

**Information available from Haslingfield Parish Council
under the model publication scheme**

Information to be published	How the information can be obtained
<p>Who we are and what we do</p> <p>(Organisational information, structures, locations and contacts) Current information only</p>	
Who's who on the Council and its Committees / Working Parties	Website / Hard Copy
Contact details for Parish Clerk and Council Members	Website / Hard Copy
Location of main Council Office	Website / Hard Copy
<p>What we spend and how we spend it</p> <p>(Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit) Current and previous financial year as a minimum</p>	
Annual return form and report by auditor	Hard Copy
Finalised budget	Hard Copy
Precept	Hard Copy
Financial Regulations	Website / Hard Copy
Grants given and received	Hard Copy
List if current contracts awarded and value of contract	Hard Copy
Members' allowances and expenses	Hard Copy
<p>What our priorities are and how we are doing</p> <p>(Strategies, plans, assessments, inspection and reviews)</p>	
Minutes of Annual Parish Meeting	Website / Noticeboards/ Hard Copy
<p>How we make decisions</p> <p>(Decision making processes and records of decisions) Current and previous council year as a minimum</p>	

Timetable of meetings (Council, committee and parish meetings)	Website / Hard Copy
Agendas of meetings (as above)	Website / Noticeboards/ Hard Copy
Minutes of Meetings (as above) - will exclude information properly regarded as private to the meeting	Website / Noticeboards/ Hard Copy
Reports presented to Council meetings - will exclude information properly regarded as private to the meeting)	Hard Copy
Responses to consultation papers	Hard Copy
Responses to planning applications	Hard Copy
Our Policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)	
Standing Orders	Website / Hard Copy
Code of Conduct for members	Website / Hard Copy
Complaints procedure	Website / Hard Copy
Lists and registers (Current lists and registers only)	
Register of member's interests	Hard Copy
The services we offer (information about the services we offer, including leaflets, guidance and newsletters)	
Community centres and Village hall	Hard Copy
Parks, playing fields and recreational facilities	Hard Copy
Seating, litter bins, memorials and lighting	Hard Copy
Bus shelters	Hard Copy
A summary of services for which the Council is entitled to charge a fee	Hard Copy
Charges:- Website Hard Copy	Free 50p per sheet + 2nd class postage

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