

HASLINGFIELD PARISH COUNCIL

Minutes of the Meeting held on Monday 8th May 2017

Present – Jenny Jullien (Chairman), Tony Adcock (Vice Chair), Ron van der Hoorn, Lucian Hatfield, Tricia Knibbs, Clive Blower and Peter Agar. The newly elected County Councillors, Roger Hickford and Kevin Cuffley, were in attendance. There were four members of the public present.

- 1 Election of Chairman** – Jenny Jullien was re-elected Chairman. Proposed RH, seconded CB. All in favour.
- 2 Election of Vice Chairman** – Tony Adcock was re-elected Vice Chair. Proposed JJ, seconded LH. All in favour.
- 3 Apologies for Absence** – District Councillor Doug Cattermole and Julie Coxall.
- 4 Members Declaration of interest for items on the Agenda** – Clive Blower declared an interest in the planning application at 6 Wells Close, as he knows the owners.
- 5 Standing Orders & Regulations – Review & Agreement** – Since no changes have been made, all agreed to accept them. Proposed JJ, seconded TA. The footers on the Standing Orders will be changed to today's date. **Action FL**
- 6 Open Forum for Public Participation** – Christine Kipping reported that more volunteers are needed to help on the Connections Bus, which visits on Wednesday evenings during term time. There has been a recent and welcome improvement in the numbers of children attending, with about 15 there last week.
- 7 County Councillors Report** - Jenny Jullien welcomed Roger Hickford and Kevin Cuffley to the meeting. They introduced themselves as the Parish's new County Council Representatives and said residents were welcome to contact them about issues directly. There are now two County Councillors to cover the nine parishes in our ward - more information will be given at the next meeting on how the new mayoral authority will affect us. Kevin Cuffley is also a District Councillor for Sawston.
- 8 District Councillor's Report** (send in his absence) - With the local elections being held in the first week of May and the upcoming General Election, there is not much to report from the Council. The GCCD has postponed some of its meetings due to the election. A new CEO, Beverly Agass, has been appointed for South Cambs District Council.
Local Plan - The Inspector asked the Council questions regarding the provisions for travellers and it responded that it feels they are sound. The Inspector will hold a range of hearings in Cambourne to review elements of the plan. There will be hearings on omissions sites, which objectors feel should be included. There will be other hearings, such as one looking at Transport, on 4th July 2017. Details are on the website.
- 9 To approve and sign minutes of the meeting of 10th April 2017** – Proposed TA, seconded RH. Approved nem con.

10 Matters to be reported from these minutes – None

11 Planning applications and decisions:

S/0553/17/LB & S/0552/17/FL- 46 Barton Road: Demolition of single storey rear extension and lean-to, construction of two storey rear extension & internal alterations. Construction of detached garage. (No garage seen on new plans). **Decision deferred**

S/1381/17/FL – 6 Wells Close: Addition of front & rear dormer roof extensions, cladding of the existing ground floor brickwork, conversion of part of existing garage to office & construction of a carport. **The PC Supported**

12 Additional Matters for Discussion: LH reported that Barton Road footpath needs

The Clerk is to send Councillors the full grass cutting schedule. **Action FL**

Grass Cutting – It was reported that some verges around Haslingfield are in need of attention, also the one opposite the Country Kitchen. It was decided to ask the community to help their neighbours if residents are unable to mow their verges, as the PC does not have the resources to undertake regular extra mowing.

Dog Bins – An anonymous complaint was made to the Environmental Agency about dog mess on Porkers Lane, where there is already a dog bin. No one on the PC has noticed a problem there. PA said he would look at doing a map of dog bins and investigate costs of adding new places to put them, plus extra signage. CB said he would send him an electronic version of a Haslingfield map. **Action PA/CB**

13 Allocation of Councillors and Volunteers Responsibilities 2017/2018:

Allotments – Ron van der Hoorn

Emergency Plan – Tony Adcock, Peter Agar

Environment – Clive Blower, Jay Cole

Finance – Tony Adcock

Grass Cutting – All Councillors

Website – Ron van der Hoorn

Connections Bus –Christine Kipping

Well House Meadow – Clive Blower

Cycle Path – Lucian Hatfield

Play Areas – Julie Coxall

Police Liaison – Christine Kipping, Jenny Jullien – (until Tricia Knibbs is free)

Risk Assessment – Tony Adcock

Village Hall – Ron van der Hoorn, Tony Adcock, Clive Blower, Jenny Jullien

14 Committee and Working Party Reports:

a) **Environment** – New benches on the Well House Meadow were requested. A resident has offered to put £200 towards a seat (seats cost around £400). Since there are already benches there, it was decided not to purchase any more.

b) **Village Hall** – A second quote was received for tractor tyres. It was decided to go with Abbey Tyres. HPC will pay £195 + VAT for one tyre. Proposed RH, seconded JJ. All agreed. The Velux blinds in the hall require servicing. RH proposed approval for spending of up to £1161.60, seconded TA. Agreed. The tennis club requested their trophy cabinet back. This was agreed. The containers for cricket and football equipment were broken into. The floodlight connecting leads and some old cricket equipment have been stolen, which were not insured. The football club may wish to have buried cables installed for the floodlights. The

tap in the kitchen has been replaced. The water boiler is leaking. If it cannot be repaired then a new boiler is needed. This is likely to cost £250 - £300 plus installation. A new hearing loop tester has been purchased and left in the audio cabinet. Hall bookings over the summer months look good.

- c) **Allotments** – The shed containing the new mower has been painted. New combination lock and stronger bolts have been fitted. The mower has been painted with ‘Stolen from HAGA’ in pink enamel to reduce its commercial value. Plot holders have been instructed on how to use the mower. It will no longer be left in the shed during the winter months. There has been theft of produce reported by several plot holders. 5 plots have had their asparagus taken and 1 plot has had its crop of leeks lifted. 2 Wheelbarrows have also been stolen. The thefts have been reported to the police. There is now only 1 vacant plot. New signs have been erected to show that this is a private site. A suggestion was made to raise the plot rent to cover the increasing expenses. To be approved and level set at the AGM in December. Account balance is £1204.06
- d) **Play Areas** – Nothing to report.
- e) **Tennis Club** – Still nothing has been heard back from SCDC regarding the fencing approval. **Action Roger Hickford** to chase up.
Anti-social behaviour was reported by Paul Bonnington, where boys have been using the tennis courts as a quasi Skate Park. The sensor lights have been acting as floodlights. The shed has also been broken into. It was suggested dialling 101 and getting the Police (James Sutherland) involved.
- f) **Traffic Calming Measures** – JJ had a good meeting with the Head at the school and will keep him informed of progress. Highways Officers recommend yellow lines on problem areas. The next meeting will be on 18th May. Roger Hickford is to be informed of the outcome. **Action JJ**
- g) **C&V and Website** – The web team meeting on 25th April was attended by Brian Gott, Amanda Hourmand, William Harrold and Ron van der Hoorn. The next meeting is on 25th June at 14 Moss Drive at 8pm. Online storage options for the parish council are to be investigated. **Action RH/LH**
- h) **Cycle Path** – Patrick Joyce, a member of the Greenways team, Lucian Hatfield and Peter Agar went to look at the amended proposal. If approved the Greenways Team will take the project over. City Deal money is to be investigated.

15 Correspondence – Nothing to report.

16 Final arrangement for the APM on 22nd May 2017:

All Councillors to arrive at 7.10 pm to set up the Hall

Tea, coffee and biscuits will be purchased by TK

TK, PA and JC will serve coffees during the break

TA is to print 60 sets of Accounts

JJ is to print 60 Chairman’s Reports

FL is to print 30 APM 2016 Reports

FL is to print 60 Agendas

FL to buy gift for SK and sign card from Councillors and Clerks past and present.

17 Presentation & Approval of Accounts for 2016 – 2017

There has been a change of policy in the General Reserve, and it is now acceptable to keep a minimum of 50% in reserves. (Town councils are recommended to keep 100% in reserves). Reserves were agreed as follows:

Elms Maintenance Fund £12,000

Road Safety Fund £45,000, (which includes £12,000 for the completion of the Barton Road scheme).

Village Hall Extension Fund £73,000

Environmental Fund £2,000

Cycle Path Fund £5000.

Proposed by TA, seconded RH. All Agreed.

The Accounts were approved. Proposed TA, seconded LH. All Agreed.

18 Approval of Building Regs application for Village Hall extension – The approved plans for the Village Hall are valid for 3 years. £2,304 is needed for a detailed planning and building regulations application. Proposed CB, seconded LH. Agreed.

19 Charity Status – Lucian Hatfield said that as the Parish Council is the Sole Trustee of the Badcock Recreation Ground Trust it can reclaim VAT back on Village Hall costs. Parish Councillors are the (voluntary) Trustees. It was proposed by TA to accept the advice of the ACRE Village Halls document, subject to information sheet 18 being ordered. Unclaimed VAT over the last 3 years will then be reclaimed. **Action FL**

20 Contracts to be tendered – Quotes were obtained for removing trees at the end of Cantelupe Rd to improve visibility. The Clerk will pass on to John Miller. **Action FL**

**21 Finance: Resolution to pay outstanding accounts:
Salaries – Clerk, Roy Brown, Alan Stevens**

Payments proposed TA, seconded LH. Approved.

Invoices Paid on 08/05/2017:

Aon Insurance	£2465.30
Haslingfield Parochial Church	£500.00
HMR&C	£177.01
Alan Stevens	£70.70
Roy Brown	£190.89
Sam Bowden	£480.00
Tony Adcock (BT)	£115.06
Clerk's Fees	£868.37
Clerk's expenses	£155.15

Frances Laville
Parish Clerk
20/05/2017

Date of next Meeting: Monday 12th June at 7.30pm in the Village Hall

