

Haslingfield Village Hall & Pavilion

Wednesday 4th July 2018 at 7.30 pm

Minutes of the Meeting

- **Present:** Ron van der Hoorn (Chairman)(RH), , Vicky Crowden (Secretary) (FL), Clive Blower (CB), Brian Gott (BG), Chris Delves (CD), Alan Stevens (AS), Matt Queen (MQ) and Robert Judge (R)

1. Apologies were received from:

- Tony Adcock (Treasurer) (TA), Terry Baker (TeB) & Bob Bradshaw (BB)

2. Minutes of Meeting on Wed 25th April 2018:

- The Minutes were approved. Proposed RH, seconded CB.

3. Matters Arising:

- John Offord has agreed to look at the cracked window (right of the double doors to the patio) in the Committee Room, but not yet given a date. It was decided to ask a glazier to also come and look. **Action VC/TA**
- MQ confirmed that Phil Golden has received the re-issued cheque for £270.
- MQ confirmed he will represent Haslingfield Colts at this meeting going forward.
- Re-seeding the whole Recreation Ground and narrow strip dug out for the floodlights around the court has been put on hold until the weather is better suited.
- A new uplighter is required. **Action AS to obtain quote**
- The sub-committee meeting of Village Hall kitchen users will be held once planning permission has been obtained so it can inform the plumbing design. **Action JJ**
- Haslingfield Colts do not use the store room opposite the referee's room so it can be used for archives if required. RH offered storage at his work address if needed. **Action TA**

4. Grounds Maintenance

- RH noted that a child had recently injured his knee on the disused base of goalposts previously hidden beneath the ground. This area has been coned off and a quote accepted from Buchans to remove them. MQ said they have paced out the space to check for a matching set of goal posts at the other end of the pitch but nothing had been found.
- Following the accident, Haslingfield Colts conducted a risk assessment and these other items were discussed / agreed :
 - Gang mower hidden in nettles. Insufficient room for it to be housed in the container. CB proposed a tarpaulin is tied down over it to make it more visible. **Action RH to investigate**
 - White goalposts – no longer used – needs to be removed. **Action MQ**
 - Old dugout – no longer used and an eyesore. **Action MQ to discuss within Colts** whether it should be removed
 - Cricket square roller – MQ proposed re-using a chain the Colts have to secure it down when not in use **Action MQ**
- CD raised concerns about the general wellbeing of the Recreation Ground. Routine maintenance needs to be scheduled as well as some problem areas being addressed, e.g. damage to goal mouths / centre circle. CD suggested verti-draining (a form of deep spiking) should be included. MQ acknowledged the Colts (which now has 8 teams across 6 age groups) wanted to preserve the pitches as much as possible and in future Simon Jackson will conduct pitch inspections first thing and if deemed unplayable, all games that day will be cancelled without exception. The Colts have contacted other local Councils to find additional locations to relieve pressure on the Recreation Ground but without success to date. **Action MQ to discuss the maintenance needed with Simon and revert back.**

- BG suggested that the plan for maintenance of the Recreation Ground needs to be written down. **Action RH to draft.**
- Buchans have been mowing the central grass area and the general consensus is that they should continue to do so providing that Aidan Garbutt was happy with this arrangement.

5. Building Maintenance

- JJ advised that TA has recently met with Roger Wilcocks. The VH extension plans remain unchanged.
- AS noted the ceiling blinds needed attention. **Action AS** with RH's assistance
- Little Stars' trolley will be fixed on 05/07/18 **Action AS**
- Showers do not appear to have been used by Sports teams for some time. CB suggested we decommission boiler to avoid cost of water heating / ongoing maintenance. **Action AS** to investigate if the boiler can be switched off and check with TA prior to being switched off.

6. Bookings.

- TeB asked that a notice be put on the boiler room door to advise that cleaning materials can be found inside. RH raised this only works if hirers also have a key to the boiler room. **Action RH** to put up notice; VC to ask TeB if hirers receive the boiler room key too.

8. Finance

- Tony Adcock gave a list of payments for May and June. Proposed RH, seconded CB.

9. Date of the next meeting

- This was confirmed as **Wednesday 29th August 2018 at 7.30 pm**

Vicky Crowden
Secretary
04/07/2018