

**Haslingfield Village Hall & Pavilion**  
**Wednesday 7<sup>th</sup> November 2018 at 7.30 pm**

**Minutes of the Meeting**

**Present:** Ron van der Hoorn (Chairman)(RH), Tony Adcock (Treasurer) (TA), Vicky Crowden (Secretary) (VC), Clive Blower (CB), & Brian Gott (BG)

- 1. Apologies were received from:** Alan Stevens (AS), Robert Judge (R), Terry Baker (TeB) & Matt Queen (MQ)
- 2. Minutes of Meeting on Wednesday 29<sup>th</sup> August 2018:**
  - The Minutes were approved. Proposed RH, seconded TA.
- 3. Matters Arising:**
  - Tarpaulin now purchased to tie down over the gang mower. **Action RH.**
  - Quote to remove the dugout / base has been received from Offord & Camp. To be considered at next Parish Council meeting. **Action RH / VC**
  - Ceiling blind has been fixed by LH and helper.
  - TA is obtaining quotes for a small combi-boiler to give instant hot water for the toilet taps / kitchen rather than replacing the current boiler on a like for like basis **Action TA**
- 4. Grounds Maintenance**
  - Colts are taking the lead on the Vertidrain requirements / obtaining an initial quote – MQ liaising with Simon Jackson. **Action MQ**
  - Awaiting weedkill requirements for the Recreation Ground for next year Recreation Ground users (as last weedkill request was too late this year to action) so we can raise with landscaping contractor in advance. **Action VC**
  - Uplighter quote came back too high. Alternatives being explored. **Action RH / AS**
- 5. Building Maintenance**
  - 9 chair seats have been replaced by RH to date. Invoice to follow. Action RH
  - TeB will get hold of some more grey chairs after confirming with Little Stars the number they need for their activities. **Action TeB** (rolled over from August meeting)
  - The cracked window (right of the double doors to the patio) in the Committee Room requires repair. Take dimensions and arrange for a glazier to replace. **Action RH / VC**
- 6. Bookings.**
  - Nothing to report.
- 7. AOB**
  - Village Hall Extension: TA has met with the architect and started the process of documenting the proposed building regulations. The aim is to submit this application by end 2019. Architect will produce a full specification.
  - TA has received a BT notice offering an upgraded (unlimited) WiFi for £42.49 per month for 18 months and then £54 per month thereafter. All agreed. When complete RH will put up a password notice in the Village Hall. **Action TA / RH**
  - TA reminded the meeting about the £2k bequest left by Rita Muriel Philipson and is keen for it to be spent on something meaningful in her memory. Outdoor table tennis equipment is one idea and it had also previously been suggested at a Parish Council meeting to possibly create / dedicate a flower bed(s) once the Village Hall extension was complete. Continue to explore options / remind the PC too. **Action VC**

- BG asked if any future amendments to bookings could be made significantly in advance. A meeting for the Historical Society was moved at short notice and whilst on this occasion it was not a problem, speakers / guests are often booked far ahead. Raise with TeB. **Action VC**
- CB expressed concern that staging / scenery was being stored in the chair store, impeding its effective use and perhaps blocking fire doors. It was noted that these items would be removed very shortly.
- VC asked if a post box could be set up outside of the Village Hall for receipt of all Parish Council / Village Hall post. Agreed. **Action VC**

## 8. Finance

○ TA presented the Village Hall expenditure:	<b>£</b>
<b>July / August 2018:</b>	
• 04/07/18: Eon – gas	94.38
• 05/07/18: Eon – electricity	64.62
• 09/07/18: Judith Wright – cleaning	286.97
• 09/07/18: Alan Stevens – expenses	180.04
• 30/07/18: Veolia – waste	101.04
• 06/08/18: Eon – gas	75.82
• 06/08/18: Eon – electricity	45.41
• 28/08/18: Veolia	126.30
	<b>Total 974.58</b>

<b>September / October 2018:</b>	
• 03/09/18: Eon – gas	62.36
• 04/09/18: Cambridge Water	267.57
• 04/09/18: Eon – electricity	102.89
• 14/09/18: Judith Wright – cleaning	163.72
• 28/09/18: Veolia – waste	101.04
• 03/10/18: Eon – gas	91.84
• 04/10/18: Eon – electricity	72.85
• 08/10/18: Alarm maintenance	162.00
• 08/10/18: Judith Wright – cleaning	234.53
• 30/10/18: Veolia -waste	51.30
• 30/10/18: Veolia – waste	101.04
	<b>Total 1,411.14</b>

## 9. Date of the next meeting

- This was confirmed as **Wednesday 7<sup>th</sup> November 2018 at 7.30 pm**

Vicky Crowden  
 Secretary  
 07/12/2018