

Haslingfield Parish Council (HPC) Minutes (Draft)

9 December 2019

Attendees: Parish Cllrs Jenny Jullien (JJ) Chair; Ron van der Hoorn (RH); Lucian Hatfield (LH); Andrew Gillies (AG); Diana Offord (DO); Helen Brown (HB); Simon Duke (SD); Clive Blower (CB); Ben Mavely (BM); Parish Clerk – Jacqui Cressey (JC). 2 members of the public

Members: 9 Quorum: 4

Meeting commenced 7.30pm

- 1 **Apologies for absence** – Parish Councillor Tony Adcock (TA) District Councillor Philip Allen (PA)
- 2 **To receive Members' declaration of interest for items on the agenda** – DO for matters concerning the Village Hall Extension.
- 3 **Public Forum** – The Snelling family requested permission to install a bench seat at their cost on Wellhouse Meadow in memory of their late parents who came to Haslingfield in 1959. The councillors were unanimous in their support of this request and Cllr Blower will assist the family to choose an appropriate location for the bench. All Supported
- 4 **To approve and sign off the minutes of the meeting 11 November 2019**
Proposed by HB, seconded by RH. All supported.
- 5 **To receive the County Councillors' Report** – No report received
- 6 **To receive the District Councillors' report (PA)** – The written report is on the village website. The report includes information on **Keeping Warm at Home** and informs that some householders may qualify for a grant toward heating improvements in the home. Please contact Home Improvement Grants for more information by email at HIA@CambsHIA.org or by phone on 01954 713330.
- 7 **Planning Applications and Decisions:**
 - 7a – **Notification of the outcome of Planning Decisions by SCDC**
 - **S/3605/19/TC** – 25 High Street, Haslingfield, Cambridge, Cambridgeshire CB23 1JW: Work to four trees, Plum, Apple, Crimson King and a twin stemmed Leylandi-APPROVED
 - **S/3635/19/PO** – 1-11 (odd) Watsons Yard, Haslingfield, Cambridge, Cambridgeshire CB23 1AB: Modification of planning obligations contained in section 106 agreement dated 17 December 2019 – OUT FOR CONSULTATION
 - 7b – **Notification of the outcome of additional Planning Meeting held 25/11/201**
 - **S/3676/19/FL** - Land at 67/69 New Road, Haslingfield, Cambridge, Cambridgeshire CB23 1LP: Cllrs TA, AG, RH, HB, DO voted to OBJECT to the planning application on the grounds of Loss of Privacy to houses in The Meadows
 - **S/3827/19/FL** – 4 The Elms, Haslingfield, Cambridge, Cambridgeshire, CB23 1ND: Cllrs SUPPORTED the application unanimously
 - 7c – **Notification of new Planning Applications**
 - **S/3838/19/FL** – 101 New Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LP: First floor extension and new timber garage -.ALL SUPPORTED with one Abstention
 - **S/3974/19/VC** – 45 Church Street, Haslingfield, Cambridge, Cambridgeshire, CB23 1JE: Variation of condition 2 (Approved Plans) of planning permission S/3622/16/FL – MAJORITY SUPPORTED
 - **S/4067/19/FL** – 1 Cantelupe Road, Haslingfield, Cambridge, Cambridgeshire, CB23 1LU: Rear extension, conversion of adjoined outbuilding, renovations & internal alterations: ALL SUPPORTED with one Abstention

8 Formation of a Skate Park Committee/Working Group

JJ reported that to date there had not been any interest from parishioners to join the three councillors on the newly formed committee. An open meeting will be arranged for February where users and interested parishioners are encouraged to attend to voice their opinion and make suggestions on how the Skate Park facility can be developed for the future

To review the draft Precept

- 9 JJ presented the draft budget for 2020/21 which has been calculated to give a 1.59% reduction in the cost per household on Band D. The budget was Proposed (CB) Seconded (RH) All Supported

Financial Update as at 30/09/2019

- 10 JJ presented the quarterly update and this was approved by all the councillors and signed off by Cllr Jullien.

11 To receive the Parish Clerk's report

It was suggested that the item on Greenway could now be removed in light of the following response we received from the CCC Highways Dept;
The resurfacing works in the village were going to be carried out by the Cycling Projects Team. They have advised that there is no budget to complete this work either in this financial year (2019/20) or next (2020/21) and there is no information on what might be achievable in subsequent years.

Currently the only large scale resurfacing works scheduled in the village is Barton Road, Haslingfield which is scheduled for 2021/22.

12 Finance

To resolve to pay outstanding accounts:

- o Salaries: Alan Stevens, Roy Brown & Parish Clerks - £Confidential
 - o HMRC - £306.46
 - o Expenses: Parish Clerk - £25 (home)
 - o Buchans – invoice 2110 (November 2019 - £800.52 (incl. VAT)
 - o Simon Duke – Defib Store £313.52 (incl. VAT)
 - o Janet Hendy – Poppy Wreath £25
 - o Viking Stationery - £99.71 (incl. VAT)
 - o Viking Stationery - £4.04 (incl VAT)
 - o Haslingfield PTFA – contribution to Playground Appeal - £2,000.00
 - o Ron van der Hoorn – VH Ramp - £246 (incl VAT)
 - o W Schwartz – Payroll costs Apr-Sept 2019 - £99
 - o CCC Street Lighting Energy and Admin 01/10/2018-30/09/2019 - £337.01
 - o The Play Inspection Co. Ltd - £180 (incl. VAT)
 - o Offord & Camp VH Extension Interim Payment 2 - £15,914.38 (incl. VAT)
- Proposed LH, Seconded BM - All supported.

13 To review correspondence received

- a) Connections Bus Project** – The quotation for the cost of the Connection Bus Project Youth Services has increased by £1.00 per session for 2020. Harlton Parish Council have confirmed they will pay a contribution towards the costs as usual. This was supported by all councillors.
- b) Playground and Skate Park Inspection Reports** – Both reports are now available to view on the Village Website. All of the work highlighted by the report to action is very low risk and three quotes will be sourced from playground maintenance companies to carry out the work required. Action BM, JC.
- c) Cambridge County Council Climate Change Strategy and Action Plan-**
Cambridgeshire County Council declared a Climate and Environment Emergency in May 2019 and as a result they are in the process of developing a Climate Change and Environment Strategy and Action Plan. They are keen to understand what parish

councils and their communities think of the targets and actions set and how we can help to achieve these. The consultation documents and a feedback questionnaire will be available online from 20 December 2019 - 31 January 2020. The website link is <https://consultcambs.uk.engagementhq.com/climate-strategy>

- d) **Skate Park – grounds maintenance** - A quotation to add the maintenance of the grass and groundworks to the Buchans contract from 2020 will be discussed at the Parish Council Meeting in January
- e) **Wellhouse Meadow Wall repair** – LH proposed that we should obtain expert advice on the best type of repair to the fabric of the wall at Wellhouse Meadow to make it more durable. Three companies have been sourced and will be approached for advice, detail of the work required and a quotation. Action JJ, JC
- f) **Chestnut Close Tree Planting** – Residents of Chestnut Close, Haslingfield have taken advice from South Cambs District Council on their wish to plant some trees on the central green space within the Close. The aim is to plant trees that require little maintenance and to make the space attractive and useful to visitors and residents in the area. A further meeting to discuss the details of the planting is planned for January 2020.
- g) **Village Hall Extension** - it was agreed that there should be an item on the agenda each month reporting on the progress of the Village Hall extension until completion date.

14 Matters for future consideration

Meeting closed 21.00

Date of next meeting: Monday 13 January 2020 at 7.30pm in the **Methodist Church Hall**

**Issued by the Parish Clerk: Jacqui Cressey
17 December 2019**