

# Haslingfield Parish Council (HPC) Minutes (Draft)

## 14 September 2020

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 14 September 2020 at 7.30pm using the Zoom media platform

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair; Tony Adcock (TA) Vice Chair; Clive Blower (CB); Andrew Gillies (AG); Lucian Hatfield (LH); Ron van der Hoorn (RH); Ben Mavely (BM); David Revell (DR); County Councillor Kevin Cuffley (KC); District Councillor Philip Allen (PA); Parish Clerk – Jacqui Cressey (JC). Four members of the public attended.

**Members: 8 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** – Cllr Helen Brown (HB) Cllr Simon Duke (SD) Cllr Diana Offord (DO)
- 2 **To receive Members' declaration of interest for items on the agenda** – None
- 3 **Public Forum** – Ms Berfin Barlas from La Biga Mobile Pizzeria asked attended the meeting to ask permission of the councillors to set up their mobile organic homemade pizza service in the Village Hall Car Park every Friday from 4.30-8.30pm. The request was accepted on the proviso that the Parish Council reserve the right to cancel any evening with a minimum of 10 days' notice if it clashes with a pre-booked event in the Village Hall. The agreement to use the Village Hall Car Park will be reviewed after three months in December 2020. **Majority Supported**
- 4 **To approve and sign off the minutes of the meeting 10 August 2020 – Proposed: (RH) Seconded: (TA) All supported**
- 5 **To receive the County Councillors' Report (KC)** – A written report was not presented but Cllr Cuffley informed the meeting of the two main initiatives the county council are currently concentrating on; solar panels – [www.solartogether.co.uk/cams](http://www.solartogether.co.uk/cams) and a recruitment drive for more foster carers – [www.cambridgeshire.gov.uk/fostering](http://www.cambridgeshire.gov.uk/fostering)
- 6 **To receive the District Councillors' report (PA)** – The full written report is located on the Village website and Parish Council Facebook page
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**  
**20/02369/FUL** – 76 New Road, Haslingfield, CB23 1LP; Erection of four new detached dwellings including garages, replacing the existing bungalow – **Refused Permission**  
**20/03130/HFUL**: Paddock House 93B New road, Haslingfield, CB23 1LP – Replacement of existing garage and outbuilding with new garage and fitness room – **Granted Permission**  
**20/03079/HFUL**: 3 Lilac Close, Haslingfield, CB23 1JS – Single storey side and rear extensions – **Granted Permission**
  - 7b – **Notification of the outcome of additional virtual Planning Meeting** – None
  - 7c – **Notification of new Planning Applications**  
**20/03385/HFUL** – 3 Badcock Road Haslingfield CB23 1LF: Proposed rear and side extension and demolition of existing semi-detached garage and erection of new detached double garage - **Majority Supported**
- 8 **Village Hall Extension Update-** Cllr (TA) reported that the final invoice from Offord & Camp should be received in October, including the 2.5% retention and the balance for the installation of a water softener. The total project cost is £1,1010 over the original budget, but as explained in the last meeting this includes several items that were not included in the original project specification
- 9 **To discuss the role and responsibility of the Parish Council with regard to the Health & Safety of the public using the village footpaths** – Cllr (JJ) informed the meeting that the Parish Council is not directly responsible for the public footpaths in the village. Cllr (KC) asked for an explanation of the problems and the two villagers attending explained the problem with falling trees on Back Lane and the concerns over the condition of the pathway linking New Road with Trinity Close. Cllr (KC) requested a full report on the issues with the footpaths to enable him to address the problems with the highways officers at the county council. **Action Clerk (JC)**
- 10 **East West Rail Cambridge Approaches Action Group update** – Cllr Revell reported that he has presented the map of alternative route alignments to around twelve local parish councils via virtual meetings with the aim to reach some consensus about their relative merits and for subsequent

presentation to EWR. Three dates are being planned for webinars where Cllr (DR) will present these routes to interested members of the public. These dates will be published on the website [www.cambridgeapproaches.org](http://www.cambridgeapproaches.org)

- 11 **Tree Works update** – Cllr (JJ) informed the meeting that Shire Trees Ltd will be carrying out the urgent felling of six trees plus the River Lane footpath works on the 29, 30 September and 1 October. Villagers will be invited to help themselves to any logs and chippings they leave behind.
- 12 **County Broadband update** – Cllr (BM) informed the meeting that to date 69 houses had registered their interest with County Broadband who will require a minimum of 176 households to commit before they can provide the fast fibre service. Cllr (BM) will use social media to encourage as many villagers as possible to sign up.
- 13 To discuss the purchase of Digital Mapping Software for the village -The Clerk (JC) explained that a number of Parish Councils are now using digital mapping software to assist with recording parish assets, checking land registry boundaries and marking out grass/hedge cutting areas for contractors. The software is called parish-online and the licence can be purchased with an annual fee of £99 + vat. **All supported** this purchase.
- 14 **To receive the Parish Clerk's Report** – the report was received by the councillors with no questions.
- 15 **Finance**  
**To resolve to pay outstanding accounts:**
- Salaries: Alan Stevens, Roy Brown & Parish Clerk - £Confidential
  - HMRC - £349.92
  - Expenses: Parish Clerk - £25 (home)
  - Expenses: Parish Clerk (J Cressey) – Wall mounted Post Box Village Hall – Inv 489871 £59.99 (incl. VAT)
  - Buchans August Invoice 2352 – Grass cutting, fallen tree - £965.07 (incl. VAT)
  - Viking Stationery Invoice 740663 – first Aid box sign VH - £6.35 (incl. VAT)
  - Offord & Camp Interim invoice #10 20/128 - £2,866.25 (incl. VAT)
  - Nutcombe Plumbing & heating VH boiler Inv. 50885 - £8,943.73 (incl. VAT)
  - CAPALC Planning Webinar sessions x 4 Inv. 2215 - £120.00
- Proposed (LR), Seconded (TA) - All supported.**
- 16 **To review correspondence received**
1. To review and decide on the replacement tree suggestions from villagers and to discuss the tree maintenance agreement from the highways department at CCC – a discussion on the types of trees most suitable for long term planting and it was decided to make a request to CCC for two Wild Cherry Trees to be planted on Chestnut Close Green which is owned by South Cambs District Council Housing Dept. Permission will be sought from SCDC for the planting of the trees. **All Supported**
  2. To review the latest proposals from the Connections Bus Project – the charity has been taking guidance from the National Youth Agency on what youth work it is safe to provide and offered the following services to replace the Youth Bus Sessions; online & digital youth service, detached local youth activities, 1-2-1 indoor sessions, indoor group sessions of a bubble of 15 however the options were not considered to be appropriate for the village. **Not supported.**
  3. To discuss the response to the queries on the Sew Positive Fundraising Event – This event was subsequently postponed by the organiser and will take place on a later date when the covid-19 pandemic rules have been relaxed.
  4. Community Gritting Scheme – request for volunteers in the community for the winter season 2020-2021 – Two of the councillors present volunteered to register for the scheme which is being organised by the highways department at the county council
  5. Trinity Close and New Road footpath- a request for the council to confirm responsibility for this path that is need of repair - this request was discussed under Agenda Item 9

**Meeting closed at 8.55pm**

**Date of next meeting: Monday 12 October 2020 at 7.30pm by Zoom**

**Issued by the Parish Clerk: Jacqui Cressey**

**29 September 2020**