

# Haslingfield Parish Council (HPC) Minutes (Draft)

## 11 November 2019

**Attendees:** Parish Cllrs Jenny Jullien (JJ) Chair; Tony Adcock (TA) Vice Chair; Ron van der Hoorn (RH); Lucian Hatfield (LH); Andrew Gillies (AG); Diana Offord (DO); Helen Brown (HB); Simon Duke (SD); Clive Blower (CB); District Cllr Philip Allen (PA). Parish Clerk – Jacqui Cressey (JC). 2 members of the public

**Members: 9 Quorum: 4**

**Meeting commenced 7.30pm**

- 1 **Apologies for absence** – Parish Councillors David Revell (DR); Ben Mavelly (BM)
- 2 **To receive Members' declaration of interest for items on the agenda** – No declarations
- 3 **Public Forum** – No business
- 4 **To approve and sign off the minutes of the meeting 14 October 2019**  
Proposed by RH, seconded by CB. All supported.
- 5 **To receive the County Councillors' Report** – No report received
- 6 **To receive the District Councillors' report (PA)** – Written report is on the village website. PA advised that due to the winter election date some parishioners may prefer to register for a postal vote which is quick and easy on line. Go to <https://www.gov.uk/register-to-vote>
- 7 **Planning Applications and Decisions:**
  - 7a – **Notification of the outcome of Planning Decisions by SCDC**
    - **S/3066/19/FL** – 6 Badcock Road, Haslingfield, Cambridge, Cambridgeshire CB23 1LF: Change roofline on garage to one level with new dormer to front – APPROVED
  - 7b – **Notification of the outcome of additional Planning Meeting** - None
  - 7c – **Notification of new Planning Applications**
    - **S/3605/19/TC** – 25 High Street, Haslingfield, Cambridge, Cambridgeshire CB23 1JW: Work to four trees, Plum, Apple, Crimson King and a twin stemmed Leylandi – SUPPORTED
    - **S/3635/19/PO** – 1-11 (odd) Watsons Yard, Haslingfield, Cambridge, Cambridgeshire CB23 1AB: Modification of planning obligations contained in section 106 agreement dated 17 December 2019 – NO RECOMMENDATIONS
- 8 **To review and discuss the Status of Parish Council Landholdings**

AG has been looking into which pieces of land in the Village have been registered as being owned by the parish council and he has discovered that there are a lot of parcels of land where evidence of ownership or registration is not available. DO asked why it is necessary to register these pockets of land. AG explained that it is to determine the correct responsibility of ownership. There could also be land associated with footpaths that we should perhaps formally own and register. CB commented that it is important we know who is responsible for the larger areas of unregistered land in case of any incidents. The council agreed and it was proposed that AG takes on this project and spends some time looking through archive paper to seek any information on land ownership in the Haslingfield Parish.

**9 Grant application – Review the request from the PTFA regarding the Village School Playground equipment.**

The meeting was attended by Charlotte Fletcher, Chair of the PTFA and Hannah Golden who presented the following request to the Parish Council  
Haslingfield School PTFA are raising funds to improve the playground facilities at Haslingfield School.

The PTFA are working with the school to raise between £12,000 - £18,000 to purchase new equipment for the school playground consisting of a Climbing Frame primarily aimed at Key Stage 2 children to assist in their physical development and coordination and a Scrapstore Play Pod to aid cooperation between different age groups. They hope to have the funds in place by Christmas so that the children will benefit from the new equipment in the spring and summer terms in 2020.

The Parish Council proposed a contribution of £2,000 towards the project. Proposed JJ  
Seconded TA - Majority agreed

**10 To receive the Parish Clerk's report and review the three quotations received for the provision of energy to seven street lights.**

Haven Power and Opus Energy supplied quotations for contracts of 12, 24, 36 or 48 months. Eon quoted for a variable plan only. The council reviewed the annual cost on each of the quotes and voted to take up a 48-month contract with Opus Energy.

Proposed JJ, Seconded RH - All agreed

**11 Finance**

**To resolve to pay outstanding accounts:**

- Salaries: Alan Stevens, Roy Brown & Parish Clerks - £Confidential
- HMRC - £405.58
- Expenses: Parish Clerk - £25 (home)
- Expenses: Chairman - £141.85 (Apr – Oct)
- Buchans – invoice 2089 (October 2019 - £571.01 (incl. VAT)
- Red Graphic Printers (Newsletter) - £291.60 (incl. VAT)
- PKF Accountants – (AGAR) - £360 (incl. VAT)
- Viking Stationery - £32.60 (incl. VAT)
- EPS Ltd. Playground Equipment - £3,332.40 (incl. VAT)
- RHBC VH Inspection Fees - £840 (incl. VAT)
- Tony Adcock VH Telephone Bill - £134.52
- Offord & Camp VH Extension Interim Payment - £31,144.45 (incl. VAT)

Proposed TA, Seconded CB - All supported.

**12 To review correspondence received**

**a) Tree Survey Quotations** – JJ confirmed that we now have three quotes from contractors to carry out a survey of all the trees in the village;

- **Argenta Tree Surveys**
- **PR Newson Ltd**
- **Haine Tree Services Ltd.**

JJ proposed to accept the Argenta quote with the condition that they can carry out the Survey before the end of January 2020. Proposed CB, Seconded LH

**b) Village Hall temporary ramp** - JJ has been asked if the temporary ramp for the entrance door will be in place for the next Village Society Meeting on 26 November. RH confirmed it is now in use and is stored by the changing rooms for use when required.

**c) Harold Hopkins** - Churchyard Manager - requests permission from the PC to allow him to organise the cleaning of the War Memorial in the Church Yard.

Proposed AG, Seconded RH - All agreed

**13 Matters for future consideration**

- To review draft Precept (Dec 2019)
- Financial update as at 30/09/2019 (Dec 2019)
- Formation of a Skate Park Committee/Working Group (Dec 2019)
- Network Rail presentation on Cambridge South Station (Feb10 2020)

**Meeting ended 21.00**

**Date of next meeting: Monday 9 December 2019 at 7.30pm in the Village Hall**

**Issued by the Parish Clerk: Jacqui Cressey  
20 November 2019**