

# Haslingfield Parish Council (HPC) Minutes (Draft)

## 13 January 2020

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair; Tony Adcock (TA) Vice Chair; Ron van der Hoorn (RH); Andrew Gillies (AG); Diana Offord (DO); Helen Brown (HB); Clive Blower (CB); David Revell (DR); Parish Clerk – Jacqui Cressey (JC). 1 member of the public

**Members: 8 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** – Parish Councillors Lucian Hatfield(LH), Ben Mavely (BM), Simon Duke (SD) County Councillor Roger Hickford (RHi)
- 2 **To receive Members' declaration of interest for items on the agenda** – DO for matters concerning the Village Hall Extension.
- 3 **Public Forum** – At the end of the meeting a resident of New Road attended to voice his concerns over the planning application for two new 4-bed houses in New Road. His concern was over the close proximity of one of the houses to his own property. Council advised that they had received the plans and duly commented on privacy concerns which had been highlighted by residents in The Meadows but were unaware of any other concerns. TA advised that Council do not have the final say in any Planning Application as this is the responsibility of the planning department at SCDC.
- 4 **To approve and sign off the minutes of the meeting 09 December 2019**  
Proposed by TA, seconded by RH. All supported.
- 5 **To receive the County Councillors' Report** – The written report is posted on the Village website.
- 6 **To receive the District Councillors' report (PA)** – The written report is posted on the village website. The report includes information on the six-week consultation on plans for Cambridge's third rail station in the vicinity of Addenbrookes Hospital which includes plans for four platforms, taxi and drop off areas, cycle and blue badge parking, shops and toilets. More information is available from: [www.networkrail.co.uk/cambridge-south-station](http://www.networkrail.co.uk/cambridge-south-station)
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**
    - **S/3838/19/FL** – 101 New Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LP: First floor extension and new timber garage - REFUSED
    - **S/3974/19/VC** – 45 Church Street, Haslingfield, Cambridge, Cambridgeshire, CB23 1JE: Variation of condition 2 (Approved Plans) of planning permission S/3622/16/FL – GRANTED
    - **S/4067/19/FL** – 1 Cantelupe Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LU: Rear extension, conversion of adjoined outbuilding, renovations & internal alterations: Still OUT FOR CONSULTATION
  - 7b – **Notification of the outcome of additional Planning Meeting held 16/12/2019**
    - **S/3676/19/FL** - Land at 67/69 New Road, Haslingfield, Cambridge, Cambridgeshire CB23 1LP: Cllrs JJ, RH, HB, LH voted to SUPPORT the amended plans that address the issue of Loss of Privacy to houses in The Meadows
  - 7c – **Notification of new Planning Applications**
    - There were no new applications
- 8 **Village Hall Extension Update**

The Village Hall is currently closed to users until 24 January to allow the installation of a steel column to support the roof structure. The kitchen will be out of use from 3 February until 5 June and during this time minimal facilities (fridge and kettle) will be available. Additions to the budget of £1608.73 to cover the cost of a new boiler, installation of a new gas supply and pipework changes. It was agreed that the council will proceed with a single quotation for the boiler upgrade in view of the urgency of the project and the contractor's detailed knowledge of the village hall plumbing system. All SUPPORTED unanimously.

## 9 **Tree Survey Update**

DO reported that she and JJ met with Ian Lorman, from Argenta Tree Surveys Limited on the 13 December to discuss requirements of the tree survey i.e. the health and safety of the trees, the appropriate location of trees around the village, checking to see if any need replacing and the best locations to plant new trees.

He pointed out that for safety it would be necessary to decide whether a tree was in a suitable location. Mr Lorman will visit the village on 20, 23 and 24 January and send in his report by the end of the month.

## 10 **Operation London Bridge**

The codename Operation London Bridge primarily refers to events that would take place in the United Kingdom such as plans for what will happen in the immediate days after the death of Her Majesty Queen Elizabeth II. The Lord Lieutenant of Cambridgeshire and her Clerk are requesting that all Towns and Parishes in Cambridgeshire follow the same format with regards to their actions under Operation London Bridge. Most of the towns have already been briefed but in order to reach the rural parishes a video of the presentation made by the Huntingdon Town Clerk, Philip Peacock will be emailed to all parishes shortly along with a copy of the protocol adopted by CCC and Huntingdon Town Council. The link to the video will be posted on the Village website once we have received it.

## 11 **To receive the Parish Clerk's report**

**River Lane Ditch** - Metrorod have quoted £95 + vat for the first hour of work for a look and see survey of the ditch and pipework. Any extra time needed to complete the survey will be charged at £47.50 + vat per half hour. (JJ) proposed that we accept the quote and set a maximum budget of £500 in total for the work. (TA) seconded the decision and all were in favour. JC will instruct Metrorod to go ahead with the survey as soon as possible.

**Playground – Skate Park** - A plan will be set up to address the minor repairs and recommendations of the Playground and Skate Park inspections last November. Action (JC, BM)

**Skate Park long term future**– A new Working Group has been set up and the first Open Meeting has been arranged for Thursday 27 February in the Village Hall at 7.30pm. All are welcome to come along

## 12 **Finance**

### **To resolve to pay outstanding accounts:**

- Salaries: Alan Stevens, Roy Brown & Parish Clerks - £Confidential
- HMRC - £270.62
- Expenses: Parish Clerk - £25 (home) £22.50 mileage
- Connections Bus Project Invoice 37/19 x 13 visits @ £237/visit – Sept 11,18,25 Oct: 2,9,16,23 Nov: 6,13,20,27 Dec: 4,11 £3,081.00
- Viking Stationery - £119.93 (incl. VAT)
- Offord & Camp VH Extension Interim Invoice #3 20/001 - £9,668.57 (incl. VAT)
- John Guest Project Management Fees 11/06/19 – 30/12/19 - £923.20
- Cadent Invoice VH Extension work – paid by VH account to repay from PC £428.40 (incl. VAT)
- CAPALC 2-day Clerks Knowledge Training - £240.00
- SLCC Annual Membership fee - £202.00
- Lucian Hatfield expenses – materials for urgent repair to Skate Park unit - £19.80
- Methodist Church Hall hire fee for HPC Meeting 13/01/20 - £30 paid by cheque

Proposed (TA), Seconded (RH) - All supported.

## 13 **To review correspondence received**

a) **Buchans quote to maintain the Skate Park grounds**– A quote from Buchans to carry out grounds maintenance, hedge and weeding work and moss treatment for an annual charge of £680.40 (incl. VAT) was received and accepted. Proposed by (JJ) Seconded by (CB) All supported

b) **Village Hall Fire exit doorway** being used for temporary entrance/exit – A villager has raised concerns with Cllr Blower that the concrete step up to the door was difficult to see when dark and by visually impaired persons and has asked if something could be done to make it more visible. It was commented that improved lighting had recently been installed around the doorway but as additional assistance it was suggested that a white painted line on the edge of the step would solve the problem temporarily whilst the door was in use up until the Village Hall works were completed. This will be actioned by the Village Hall Committee.

- c) **CCC Planning Dept** – change to website planning search facility – demos arranged in January (JC) will attend and report back at the next meeting
- d) **NW Brown Acquisition notice** – key changes to terms of business -These were reviewed by all councillors and Proposed by (JJ) Seconded by (TA)
- e) **Parish Precept Requirement 2020-21** submission form – signatures required. Actioned (JJ, TA)
- f) **Three Trees voucher offer from SCDC** – As an initiative to tackle climate change SCDC would like to encourage the planting of trees on Parish Council land and are offering £60 vouchers to the Parish Councils to cover the cost of purchasing three small trees. A discussion on trees and their impact on climate change followed and although the councillors want to show that Haslingfield is keen to help towards the District Councils' pledge to making the district carbon free by 2050 they felt that this proposal was not of a sufficient scale to have a meaningful impact on the pledge towards making the district carbon neutral by 2050. The vote to accept the voucher was not carried.
- g) **Lorry traffic along Barton Road** – A resident from Barton Road has expressed concern over the number of large lorries travelling through the village via Barton Road believed to be destined for the Redrow site at Barrington. Cllr Jullien agreed to visit the site and speak to the Site Forman about the problem.

- 14 **Matters for future consideration** – Sophie Moeng and Mike Smith, Consents Development Manager Network Rail will be attending the HPC meeting on **Monday 10 February** to give a presentation on the proposals for a new Cambridge South rail station. All are welcome to attend the presentation which is planned for item number two on the Parish Council meeting agenda

**Meeting closed 21.05**

**Date of next meeting: Monday 10 February 2020 at 7.30pm in the Village Hall**

**Issued by the Parish Clerk: Jacqui Cressey  
22 January 2020**