

Haslingfield Parish Council (HPC) Minutes (Draft)

6 April 2020

A VIRTUAL meeting of Haslingfield Parish Council took place on Monday 6 April 2020 at 7.30pm using the Zoom media platform

Attendees: Parish Cllrs Jenny Jullien (JJ) Chair; Tony Adcock (TA) Vice Chair; Ron van der Hoorn (RH); Andrew Gillies (AG); Clive Blower (CB); David Revell (DR); Ben Mavely (BM); Diana Offord (DO); Lucian Hatfield (LH); Simon Duke (SD); Helen Brown (HB) District Councillor Philip Allen (PA); Parish Clerk – Jacqui Cressey (JC). Plus 5 members of the public.

Members: 11 Quorum: 4

Meeting commenced 7.30pm

1 Apologies for absence- None

2 **To receive Members' declaration of interest for items on the agenda** – Cllr DO declared an interest for matters concerning the Village Hall extension and Cllr CB declared an interest in council decisions made on the Planning Application for 17 Fountain Lane.

3 **Public Forum** – One of the members of the public informed the council that there has been a burnt vehicle on Barrington Hill for some days if this could be attended to. The Clerk will inform the South Cambs District Council of the vehicle. Cllr Jullien asked the other members of the public if they wished to speak on anything. One member commented on the Planning application for 17 Fountain Lane by raising a concern on the proposed culverts to the existing stream which while normally flowing at a low level, takes the run-off from Wisbeys Yard and many of the houses along its course. As all environmental reports predict extreme weather as normal for the future to restrict the flow for a couple of sheds appears rash. From past experience three things rarely managed are trees, ditches and culverts.

4 **To approve and sign off the minutes of the meeting 9 March 2020**
Proposed by AG, seconded by RH. All supported.

5 **To receive the County Councillors' Report** – No report received

6 **To receive the District Councillors' report (PA)** – The full written report is located on the Village website and the Parish Council Facebook page. Cllr Allen reported that in March Parliament passed The Coronavirus Act containing section 78 which dealt with the issue of face to face local authority meetings. On Saturday 4 April regulations came into force giving local authorities to include Parish Councils greater flexibility in the conduct of meetings allowing councils and their sub-committees to legally conduct meetings online, be considered quorate and include votes on decisions.

A Virtual Parish Liaison Meeting will take place on Wednesday 15 April at 7.00pm where representatives from parish councillors will be briefed by Cllr Bridget Smith, Leader of SCDC on their response to the Covid-19 crisis and its work with parishes and communities. Cllr Jullien will attend and represent Haslingfield Parish.

7 Planning Applications and Decisions:

7a – Notification of the outcome of Planning Decisions by SCDC

S/4067/19/FL – 1 Cantelupe Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LU: Rear extension, conversion of adjoined outbuilding, renovations & internal alterations: **PERMISSION GRANTED**

20/01136/HFUL – 6 Chestnut Close, Haslingfield, Cambridgeshire, CB23 1JU; Two storey rear extension and single storey side entrance porch. **NOW APPROVED**

7b – Notification of the outcome of additional Planning Meeting

No meetings held

7c – Notification of new Planning Applications

20/0131/FUL – 17 Fountain Lane, Haslingfield, Cambridgeshire, CB23 1LT. Demolition of existing bungalow and detached single garage and replacement with 2 no. detached dwellings and garages. Comment submission date for the Parish Council extended to 21 April 2020. Colour elevations were requested and provided. Cllr Jullien reported that this application had received seven objections from the owners of neighbouring properties. After a discussion on the detail of the drawings provided there was a concern that the proposed development was a gross overdevelopment and inappropriate for this site and that the boundary has been extended beyond the boundaries shown on the Land Registry records for 17 Fountain Lane. All Councillors voted to **OBJECT** to the Planning Application and **All Supported** that the application should be referred to the District Council Planning Committee. Detailed comments from the council on the objection will be posted on the Planning Application website address as follows:

<https://applications.gretercambridgeplanning.org/online-applications/>

8 Village Hall Extension Update- Cllr (TA) sent an update report to all the councillors prior to the meeting. There were no questions on his report. Offord & Camp have shut down all their sites indefinitely to comply with the Covid-19 situation therefore a completion date is not known. (TA) proposed that the councillors approve an additional cost of £494.73 for the new stud wall in the conference room.

Proposed –(TA) Seconded (JJ) All Supported

9 Village Hall Income- Cllr (TA) reported that due to the Village Hall extension works and the closure of the Hall for the Covid-19 pandemic the Village Hall income will not support the expenditure so there will be a proposal later in the year to ask the Parish Council for financial support. Cllr (HB) suggested this may be a good opportunity to look closely at the PC expenditure and divert some payments to other more urgent causes in the Village. **Action:** Clerk and (TA)

10 Haslingfield Support Team Update – Cllr (DO) sent a report on the work of the Support Team to the councillors in advance of the meeting for information. It should be particularly noted how much excellent work Cllr Mavely and Phil Golden have put in to make the Support Team work by matching volunteers with the vulnerable residents. The councillors were asked to approve two requests:

1. To co-opt Phil Golden as a member of the Support Team assisting the Parish Councillors – **Proposed (DO) Seconded (BM)**
2. To approve Rev Alison Walker to deputise for Cllr Offord when required as the Support Team Officer – **Proposed (DO) Seconded (RH)**

Cllr Offord asked for support from the councillors to take responsibility with herself for the group mobile phone in rotation: Cllrs Revell and van der Hoorn offered their support.

11 To receive the Clerk's Report – The report was received with no comments

12 Finance

To resolve to pay outstanding accounts:

- o Salaries: Alan Stevens, Roy Brown & Parish Clerks - £Confidential
 - o HMRC - £445.20
 - o Expenses: Parish Clerk - £25 (home)
 - o Expenses – Parish Clerk- Mileage for Training courses - £40.50
 - o Expenses:
 - Clerk – Annual fee to Zoom Video Communications to enable large meetings - £143.88 (incl. VAT)
 - Cllr Adcock- Fee for Land & Search data online - £41.88 (incl. VAT)
 - Cllr van der Hoorn – Village Support team mobile and calls provision - £16.00
 - Cllr Mavely – Padlock & chain x 2, Skate Park and Playground- £33.32
 - Jay Cole – Wood preservative for Wisbey's Yard - £74.26
 - o Offord & Camp VH Extension Interim Invoice #6 20/05 - £35,039.85 (incl. VAT)
 - o Buchans March Invoice 2170 – Grass cutting etc. - £1,224.94 (incl. VAT)
 - o Buchans Verti-drain the rec- Inv 2171 - £420.00 (incl. VAT)
 - o Viking Stationery Invoice 982331 - £41.35 (incl. VAT)
 - o Red Graphic – Leaflet drop print Invoice 5610 - £128.40 (incl. VAT).
 - o Connections Bus Project Inv. 09/20 x 9 visits Jan: 8,15,22,29 Feb: 5,12,26 Mar: 4,11 £2,133.00 (incl. VAT)
 - o Foxton Parish Council – contribution to A10 corridor and joint PC working party meetings - £14.00
 - o CAPALC Invoice 1895 – Councillor Training x 1 day - £75.00
- Proposed (TA), Seconded (RH) - All supported.**

13 To review correspondence received

- 1) Buchans Letter of Assurance-this letter provided the councillors with assurance that the supplier would carry on with the groundworks in the village by following the government guidelines of self-distancing and lone working
- 2) Fallen Tree in Wellhouse Meadow – during the recent gales the tree had fallen into the garden of a property in New Road. The property owners have resolved to remove the tree and the cost of an approved tree surgeon to do the work was authorised by the Clerk and Chairman.
- 3) Cllr JJ had received a thank you letter from a villager congratulating the work that was carried out by Wildlife Trust volunteers and Cllr Blower to clear up the Quarry area.

14 Matters for consideration at the next meeting in May

- 1) Haslingfield Parish Asset Register – to update
- 2) Haslingfield Parish Council Standing Orders – to update

Meeting closed at 8.15pm

Date of next meeting: Monday 11 May 2020 at 7.30pm online though Zoom Media