

HASLINGFIELD PARISH COUNCIL

Draft Minutes of the Meeting held on Monday 12th February 2018

Present – Jenny Jullien (Chairman), Tony Adcock, Ron van der Hoorn, Lucian Hatfield, Clive Blower, Darren Crowe and Ian Johnson. County Councillor Kevin Cuffley was in attendance. Sixteen members of the public attended for the Village Hall consultation prior to the Parish Council meeting. Seven members of the public stayed on for the Parish Council meeting.

Village Hall Consultation - The proposed plans for the Village Hall extension were displayed and attendees were given the opportunity to ask questions prior to voting in the referendum. There were many positive suggestions, including a proposal to modify the roof design to increase the space provided by the extension. A breakdown of the estimated cost of £150K was requested, to include actual building works, replacement windows, a hot water heating system and a new kitchen. The extra square meterage of the proposed extension will be calculated and more information on the project will be made available on the website. It was suggested having a separate committee to look at what is needed in the kitchen, including having a wider hatch. All these and the procedural issues raised will be taken on board and explored fully by Councillors at the next Parish Council meeting.

Apologies for Absence – Apologies were received from District Councillor Doug Cattermole. Tricia Knibbs was unable to attend.

1 Members Declaration of interest for items on the Agenda – None.

2 Open Forum for Public Participation – None.

3 County Councillor’s Report – County Councillor’s Report

Kevin Cuffley reported that Members had voted in favour of an increase in the 2018/19 budget proposal, which had added an additional 2.99% Council Tax increase on last year and an Adult Social Care Precept increase of 2%. This will add £35.64 and £23.76 annually respectively to a Band D property. He has been selected to be the County Champion for the ‘White Ribbon’ campaign, which investigates stopping domestic abuse of all kinds. He also reported that the County Council has made a strong commitment to keep all our libraries open.

4 District Councillor’s Report by Doug Cattermole (sent in his absence)

The Council is putting together a loneliness toolkit for parish councils to help combat the growing problem of people being isolated. They are looking at what support can be given in relation to transport.

Cambridgeshire Autonomous Metro - The Consultants’ preferred option is to have an electric powered vehicle which operates without tracks or rails and can be run on and off road on busways. It would entail about 31 miles of new busways, and 4 miles of tunnels under Cambridge – one underground section from Madingley Road to Mill Road, and another from Mill Road to Cambridge North station. The cost for the project would be around £1.5-£1.7bn. **Local Plan Consultation** - A consultation on the Planning Inspector’s proposed modifications to the Plan has been launched. The Inspector looks set to accept a joint housing supply strategy between SCDC and Cambridge City, which

should reinstate a five-year housing land supply. Sites for new developments at Bourn Airfield and Waterbeach will be enlarged. It looks unlikely that the Inspector will report before purdah for local elections starts on 23rd March, so we will not have a Local Plan in place until the middle of the year.

- 5 To approve and sign minutes of the meeting of 8th January 2018** – Proposed RH, seconded CB. Approved.
- 6 Matters to be reported from these minutes** – John Offord has been chased up to replace the damaged windows in the Committee Room. Clive Blower has been unable to get in touch with Rebecca Raynor or Hannah Roberts regarding the Quarry proposal.
- 7 To approve & update statutory regulations for the website** – It was decided to put the following updated policies and documents onto the Parish Council website (more to be added later): Chairman’s Report, Child Protection Policy, Co-option Procedure, Data Protection Policy & Guidance Notes, Code of Conduct, Financial Regulations, Standing Orders, Model Publication Scheme, Complaints Procedure, Councillors Contact Details, Mission Statement. It was agreed to add ‘to liaise with the County and District Councils’ to the Mission Statement. Proposed TA, seconded LH. Approved.
- 8 Planning applications and decisions:**

S/0238/18/FL **3 Butler Way** – Proposed roof removal and first floor extension, single storey rear extensions and garage replacement. **Supported.**

SCDC Decisions: S/3818/17/FL **Brook Cottage, 24 Cantelupe Rd** – New front porch and rear extension, and alterations. Granted. 15/12/2017. S/4030/17/FL **1 Lilac Close** – Proposed garage conversion, front porch and window replacements. Granted. 08/01/2018. S/3587/17/FL **22 Church St** – Single storey side extension and new front porch & alterations. Granted 08/12/2017. S/2230/17/VC **Land to rear of 97 New Rd** – variation of conditions of 2, 7 & 8 of application (S/0420/17/FL). Granted 07/12/2017.
- 9 Additional Matters for Discussion:**
 - a) Easter Cross on the Green** – The Methodist Church requested putting an Easter Cross on the Green again. Proposed DC, seconded RH. Unanimously approved.
 - b) Well House Meadow Wall** – A quote of £5,500 was obtained for re-rendering and maintaining the Grade 2 listed Well House Meadow wall from Manor Cottage to the gates of the Manor. This will be investigated further, including speaking to a Conservation Officer, and if necessary, put it on the precept for 2019/2020. More quotes for the restoration of the wall will be obtained.
 - c) Trinity Close bench request** – The Environmental Committee requested putting a bench on the open land at the end of Trinity Close, which has recently been tidied up by volunteers. A bench made of recycled plastic, with no back so people can face either way, was proposed. This will be kindly donated by Jay Cole and Clive Blower at no cost to the PC. Proposed RH, seconded IJ. All approved.
- 10 Committee and Working Party Reports:**
 - a) Environment** – A volunteers’ clean-up of rubbish on the Trinity Close footpath area took place in January. Overhanging foliage was trimmed back from the footpath. Volunteers offered to continue to mow it between contractors’ cuts.

- b) **Village Hall** – A leak in the heating system has been repaired, but one radiator is still leaking so NC Plumbing will have to be called out again. **Action FL**
 Ron van der Hoorn has taken chairs back to his office, leaving 10 plastic chairs for user groups in the cupboard. The Playground sign has been replaced with a new one, redesigned by Prue van der Hoorn. The PC agreed it looks very attractive and would like to thank Prue and Ron for all their excellent work. A replacement sign to say the playground is used at people's own risk will be purchased. **Action FL**
- c) **Allotments** – A meeting was held on 24th January in the Little Rose. Jon Spain has offered to be Chairman for the year (the position was vacant after the AGM). The bank balance is £1,424.47. There are two people on the waiting list for a plot. Recent storms have damaged the only greenhouse on the site. The estimated cost for a new gate, including fittings and lock, is approximately £300. This is hoped to be in place by 1st April. There will be a social get-together for plot holders in the Little Rose on 21st February at 8pm.
- d) **Play Areas & Skatepark** – The Community Chest Grant application for £1,000 for repairs to the Skatepark was successful. A village Steering Committee, to be run by Ian Johnson and Darren Crowe, was elected to claim the grant and to start raising funds for a new Skatepark. Proposed JJ, seconded TA. Approved. Recent vandalism of the Skatepark has occurred and was reported to the Police.
- e) **Traffic Calming & Speedwatch** – The Chairman and Clerk will be meeting with CCC and Skanska tomorrow to discuss putting in an extra, movable vehicle-activated sign on Barton Road and to find out costs. **Action JJ/FL**
 It was mentioned that Speedwatch has not been seen in the village for a few weeks. This was thought to be partly due to problems with the Speedwatch equipment, which had to be returned for checking.
- f) **C&V and Website** – A meeting took place on 23rd January at 14 Moss Drive. The email alert is now fixed and goes out at 1am on Saturday morning to everyone who has subscribed. The automatic Facebook feed is now fixed. The Parish Council page has been created but no information uploaded yet. The Clerk's log-on was checked and is working.
- g) **Cycle Path** – Nothing to report.

Correspondence – A special events brochure was received from the Royal British Legion. The nomination papers for the Elections in May 2018 and a survey about District Councillor engagement with Parish Councils were received from SCDC. New GDPR advice was received from CAPALC, which starts in May 2018. The latest Market Review was received from NW Browns, commenting on the financial markets and making some observations on the outlook.

Finance:

- a) **Confirmation of Precept** – The Precept of £94,511 was confirmed, giving a band D equivalent of £135.77 in 2018-19. This is an increase of £0.98 or 0.58% above the band equivalent charge in 2017-18, due to the County Council rise in Precept (see item 3). The PC precept requested is £150 lower for 2018-19 than the previous year. The tax base has decreased from 701.3 to 696.1. This results in an increase to the band D equivalent cost.
- b) **Payment to CCLA** – It was decided to make more enquiries about other bank accounts before sending a cheque to the CCLA Public Sector Deposit Fund, as the stock markets are now less predictable.
- c) **Resolution to pay outstanding accounts:**

Salaries – Clerk, Roy Brown, Alan Stevens

Payments proposed TA, seconded LH. Approved.

Invoices Paid on 12/02/2018:

LCPAS	£40.00
Alan Stevens (Dec, Jan)	£138.80
Roy Brown	£89.80
Clerk's fees	£959.99
Clerk's expenses	£152.63
HMRC	£230.39
NALC	£20.96
CGM	£1341.98
Cambs Constabulary	£150.00
Tony Adcock expenses (BT)	£120.74
Willaim Harrold (WHUK)	£85.57
Ron van der Hoorn (glazing kit)	£61.64
Signart	£222.00

The meeting closed at 9.00 pm.

Frances Laville
Parish Clerk
17/02/2018

Date of next Meeting: Monday 12th March 2018 at 7.30pm in the Village Hall