

# Haslingfield Parish Council (HPC) Minutes (Draft)

13 July 2020

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 13 July 2020 at 7.30pm using the Zoom media platform

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair; Tony Adcock (TA) Vice Chair; Ron van der Hoorn (RH); Andrew Gillies (AG); Clive Blower (CB); David Revell (DR); Ben Mavely (BM); Lucian Hatfield (LH); Helen Brown (HB) District Councillor Philip Allen (PA); Parish Clerk – Jacqui Cressey (JC).

**Members: 9 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** - Cllr Simon Duke (SD) Cllr Diana Offord (DO)
- 2 **To receive Members' declaration of interest for items on the agenda** – No declarations.
- 3 **Public Forum** – No members of the public attended
- 4 **To approve and sign off the minutes of the meeting 8 June 2020 – Proposed:** (RH) **Seconded:** (TA)  
**All supported**
- 5 **To receive the County Councillors' Report** (KC/RoH) No report received. Cllr Jullien commented that the Parish Council had not received a report since February this year and requested this comment be passed on to our representatives at the county council. **Action** Clerk (JC)
- 6 **To receive the District Councillors' report (PA)** – The full written report is located on the Village website and on the Parish Council Facebook page. Cllr (LH) commented on the Greater Cambridge Partnership approval of the second tranche of Greenway money and in October we will know whether Haslingfield has been awarded any of it for our own Greenway.
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**
    - 20/01994/HFUL** – 73 New Road, Haslingfield, CB23 1PL; Demolition of existing garage and single storey rear extension and construction of replacement garage to side and two storey rear extension – **Granted**
    - 20/01706/HFUL** – 28 Cantelupe Road, Haslingfield, CB231LU; Ground floor redesign, fascade alterations and associated works – **Granted**
    - 20/01705/CL2PD**- 28 Cantelupe Road, Haslingfield, CB231LU; Certificate of lawful development for a loft conversion – **Granted**
    - 20/0147/HFUL** – 38 Cantelupe Road, Haslingfield, CB23 1LU; Single storey rear extension – **Granted**
  - 7b – **Notification of the outcome of additional virtual Planning Meeting** held Monday 15 June 2020 and attended by Cllrs. JJ, TA, HB, DR, LH, DO plus three members of the public: **20/01955/FUL** – 58 Broad Lane, Haslingfield, CB23 1JF; Erection of detached dwelling with access, car port & car parking with secure cycle and garden store to the rear of existing house – **Majority Supported** with a reservation noted on the close proximity of the new dwelling to the house at 40 Church Street.  
**Notification of the outcome of additional virtual Planning Meeting** held Monday 29 June 2020 and attended by Cllrs JJ, TA, RH, AG, CB, HB, DR, LH, plus nine members of the public: **20/02369/FUL** – 76 New Road, Haslingfield, CB23 1LP; Erection of four new detached dwellings including garages, replacing the existing bungalow – **All Objected**
  - 7c – **Notification of new Planning Applications**
    - CCC/20/040/FUL**- Land to the North/north-west Of Hauxton Road (A10), to the North-west And North Of Junction 11 Of The M11 and to the West Of Cambridge Road (A10), CB22 5HT- Proposed Travel Hub, to include car parking, cycle, coach, and horse parking, travel hub building, photovoltaic panels, substation, lighting; significant infrastructure improvements to include road widening of the A10 along Cambridge Road, Hauxton Road and M11 Junction 11 north bound slip road, and a new dedicated busway to include strengthening of existing agricultural bridge; provision for a new Shared Use Path, including new bridge across the M11; with associated drainage, landscaping (including reconfiguration of bunds), biodiversity enhancement areas and infrastructure
    - 20/02522/HFUL** -101 New Road, Haslingfield, CB23 1LP; Alterations and extensions to existing chalet style bungalow including construction of double garage – **Majority Supported**

- 8 Village Hall Extension Update-** Cllr (TA) reported that the extension is now complete apart from the snagging details. The installation of the new boiler and water tank has been delayed due to the lockdown regulations. Once the additional items of expenditure are paid for there will be a contingency balance of £129.54. A Trustees Meeting took place on the 8 July where it was agreed to open up the Village Hall for business once safety and hygiene measures have been put in place for Covid-19.  
**Proposed:** (TA) **Seconded:** (JJ) **All Support**
- 9 Haslingfield Support Team – Covid-19 update –** Cllr (DO) provided an update report to the councillors in advance of the meeting. The report recommends that the Support Team activities should close in line with the shutting down of the Community Car Scheme prescription service at the end of August 2020.
- 10 East West Rail Cambridge Approaches Action Group –** the first virtual meeting of the group will take place on Wednesday 15 July at 7.30pm. Representatives from the village community and neighbouring village parish councillors will be attending. The aim of the group is to agree the preferred route of the proposed EWR link and to produce a report to share with EWR giving recommendations and highlighting concerns on the EWR proposals.
- 11 Tree Survey update –** Cllr (JJ) reported that the survey has been completed and a report has been received that recommends the felling of a small number of trees of concern around the village. In addition there are two Cherry trees in very poor condition in Badcock Road and Cllr (JJ) proposed that both trees are included in the number to be felled. The **majority supported** this request. The report with all the recommendations will be published on the website shortly.
- 12 To receive the alternative proposal from the Connections Bus Project -** The project manager of the Connections Bus has informed the parish council that it is unlikely the bus service will be able to resume in September this year but they would like to reengage with the young people of our community.  
A discussion followed and the councillors are keen to support the service that the Connections Bus Project provides in the hopes that it will return in due course. However, the councillors did not support the two options put forward by the Connections Bus Project Manager as these did not seem appropriate for Haslingfield. It was suggested that the Connections team are asked to consider different ways of engaging with the core group they serve in Haslingfield and provide the parish council with clear costs and the benefits of any proposed initiatives they submit. **All Supported.**
- 13 To discuss the request for an outdoor table tennis activity located by the Village Hall/Children’s Playground –**all agreed that it is a good idea to provide a sports facility that is low maintenance and is open to all. The quoted cost for a table seems very high so the parish council will obtain three quotes and revisit the request at the HPC meeting in August.
- 14 To receive the Parish Clerk’s Report –** the report was received by the councillors with no questions
- 15 To approve and sign the 2019/20 Annual Governance and Accountability Return- All supported**
- 16 Finance**  
**To resolve to pay outstanding accounts:**
- Salaries: Alan Stevens, Roy Brown & Parish Clerk - £Confidential
  - HMRC - £440.63
  - Expenses: Parish Clerk - £25 (home)
  - Expenses: Parish Clerk – J Cressey Norton security annual fee - £44.99 (incl. VAT)
  - Expenses: Cllr van der Hoorn – monthly SIM card fee – Support Team mobile - £6.00
  - Buchans June Invoice 2259 – Grass cutting etc. - £1907.96 (incl. VAT)
  - Viking Stationery Invoice 378698 – less CR note 401572 - £76.63 (incl. VAT)
  - Viking Stationery Invoice 391013 - £4.19 (incl. VAT)
  - John Guest Architectural Design fees -Invoices 2309/2315 - £432
  - Red Graphic Newsletter Design & Print Invoice 5754 - £645.60 (incl. VAT)
  - Offord & Camp Interim invoice #8 20/089 - £30,811.85 (incl. VAT)
  - CAPALC Councillor Training one day – Invoice 2136 - £75.00
  - Wellers Hedleys LLP fees HVH charity status - Invoice 078425 - £660.00 (incl. VAT)
  - NC Plumbing & Heating - Gas works HVH Extension Invoice 50484 - £67.20 (incl. VAT)
  - SLCC New Clerk event webinar – Invoice 131917 - £12.00
- Proposed** (TA), **Seconded** (LH) - **All supported.**

- 17 **To review correspondence received**
1. To consider the request for an extra Dog Waste Bin on Cantelupe Road at the point where the two footpaths cross. The request was accepted and a small green bin attached to an existing post was **Proposed: Cllr (BM) Seconded: Cllr (AG) Majority supported. Action – Clerk (JC) to purchase the bin and inform SCDC of the location.**
  2. To consider the request for additional traffic calming on Barton Road –the request was not supported on the basis that the average speed measurement from the MVA Sign is reported as 30-33mph which is consistent with other roads in the village . **Majority Not Supported**
  3. To consider the report and survey from CCC Highways Dept indicating the large Sycamore Tree on New Road should be felled after the end of July officially the end of the bird nesting season. A replacement for this tree may be offered by the County Council once the work has been completed. The Parish Council will consider this offer over the next few months.
  4. Cambridge South Station update – Network Rail have announced the northern location of the proposed Cambridge South station has been selected following the results of the public consultation earlier this year. The next round of consultations are planned for the Autumn when they will make a presentation to the parish council at the rescheduled Annual Parish Meeting.

**Meeting closed at 9.20pm**

**Date of next meeting: Monday 10 August 2020 at 7.30pm virtual meeting or venue to be confirmed.**

**Issued by the Parish Clerk: Jacqui Cressey**

**22 July 2020**