

## HASLINGFIELD PARISH COUNCIL

### Minutes of the Meeting held on Monday 8<sup>th</sup> October 2018

#### Attendees:

<b>Parish Councillors:</b>	Jenny Jullien (Chairman) (“JJ”), Tony Adcock (“TA”) and Clive Blower (“CB”) and Lucian Hatfield (“LH”)
<b>District Councillor:</b>	Philip Allen (“PA”)
<b>County Councillor:</b>	Kevin Cuffley (“KC”)
<b>Parish Clerk:</b>	Vicky Crowden (“VC”)
<b>Others:</b>	Cecilia Murphy-Roads + 4 members of the public

- 1           **Apologies for Absence** – Ron van der Hoorn (“RH”)
- 2           **Members Declaration of interest for items on the agenda** – CB will abstain from planning application 9a (28 High Street)
- 3           **Open Forum for Public Participation**
  - JJ extended a warm welcome to those attending this evening so they could get a greater understanding of the role of a Parish Councillor.
- 4           **County Councillors Report**
  - KC summarised key activities of the County Council which can be found on their website: [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk)
  - KC also advised that, following a restructure within Highways, the new Point of Contact for Haslingfield is James Broder ([james.broder@cambridgeshire.gov.uk](mailto:james.broder@cambridgeshire.gov.uk))
  - The lack of white line marking on the Barton roundabout was discussed again. LH will forward chain of emails to KC so he can help. **Action LH**
- 5           **District Councillors Report**
  - A written report was received from PA. Key points as follows:
  - The South Cambridgeshire Local Plan and the Cambridge Local Plan have now been adopted at the full Council Meeting. An early review of these plans will be undertaken moving forward. The Barrington development is not included in the existing plan.
  - The planned activity to review the need for an A10 bypass has now commenced (Harston and Hauxton PCs involved).
  - PA advised that at this point in time the Joint Minerals and Waste planning team were open to receiving comments from Parish Councils (see agenda item 10c). This initiative is currently at the first stage of a call for sites.
- 6           **To approve and sign the minutes of the meeting of 10<sup>th</sup> September 2018**  
Proposed LH, seconded CB. Supported
- 7           **Matters to be reported from these minutes**
  - Actions to seek advice on clearing ivy on the Wellhouse Meadow wall, confirming SCDC ownership of Wisbey’s pond and using Metrorod to check for obstructions on the underground section of the ditch on Cantelupe Rd (max £300) have been carried forward. **Action VC**

## 8 **Presentation by Cecilia Murphy-Roads: Development Officer, South West Sustainable Communities and Partnership Teams**

A written presentation and notes on Emergency Plans were provided. Key points as follows:

- The team can help Haslingfield with neighbourhood plans, accessing the right parts of the District Council and understanding the wide range of grants available amongst other things.
- Grant Grabber (self service online tool) can help the user understand what grants are available.
- Community Energy grant might be relevant for the Village Hall extension
- Sustainable Parish Energy Partnership (SPEP) includes the ability to borrow thermal cameras to check how effectively a house retains heat.
- Repair café now in operation across South Cambs which matches repair volunteers with those who have items to be fixed locally.
- Emergency Plan 2019: optional emails sent out but if the Parish Council chooses to do a plan it will result in a single document that summarises knowledge within the village for use in an emergency.

## 9 **Planning Applications and decisions**

### a) **S/3411/18/FL – 28 High Street, Haslingfield, CB23 1JW**

- Demolition of Barn
- CB abstained. Felicity Austin (the applicant) discussed the application. **SUPPORTED**

### b) **S/3389/18/FL – Village Hall, New Road, Haslingfield, Cambridge**

- Single storey front extension. **INFORMATION ONLY**
- Little Owls requirements will be considered again. **Action VC**

### c) **S/3143/18/FL – Grove Farm, Harlton Road, Haslingfield, Cambridge**

- Proposed change of use of two holiday lets to permanent residential dwellings
- Brian Sewell (the applicant) discussed the application. **SUPPORTED.**

### d) **S/0204/16/CW – Barrington Quarry, Haslingfield Rd, Barrington, Cambs, CB22 7RQ (Cambs CC)**

- Importation by rail and deposit of inert restoration material to restore former clay and chalk quarry. Notice of planning meeting. **INFORMATION ONLY**

There is a Parish Planning Forum Meeting on Tuesday 30<sup>th</sup> Oct at SCDCs' offices in Cambourne between 6-8pm. Any Parish Councillor is free to attend.

## 10 **Additional Matters for Discussion**

### a) **New Parish Councillors**

- A number of enquiries have been received and the meeting agreed to re-use the co-option process used previously. Applications must be received by the Parish Clerk by Friday 2<sup>nd</sup> November ahead of the next Parish Council meeting on Monday 12<sup>th</sup> November where these will be considered. **Action VC**

### b) **Hedges**

- A reminder to householders to cut back hedges has been sent out via the Church & Village magazine and also the Parish Council newsletter. County Cllr Roger Hickford has confirmed that the Parish Council are best placed to sort contentious matters such as overhanging hedges at a local level. This includes sending letters to householders requesting action.
  - Before the next meeting, a list of problem areas will be drawn up and the letter amended to request action within one month of receipt. If no action is taken or an agreement reached, the Parish Council will refer these items to the County Council **Action VC**
  - It was noted that Buchans will be tasked with conducting the Parish Council's own cut back of hedges this Autumn. A meeting is scheduled for 29 Oct 2018 to agree the specific list.
- c) **Minerals & Waste Plan: Rectory Farm Gravel Extraction**
- Several residents have raised this item by email. The objections of Harston PC have been circulated and its sentiments are shared by Haslingfield Parish Council. A letter upholding the concerns of Harston PC will be sent to the relevant planning contact. **Action VC**
- d) **Long term plans for Skate Park / Playground**
- The meeting agreed to defer this agenda item until the new Parish Councillors are in place.

## 11 Committee and Working Party Reports

### a) Environment

- The patch of land at Trinity Close is not being mowed. Raise with Buchans. **Action VC**
- Wellhouse Meadow wall: CB believed there was a quote for about £5k from a year ago and will forward to the Clerk. **Action CB**
- Can we check if there is any money (£600?) allocated in the budget which the Environment Working Group can spend? **Action TA**
- Environment Working Group would like to spend £20 on bulbs. Proposed CB, Seconded TA. Supported
- Environment Working Group would like to buy a replacement fruit tree for Wellhouse Meadow now water is accessible. 2 other fruit trees have been donated. £20 requested. Proposed CB. Seconded TA. Supported
- The Parish Council would also like to extend their thanks to Patrick Fullick for all his hard work in pruning the Community Orchard trees.
- The hedge that runs from The Elms to the High St (on the left as you walk) should be included in the Hedges cut back by the Parish Council. **Action VC**
- Volunteers are walking all the footpaths in the Village next weekend. They will undertake any minor work and identify any larger projects.
- Buchans have provided a quote of £478.20 (incl VAT) to clear the patch of land where The Elms meets Back Lane. TA proposed. JJ seconded. Supported. **Action VC**

### b) Village Hall

- Nothing to report

### c) Allotment

- Nothing to report

### d) Play Areas / Skate Park

- Quotes to fix the skate park (in the short term) and the playground were discussed. The quotes provided by Eastern Play Services –

£1989+VAT for the skate park and £1720 +VAT for the playground were supported by all. **Action VC**

**e) Traffic Calming & Speedwatch (JJ)**

- JJ advised the team has been out 4 times in September and remain in need of new volunteers.
- The vehicle activated sign is scheduled for delivery by 19 October 2018.

**f) C&V and website (RH)**

- Nothing to report but will be addressed at November meeting.

**g) Greenway (LH)**

- Nothing to report.

**12. Correspondence**

- A scam mail poster has been received from the Royal Mail and will be put on notice boards. **Action VC**
- Jane Roberts is trying to trace the owner of trees that run alongside Back Lane. The meeting were unable to help but the enquiry has been passed to the Harlton Parish Clerk as well.
- A group called Cambridge Area Bus Users has made contact to understand how key parties in the greater Cambridge area may work together on this issue. Haslingfield Parish Council are happy to be engaged as appropriate. **Action VC**
- A consultation on proposed changes to the catchment area of Everton Heath Primary School (to switch to Comberton Village College) has been received. Comments by 17<sup>th</sup> Feb 2019. **Action VC**

**13. Finance**

**a) Receipts**

Second instalment of the Precept has been received. £1000 has also been received from Harlton PC as their contribution to the Connections Bus project.

**b) Resolutions to pay outstanding accounts** – proposed TA, seconded JJ.

Vicky Crowden - Parish Clerk  
15/10/2018

**Date of next Meeting: Monday 12<sup>th</sup> November at 7.30pm in the Village Hall**