

# Haslingfield Parish Council (“HPC”) Minutes (draft)

11<sup>th</sup> March 2019

**Attendees:** Parish Cllrs Jenny Jullien (JJ) – Chair; Tony Adcock (TA); Clive Blower (CB); Ron van der Hoorn (RH); Ben Mavely (BM); David Revell (DR) and Helen Brown (HB). District Cllr Philip Allen (PA). Vicky Crowden – Parish Clerk (VC) and 5 members of the public (at various times).

**Members: 7 Quorum: 4**

**Meeting commenced 7.00pm**

**1 Apologies for absence** – Parish Cllrs Simon Duke (SD); Diana Offord (DO); Andrew Gillies (AG) and Lucian Hatfield (LH). Clive Blower (CB) joined the meeting at 7.30pm.

**2 To receive Members’ declaration of interest for items on the agenda** – CB will abstain from 8c – 45 Church St (a client)

**3 To agree a response from HPC regarding the East West Cambs rail consultation**

HB updated the meeting on the two meetings attended and a draft response was amended and then agreed by all Councillors present.

Key points agreed for submission from HPC: Of the 5 corridors proposed, 2 (routes B & E – via Cambourne to Cambridge South) would run somewhere through Haslingfield Parish on its way to Cambridge South station, HPC strongly believes that if either of these routes were selected then Cambridge North must be re-considered as the arrival point. Areas of genuine flood risk exist in routes B & E. HPC believes the environmental impact of routes A, C and D (via Bassingbourn to Cambridge South) is less on existing residents and this also reuses / expands on the existing railway line. If A, C or D are selected, then provision must be made for a tunnel / bridge at Foxtan crossing but these routes must be considered in light of whether the development of housing at Bassingbourn Barracks goes ahead. East West Rail plans must also not be developed in isolation of the Cambridge Autonomous Metro initiative. More detail is urgently required on the options for the final section of the line and where it connects to the West Anglia Main Line. This is likely to be the stretch that impacts most people and waiting until 2020/21 for the strategy consultation on a route alignment is too late.

**4 Public Forum** – no matters raised

**5 To approve and sign off the minutes of the meeting 11<sup>th</sup> February 2019**

No amendments proposed. Proposed by RH, seconded by TA. Supported.

**6 To receive the County Councillors’ Report** - Cllr Cuffley had sent an update but was not present at the meeting.

**7 To receive the District Councillors’ Report** – PA presented his report and then departed. He is continuing to contact Dawn Millar at Wisbey’s Yard on our behalf.

JJ amended the running order of the agenda to accommodate those members of the public attending in support of items 9 and 10.

**9 To discuss s137 donation request of £3000 to Haslingfield Community Warden Scheme**

Allan Rutherford and Jan Date attended as representatives of the scheme. Key points: the number of users can vary significantly and can not be controlled but costs

are fixed. They received £250 as a SCDC grant but asked for £500. In terms of the capital gifted to the Warden Scheme, only the interest generated by it can be used by the scheme. The capital is protected.

TA proposed £3000 grant. CB seconded. Supported. (An annual report is required).

**10 To receive the first annual report from Haslingfield Little Owls Preschool and consider an application for a continued grant of £100 per child (26 children currently registered)**

23 of the registered children live in Haslingfield. Significant changes are being made to improve its structure and operation, and an OFSTED inspection is imminent. Expected deficit for year end is £7k+ which they are seeking to fill via grants and fundraising.

TA proposed £3300 grant (£100 per Haslingfield child + £1000) to be paid in HPC's 2019/20 financial year after review of s137 monies is complete. Seconded by JJ. Supported. **Action VC**

**8 8a – Notification of the outcome of Planning Decisions by SCDC**

- S/4673/18/FL & S/4674/18/LB: River Farm House, Harston Rd, Haslingfield, CB23 1JX – siting of solar panels - APPROVED

**8b – Notification of the outcome of the Planning Meeting held on Wednesday 27 January 2019 (attendees – JJ, CB, RH, TA & LH)**

- S/0057/19/FL: 32, High Street, Haslingfield, CB23 1JW - Proposed single storey rear extension following demolition of existing porch - DUPLICATE
- S/0510/19/FL: 15, Broad Lane, Haslingfield, CB23 1JF - Partial demolition of existing side extension, proposed 2-storey side, rear and front extension and insertion of new rooflights/ dormers - SUPPORTED
- S/0535/19/FL: 18 Cantelupe Rd, Haslingfield, CB23 1LU – Rear extension – SUPPORTED (CB abstained) – it was noted that the application did refer to a previous successful application so unsure if this replaced or sat alongside that proposed development)
- S/0651/19/DC : River Farm House, Harston Road, Haslingfield, CB23 1JX - Discharge of condition 3 (details of solar panels) of Listed Building consent S/4674/18/LB for siting of solar panels on a workshop roof – NO COMMENT

**8c – Notification of new Planning Applications**

- NATTRAN/E/S247/3684: Proposed stopping up of highway at 45 Church St, Haslingfield, CB23 1JE (APP/W0530/W/17/3174960) – SUPPORTED (CB, DR and BM abstained)

**11 To receive audited Village Hall accounts at 31/12/18 and latest Committee minutes**

- TA proposed the accounts be accepted. JJ seconded. RH and DR abstained. Supported.
- RH, Chair of the VH Committee, pointed out that costs to maintain the Recreation Ground were rising given the increased usage by Sports Clubs. In principle, the meeting resolved that the Parish Council will finance the maintenance but would like to understand whether a contribution from the Colts and the Cricket Club was viable. **Action RH / VC**

**12 To receive Playground inspection reports and agree schedule of works**

BM outlined the fact that all items were categorised as low risk in the inspection report. Next tasks would be to replace missing caps on equipment, replace the black flooring (wetpour) and update signage.

The Skate Park is open for now but BM is seeking to better understand users' needs

before commencing longer term project for this site. - . **Action BM**

**13 To approve the creation of new VH extension sub-committee and VH kitchen working group.**

TA proposed the following Parish Councillors work together on the tender / delivery phases of the VH Extension: JJ, RH, AG, DR and TA, plus an external project manager / others as required. JJ will also lead a Kitchen working group, including current users, in design of the kitchen. These groups will deliver recommendations to the Parish Council for agreement. Seconded by JJ. Supported.

**14 To advise the meeting of the GB Spring Clean initiative on 7<sup>th</sup> April 2019**

JJ advised that as part of a wider initiative a Spring Clean is being planned in Haslingfield on 7<sup>th</sup> April with the objective of collecting litter / cleaning areas, e.g. the Playground. SCDC donate supplies. A notice will be included in Church & Village and JJ is contacting local interest groups to gain support. **Action JJ**

**15 To approve continuation of Buchans as landscape contractor for next 12 months and subsequent tender (JJ/ VC0**

Buchans were awarded Haslingfield Parish's landscape work in February 2018 during a competitive bid, including the previous supplier. The Parish Council agreed that a 3 year contract was appropriate for this activity, the first of which has now passed. Buchans have advised that prices will rise 2.9% for the next financial year and the Parish Council would like this to then be frozen for the year after. Proposed by TA, seconded by RH. Supported. **Action VC**

**16 To receive the Parish Clerk's report**

RH raised a new item. The sign warning about the speedbumps on Barton Rd on the left hand side as you approach the village has fallen over. **Action VC**

**17 Finance**

a) To accept the quote for additional parts for the MVAS:

- SAP3196 - 70-100mm Clips x 10 @ £4.10 each = £41.00.
- SAP3941 - MVAS Mounting Bracket x 5 @ £22.90 each = £114.50.
- Delivery = £15.00

Total cost excluding VAT = £170.50. Proposed by CB, seconded by TA. Supported.

**Action VC**

b) To decide which weedkill quote (re the Recreation Ground) to accept:

- Buchans - £292.80 (incl VAT) vs Working Turf Ltd - £462.60 (incl VAT)

Buchans quote proposed by RH, seconded by HB. Supported. **Action VC**

c) To resolve to pay outstanding accounts:

- Salaries: Alan Stevens, Roy Brown & Parish Clerk - £Confidential
- HMRC - £tba
- Expenses: Parish Clerk
  - £25 (home) + £36 (4x visits) + Viking (ink cartridge, 2<sup>nd</sup> class stamps, A4 paper) - £53.74 + Postage £3.95 (councillor forms)
- Expenses: Alan Stevens
  - Telephone box – door parts - £46.32 & Lilac Close Bus seat - £35.20
- William Harold – re haslingfieldvillage.co.uk webhosting fees - £69.99.
- Warden Scheme - £3000
- John Guest Architectural Design: Building Regulations Details & Fees for Village Hall extension - £1205.60
- Cambridgeshire County Council re street lighting – £289.46

Proposed by TA, seconded by DR. Supported.

**18 To review correspondence received**

- a) 75 Bus service – rumour of withdrawal
  - Raised with County Cllr Cuffley. Awaiting outcome of review by CCC.  
**Action VC**
- b) Missing bus service petition from the shop
  - All parish councillors have been emailed but no one knows who has removed it from the shop. Advise the correspondent. **Action VC**
- c) Prickly hedge – it was agreed that the Clerk should make contact with the owner of a specific hedge that was impeding pedestrians. CB also proposed that the Clerk is authorised to send out letters such as this (where action is not demanded) without recourse to the full Parish Council meeting so that action can be taken more quickly. Seconded by JJ. Supported. **Action VC**
- d) Verge cutting on Barton Rd – delay proposed by resident. HPC cuts the verge within the 30mph limit to ensure the footpath is kept clear but the stretch beyond that is managed by Highways and out of our control.
- e) Permission requested to put plaque on village sign to commemorate its creators. Permission given assuming it is as advised in the letter received and measures no more than 17cmx17cm

**18 Matters for future consideration**

Next agenda will include:

- To propose a plan for reviewing Haslingfield Parish footpaths (JJ)
- Update on defibrillator (SD)

**Date of next meeting: Monday 8<sup>th</sup> April 2019 at 7.30pm in the Village Hall**

**Issued by the Parish Clerk: Vicky Crowden  
13<sup>th</sup> March 2019**