/culvert with a potential higher risk of flooding in future years.
    - 20/03719/HFUL** - 1 Badcock Road Haslingfield CB23 1LF: Two storey side extension, single storey front, rear and side extensions, demolition of existing single storey garage and erection of double garage with room above and dormer – **All Supported** with reservations on the road safety aspect of the sharp turning into the property from Badcock Road and the high fence next to the garage obscuring the view when reversing.
  - 7c – **Notification of new Planning Applications**
    - 20/03345/PRI03Q**- Frog End Farm Barton Road Haslingfield : Prior approval for the change of use of an agricultural building to a dwelling house (Class C3), and for building operations reasonably necessary for the conversion. With equal number of councillors supporting and objecting to this planning application the Chairman(JJ) gave the casting vote to object on the

grounds that the property/land is within the green belt and is not an established farm building of 20 years or more - **Objected**

**20/03987/HFUL** - 28 Cantelupe Road Haslingfield CB23 1LU: Proposed single storey side and rear extension, facade alterations and floor plan redesign - **Majority Supported**

- 8 Emergency Plan Update** – Cllr (JJ) complimented Cllrs (DO) and (HB) on the good work they have done to update the original village emergency plan. A discussion took place on the use of a telephone tree in the plan and Cllrs (DO) and (HB) will put more consideration into the comments received regarding contact details of individuals. Once amended the final plan will be posted on the village website and the parish council Facebook page.
- 9 East West Rail Cambridge Approaches Action Group update** – Cllr Revell reported that through the Cambridge Approaches Action group he has concluded meetings with most of the other parishes who have made comments and cast votes. A meeting was held with Anthony Browne, leader of South Cambs DC, and EWR for the parishes to present a summary of findings which briefly stated that all Option E routes are unacceptable. The favoured proposal is for the route from North Cambourne station, Barton rifle range, Great Shelford. Cambridge Approaches (Cllr Revell) have held three webinars explaining EWR proposals to around 170 attendees and they will be concentrating all efforts in trying to get EWR to adopt a North Cambourne station. Some of the councillors are aware that the village residents do not realise that the work and lobbying of the action group was initiated by the parish council through Cllr Revell so it was suggested that this could be communicated in more detail to the villagers through the next Parish Council Newsletter and the village website/ parish council Facebook page.
- 10 Haslingfield Greenway route update** – Cllr Hatfield reported that the Haslingfield Greenway route is now being considered at the GCP Joint Assembly meeting on 19<sup>th</sup> November and the GCP Executive Board on the 10<sup>th</sup> December and feedback from these meetings will be reported at the next parish council meeting after these dates.
- 11 To approve and adopt the updated Standing Orders and Financial Regulations for Haslingfield parish council** – A small group of councillors met to update the current standing orders and financial regulations documents last adopted a couple of years ago. These were approved at the meeting as follows: Standing Orders - **Proposed**: Cllr (AG) **Seconded**: Cllr (RH) **All supported**. Financial Regulations – **Proposed**: Cllr (AG) **Seconded**: Cllr (RH) **All supported**.
- 12 To receive the Parish Clerk’s Report** – the report was received by the councillors with no questions.
- 13 Finance** – to receive, approve and sign the quarterly financial update. **All supported**.  
to consider recommendations from council for the appointment of an Internal Auditor -Cllr (LH) will contact a company of auditors in Fowlmere and Cllr (AG) will approach an acquaintance in the village.

**To resolve to pay outstanding accounts:**

- Salaries: Alan Stevens, Roy Brown & Parish Clerk - £Confidential
  - HMRC - £343.66
  - Expenses:
    - Parish Clerk - £25 (home)
    - Steve Edmondson – repair Village Green Car Parking signs - £40.00
    - Cllr Jenny Jullien – Amazon waterproof paper - £22.39 (incl. VAT)
  - Buchans September Invoice 2386 to include VH work - £1389.77 (incl. VAT)
  - Viking Stationery Invoice 943098 back order ink cartridges – £53.16 (incl. VAT)
  - Shire Trees Ltd – Tree felling over three days – Invoice1068 - £2,034.00 (incl.VAT)
  - SCRIBE Accounting Annual Software licence from 01/10/2020 and professional services for data input - Invoice 1284 - £775.20 (incl. VAT)
  - Glasdon UK Ltd – Dog Waste Bin – Cantelupe Road Invoice 51800930 - £269.75 (incl. VAT)
  - Cambs County Council final invoice for streetlights energy Invoice 423001704874- 1/10/19- 26/11/19- £51.30
  - W. Schwartz payroll administration fee Apr-Sept 2020 Invoice 109 - £99.00
  - Cambridge Approaches – request to HPC for expenses support - £100
- Proposed** (HB), **Seconded** (SD) - **All supported**.

**To review correspondence received**

1. Operation London Bridge – to discuss the presentation by Cllr Philip Peacock and decide on the purchase of framed photographs and a condolence book in preparation for the event of a death of a senior member of the royal family. **All supported** the purchase of a loose-leaf binder for condolence signatures and two framed official photographs of the Queen and Duke of Edinburgh. **Action:** Clerk (JC)
2. Village Christmas Tree – in consideration of the difficult times our villagers have experienced this year with the Covid-19 restrictions it has been suggested that it might bring some cheer this Christmas to provide a Christmas tree on the village green. **Majority supported.** **Action:** Clerk (JC)
3. Bus Service 75 New timetable – One of the villagers has expressed concern over the new bus timetable now in operation by A2b Bus & Coach service where Haslingfield and neighbouring villages lose their intervillage afternoon service. Stopping at villages after Barton is not guaranteed as these services from Cambridge are now at 'request' only. After a short discussion the councillors were in agreement that the Bus company and the Public Transport Network Co-ordinator at Cambridgeshire County Council should be contacted to inform them of the concerns the parish council have over the change to the intervillage afternoon services. **Action:** Clerk (JC)
4. Haslingfield Support Team update – Cllr (DO) informed the council that due to the rise in Covid-19 cases across the country it is advisable to reinstate the Support Team mobile phone service for vulnerable residents that may be required to self-isolate and need emergency assistance with shopping and medication. This will be communicated to the village through the website and Facebook and the noticeboards.
5. Haslingfield Little Theatre members have sent a card to express their thanks to the parish council for the planning and development of the extension to the Village Hall and the new kitchen which is very impressive. They hope it will not be too long before they can make use of this wonderful village amenity.

**Meeting closed at 9.23pm**

**Date of next meeting: Monday 9 November 2020 at 7.30pm by Zoom**

**Issued by the Parish Clerk: Jacqui Cressey**

**15 October 2020**