

Haslingfield Parish Council (HPC) Minutes (Draft)

10 February 2020

Attendees: Parish Cllrs Jenny Jullien (JJ) Chair; Ron van der Hoorn (RH); Andrew Gillies (AG); Helen Brown (HB); Clive Blower (CB); David Revell (DR); Simon Duke (SD); Ben Mavely (BM); County Councillor Roger Hickford (RHi); District Councillor Philip Allen (PA); Parish Clerk – Jacqui Cressey (JC). 5 members of the public.

Members: 8 Quorum: 4

Meeting commenced 7.30pm

- 1 **Apologies for absence**–Parish Councillors Tony Adcock (TA), Lucian Hatfield (LH), Diana Offord(DO)
- 2 **Presentation by Sophie Moeng and Lewis Wingfield – Network Rail –** who attended the meeting to give a presentation on **Cambridge South – A proposed new station**. They explained that the need for a new station in Cambridge comes mainly from The Biomedical Campus at Addenbrookes along with plans to build 14,000 new homes by Cambridge City Council by 2031. The full powerpoint presentation is available to view on the Village website and any comments on the proposal should be sent to Sophie Moeng at the following email address cambridgesouth@networkrail.co.uk
- 3 **To receive Members’ declaration of interest for items on the agenda** – No declarations
- 4 **Public Forum** – Two Haslingfield parishioners presented a detailed document to the Parish Councillors which outlined a proposal to redesign a small pocket of parish land bordering Fountains Lane/Trinity Close. As this document was presented to the councillors on behalf of the parishioner who had prepared it Cllr Jullien responded that such a document should be formally presented to the Parish Council at a future meeting by the parishioner who had prepared it. This was accepted and the document was returned to the two parishioners attending. Some general comments made during the discussion were that the land in question was currently a wildlife haven and proposal for redesign of the site must take this into consideration. Cllr Blower commented that the council would also consider proposals from any other parishioners for this small plot of parish council owned land.
- 5 **To approve and sign off the minutes of the meeting 13 January 2020**
Proposed by AG, seconded by RH. All supported.
- 6 **To receive the County Councillors’ Report** – The written report is posted on the Village website. County Cllr Roger Hickford was present at the meeting but there were no questions on his report.
- 7 **To receive the District Councillors’ report (PA)** – The written report is posted on the village website. Cllr Allen joined the meeting at 20.25 hours whilst the councillors were having a discussion on the East West rail route announcement where the broad corridor of the route comes close to Haslingfield. Cllr Allen reported that consultation will be ongoing between East West Rail and local councillors/officers for the next couple of years. He recommended that we should aim to be involved in all consultation stages both as a Parish Council and as individual villagers and we should ensure we submit our views and comments directly to any consultation as well as to SCambs District Council. Parishioners may find the following link useful; <https://eastwestrail.co.uk/haveyoursay>
- 8 **Planning Applications and Decisions:**
 - 7a – **Notification of the outcome of Planning Decisions by SCDC**
 - S/4067/19/FL** – 1 Cantelupe Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LU: Rear extension, conversion of adjoined outbuilding, renovations & internal alterations:
Still **OUT FOR CONSULTATION**
 - S/3827/19/FL** – 4 The Elms, Haslingfield, Cambridge, Cambridgeshire, CB23 1ND: First floor extension – **GRANTED**
 - S/3066/19/FL** – 6 Badcock Road, Haslingfield, Cambridge. Cambridgeshire, CB23 1LF: Change roof line on garage to one level with new dormer to front – **WITHDRAWN**
 - S/0155/20/TC**- 1 High Street, Haslingfield, Cambridge, Cambridgeshire, CB23 1JW: Removal of two trees, T1 and T2, both Plum trees (Prunus sp.) - **GRANTED**
 - S/3676/19/FL** – Land at 67/69 New Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LP: Erection of two new four-bed houses - **APPROVED**

7b – Notification of the outcome of additional Planning Meeting

No meetings held

7c – Notification of new Planning Applications

There were no new applications

- 9 Village Hall Extension Update** – In the absence of Cllr Adcock, Cllr Jullien reported that following the closure of the old kitchen on 2 February a temporary kitchen has been set up in the room opposite the referee's changing room with a fridge/kettle for making hot drinks. The Hall will be closed for bookings during half term week commencing 17 February to allow more work on the extension. The kitchen working group have finalised the kitchen plans and confirm Howdens will be contracted to supply the kitchen units and the equipment will be purchased from Nisbets and John Lewis. The kitchen costs are expected to be substantially below the original budget.
- 10 Idox Public Access for planning applications searches demonstration feedback** – JC reported that on the 3 February the SCDC Planning department launched a new public access online facility to search and comment on planning applications in Scamb. All users will have to register on the site to gain access to the planning applications and the direct link to the Idox Public Access page will be published on the village website and in the Church & Village Magazine.
- 11 CAPALC – request for comments from Parish Councils on their decision to become an incorporation.** After a short discussion the decision to record a vote of **No Comment** was supported by all on the basis that they did not have enough information at this time to make informed comments. JC will report back to CAPALC with our response.
- 12 Tree Survey Update** – Cllr Jullien reported that the Village Tree Survey had been completed in January and we are now waiting to receive the report from the surveyor. Additional areas in Porkers Lane were added to the survey.
- 13 To receive the Clerk's Report** – (JC) reported on the updates to the report since January and confirmed that Metrorod have been instructed to carry out a survey of the Cantelupe Rd/River Lane ditch to see if there are any blockages in the underground section. Metrorod will complete the survey once the level of water in the ditch is at its lowest.
- 14 Finance**
To resolve to pay outstanding accounts:
- Salaries: Alan Stevens, Roy Brown & Parish Clerks - £Confidential
 - HMRC - £347.73
 - Expenses: Parish Clerk - £25 (home) £40.50 mileage
 - William Harold reimburse for Village website hosting Invoice385741 - £72.23
 - William Harold reimburse for Village website domain renewal Invoice 385921 - £20.14
 - Offord & Camp VH Extension Interim Invoice #4 20/019 - £15,972.32 (incl. VAT)
 - Tony Adcock – VH BT Telephone Bill - £140.91
 - CAPALC Invoice 1813 – Purchase of Local Councils Explained Book - £10.00
 - SLCC Annual Membership fee refund £41.00
 - Buchans December Invoice 2132 for VH work - £84.00 (incl. VAT)
 - Cadent Proforma Invoice 1035/137913 VH extension work – for authorisation only £3,002.63 (incl. VAT)
- Proposed (JJ), Seconded (AG) - All supported.
It was agreed that Cllr Brown will be added to the list of signatories to authorise transactions made from the Unity Trust Bank Account. All supported.
- 15 To review correspondence received**
- a) Victoria Houghton – Sect 137 Community Grant Application** – a request has been sent to the councillors of the HPC on behalf of the Cambridge Detachment of the Army Cadet Force to consider allocating funding under the Section 137 LGA Act for the support of local community and voluntary organisations. The request is to support a training and extra activity project to send a cadet from the Cambridge detachment to Cyprus to be hosted by the Army in May 2020. This request was Declined on the basis that the HPC has committed the Sect 137 grant to projects within Haslingfield Village. All supported.
- b) Trees/Hedge/Fence at the back of Huddlestones in River Lane** – a parishioner has reported that there is an area of wilderness and overgrowth on the recreation ground adjacent to the boundary of their property which is damaging their fence. In addition, large trees and overgrown hedges give

reduced light to a fruit cage in the garden. Cllr Blower commented that a small section of land (approximately six feet in width) on the edge of the wilderness area could be kept clear so that it does not overgrow into the gardens of the private properties on the boundary of the land. The remaining area would continue to be left as unmanaged. There is an urgency for this work which needs to be completed in advance of the forthcoming birds nesting season. Cllr Jullien suggested we ask Buchans to review the area and provide a quotation for the work.

- c) **Resurfacing works on New Road** – A parishioner has expressed disappointment over the decision by CCC Highways to cancel the planned resurfacing works for the latter part of 2019 due to a lack of budget with no plans to reschedule the work within the next three years. The PC will attempt to lobby our County Council representative on this matter but in the meantime we urge residents of New Road to report pot holes etc. to the Highways by using the following reporting tool on the website <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>
- d) **High Street/The Elms hedge** – It was agreed that the parish council will write to the parishioner concerned to request that all future correspondence is kept solely between their solicitor and the Parish Clerk. Majority supported.
- e) **Children's Playground** - A parishioner raised concerns about the new boulders play equipment and its health & safety approval. Cllr Mavelly has arranged for a ROSPA inspection of the boulders and has also contacted the company that installed the boulders for their comments

16 **Matters for consideration at the next meeting in March**

1. To set an alternative date for the April meeting which falls on Easter Monday this year.
2. To receive a presentation from the Little Owls with an application for funding in 2020

Meeting closed 21.45

Date of next meeting: Monday 9 March 2020 at 7.30pm in the Village Hall

**Issued by the Parish Clerk: Jacqui Cressey
18 February 2020**