

Haslingfield Parish Council Minutes (draft)

11th February 2019

Attendees: Parish Cllrs Jenny Jullien (JJ) – Chair; Tony Adcock (TA); Clive Blower (CB); Ron van der Hoorn (RH); Diana Offord (DO); Ben Mavely (BM); Andrew Gillies (AG); Lucian Hatfield (LH); David Revell (DR) and Helen Brown (HB). District Cllr Philip Allen (PA). Vicky Crowden – Parish Clerk (VC) and 1 member of the public.

Members: 10 Quorum: 4 Meeting commenced 7.30pm

- 1 **Apologies for absence** – Parish Cllrs Simon Duke (SD) – work commitment; County Cllr Kevin Cuffley - illness
- 2 **To receive Members' declaration of interest for items on the agenda** – CB will abstain from 7c – 2 Trinity Close (a neighbour)
- 3 **Public Forum** – Ownership of Wisbey's Pond: Jay Cole advised that the Pond had in previous years been cleared by the Ecology Officer at SCDC (no longer in role). PA will contact Dawn Miller at Sheltered Estates in the first instance to progress.
Action PA
- 4 **To approve and sign off the minutes of the meeting 14th January 2019**
A third draft of the minutes was tabled by JJ. Proposed by TA, seconded by HB. Supported.
- 5 **To receive the County Councillors' Report** - Cllr Cuffley had sent an update via email which will be put on the website. LH reported that the Barton roundabout line-marking had been completed.
- 6 **To receive the District Councillors' Report** – PA's report highlighted how the public can have their say with regards to ongoing consultations:
 - a) East West Rail options: <https://eastwestrail.co.uk/haveyoursay> (deadline 11th March 2019) – routes B & E particularly include Haslingfield “within the broad route alignment area” without anything to specify as yet precisely where the line could go
 - b) Phase 2 of the Greater Cambridge Partnership Cambourne to Cambridge busway route: www.greatercambridge.org.uk/cambournetocambridgephase2 (deadline 31 March 2019)

Please note that the Strategic Bus Review was also published on 23 Jan.

PA also advised that the combined SCDC and Cambridge City Council planning departments have just issued a Call for Sites from 11 February for six weeks as the first step in developing a new Local Plan in 2019.

7 **Planning application and decisions**

7a – Notification of the outcome of Planning Decisions by SCDC

- S/4583/18/FL – Studio Garden, 1 Quarry Lane, Haslingfield: DECLINED

7b – Notification of the outcome of the Planning Meeting held on Wednesday 31 January 2019

- S/0057/19/FL – Proposed single storey front extension following demolition of existing porch, 32 High Street, Haslingfield: SUPPORTED

7c – Notification of new Planning Applications

- S/0238/19/FL – First floor front extension, 2 Trinity Close, Haslingfield, Cambs, CB23 1LS: SUPPORTED (CB abstained)
- S/0303/19/DC Confirmation of discharge of conditions 23 (affordable housing), 24 (outdoor playspace/open space infrastructure), 25 (community facilities) and 26 (education infrastructure) pursuant to planning permission S/1901/09/F, 1-11, Watsons Yard, Haslingfield, Cambridge, Cambridgeshire, CB23 1AB: NO COMMENT
- S/4611/18/LB - Rebuild part of East churchyard wall, All Saints Church, Church Way, Haslingfield, Cambridge, CB23 1JR: SUPPORTED

8 To review upcoming road closure / road works proposed in ongoing development of former Cemex site (April – May 2019)

- A Temporary Traffic Order closing Chapel Hill between 01/05/19 and 17/05/19 has been received for comment. Reply agreed as follows:
 - Confirm access for residents remains and specify the direction that traffic will move in during this closure.
 - Must ensure that residents receive appropriate notice. (Parish Clerk will write to residents too – **Action VC**)
- Concerns raised about other possible impacts as services etc are connected to the site. Liaise with Barrington Parish Council and Triconnex to identify. **Action JJ/VC**

9 To outline the plan for the Tree Wardens

JJ / DO have agreed to undertake this role and will initially seek to identify all Parish-owned trees by the middle of this year. The Parish Council will then go out to tender for a Tree Surveyor in the hope that any subsequently agreed work will be carried out between October and January. **Action JJ / DO**

10 To discuss s137 donation request to Haslingfield Community Warden Scheme

A £3k donation has been requested. The Parish Council are very supportive of the scheme but the amount requested did not align with the papers provided. The meeting agreed to invite the Treasurer to the next Parish Council meeting in March. **Action VC**

11 To consider plans for Annual Parish Meeting and Annual General Meeting – May 2019

Overview of each meeting was provided. Annual General Meeting should actually be termed Annual (Parish Council) Meeting.

JJ asked for ideas for a speaker for the Annual Parish Meeting. Agreed to look into an East West Cambs Rail representative. Other ideas welcome. **Action All/VC**

12 To receive a first report on the MVAS (situated in Harston Rd)

The MVAS (mobile vehicle activated sign) is operational and has been used in 3 sites across the village to date.

Initial results, using the 85th percentile (a widely used traffic measurement), shows that traffic has slowed on Barton Rd (northbound) by over 10mph to 31.2mph since 2013 (before any of the traffic calming measures had been implemented). The Harston Rd (northbound) equivalent is 31.6mph when the MVAS was installed there.

RH queried the brightness of the sign but CB advised this can be increased.

Agreed to communicate the initial good news from this initiative to the Parish (C&V / website). **Action VC**

13 To agree the process for deciding how the bequest left by the late Mrs Philippon will be spent

Agreed to hold a poll at the Annual Parish Meeting. 3 options will be presented after checking the specific detail of the bequest (**Action VC**).

Initial thoughts focus on items that Mrs Philippon was known to like : a) flower bed outside extended Village Hall; b) playground equipment and c) to be confirmed.

14 To receive the Parish Clerk's report

Key items: newsletter issued, playground equipment fixed. Priorities for next month: Buchans master schedule and finances, incl. VAT reclaim.

15 To resolve to transfer the Village Hall Committee bank account to Unity Trust

Village Hall Committee bank account to be moved to Unity Trust from Barclays. TA proposed. LH seconded. Supported.

16 Finance

To resolve to pay outstanding accounts

- Salaries – Alan Stevens, Roy Brown & Parish Clerk - £Confidential
- Expenses – Parish Clerk: £109.39
- HMRC - £85.23
- Buchans invoice 1862 : January works - £4969.50
- Tony Adcock – VH phone and broadband - £133.34
- Bill Schwartz – payroll set up - £75
- SLCC annual membership - £41
- Working Turf Limited – vertidrainng - £660
- Stationery Cupboard (newsletter printing) - £350

Proposed by TA, seconded by DO. Supported

17 To review correspondence received

- a) Haslingfield Village Society: Invitation to all Parish Council to attend their annual meeting on Tues 19th March. **Action VC** to circulate
- b) Cambs County Council : notification of annual invoice and 12.5% price rise in 2019/20. Agreed to check street light inventory in readiness for invoice receipt. **Action AG**

- c) Email received highlighting persistent problem of dog waste on New Rd / Fountain Lane / High St: Whilst the Parish Council has installed extra dog waste bins and believe signage is adequate, its acknowledged that this is an ongoing issue which regular reporting to SCDC helps alleviate. Agreed that, other than including reminders in Parish Council communications, the Parish Council is unable to help further.
- d) Cambridge Council for Voluntary Service: Invitation received to a free fundraising workshop on 20/2/19 in Hauxton. BM will attend.
- e) Haslingfield Village Society: Re-painting of the Bakehouse required inside and out. Agreed to obtain quotes. **Action VC**
- f) Email received about condition of the fence on the border of the plot of land between 76 High St and the Elms footpath – CB advised that the fence had been made safe. JJ will ask her contacts if there is a way to reach the owner. **Action JJ**
- g) Buchans have written to advise a 2.9% rise in their annual charges. Noted.

18 Matters for future consideration

Next agenda will include:

- To receive Playground inspection reports and agree schedule of works (BM)
- To receive update on Village Hall accounts at 31/12/18 and latest committee minutes (TA/ RH)
- Creation of new Village Hall extension and Village Hall kitchen sub-committees (TA / JJ)
- To provide an update on East West Rail plans (HB)
- To propose a plan for reviewing Haslingfield Parish footpaths (JJ)

19 To review / agree way forward on hedge complaint

Resolved to offer a goodwill gesture, without admitting any liability, of up to £100 against an itemised invoice for repair works. Proposed JJ, seconded RH. Supported.

20 To communicate CAPALC advice received

Advice from CAPALC was presented to the meeting.

Date of next meeting: Monday 11th March 2019 at 7.30pm in the Village Hall

**Issued by the Parish Clerk: Vicky Crowden
13th February 2019**