

Haslingfield Village Hall & Pavilion

Wednesday 5th July 2017 at 7.30 pm

Minutes of the Meeting

Present: Ron van der Hoorn (Chairman)(RH), Frances Laville (Secretary) (FL), Clive Blower (CB), Bob Bradshaw (BB) and Alan Stevens (AS), Jenny Jullien (JJ).

1. Apologies were received from:

- Tony Adcock (Treasurer)
- Terry Baker (TeB),
- Robert Judge (RJ)

2. Minutes of Meeting on 1st March 2017:

- There was one amendment; Robert Judge will take the trophy cabinet back to the Club House. The Minutes were approved. Proposed RH, seconded CB.

3. Matter Arising:

- The new loop tester is now working properly. It was decided not to leave a key in situ as Ron van der Hoorn, Clive Blower, Brian Gott and Robin Perry already have keys.
- A new water boiler has been installed, as the old one was beyond repair.
- RH is to talk to TA to employ a plumber to repair the leak underneath the boiler. **Action RH**
- CB suggested having simpler instructions than the notice currently there – RH will email a new laminated sign for the boiler saying, ‘Drain After Use’. **Action RH**
- Batteries have been replaced in the Velux windows and they are now working. The long pole to open the windows is kept in the Chair Store. The faulty blind will be fixed. **Action AS**
- The lighting work in the Hall has not yet been done. Dimmer switches and brighter uplighters are to be bought. The electrician is to be contacted. **Action RH**

4. Grounds Maintenance

- An email was received from Chris Coleridge saying he was no longer involved in the Colts. Aiden Lonagan, his replacement, is to be contacted instead. **Action RH**

5. Building Maintenance

- It was decided to allow people, on a discretionary, case-by-case basis, to borrow a small number of chairs and tables from the VH, providing no bookings take precedence. A donation of £1 per table and 50p per chair will be requested for the Charity funds, and a deposit will be taken in advance. BB said folding chairs and tables could trap fingers and there should be Health & Safety documentation given with any loans.

6. Bookings.

- RH had heard nothing from TeB, so there was nothing to report.

7. AOB

- Roger Golden, the Secretary of Orwell Football Club, is looking to rent a pitch for the reserve team. It wasn't known if changing facilities are required. Appropriate prices are to be investigated. It was mentioned that the car park is regularly full on a Wednesday evening, although no one knew why. This will be considered further. **Action RH**
- There is a large pot-hole in the car park. RH said he would try to fill it in himself, using a special kit and an angle grinder. **Action RH**
- It was decided to buy new spoons and teaspoons for the kitchen. There are over 80 knives and forks available, but only 50 spoons and 10 teaspoons. **Action RH**
- More glasses and other kitchenware will be bought after the kitchen extension has been done, as currently there is no space to put them. A dishwasher will also be considered.

- Judith, the Cleaner, is away on holiday for two weeks from 7th July. RH is to come in to inspect regularly in her absence. **Action RH**
- John Offord is to be asked to return to seal in the VH doors. **Action RH**

8. Finance

- Tony Adcock sent a list of payments. Proposed RH, seconded JJ. Approved.

The meeting closed at 8.20pm.

The date of the next meeting was confirmed as **Wednesday 6th September 2017 at 7.30 pm**