

## HASLINGFIELD PARISH COUNCIL

### Minutes of the Meeting held on Monday 11<sup>th</sup> June 2018

#### Attendees:

<b>Parish Councillors:</b>	Jenny Jullien (Chairman) (“JJ”), Tony Adcock (“TA”), Ron van der Hoorn (“RvdH”), Lucien Hatfield (“LH”) and Clive Blower (“CB”)
<b>District Councillor:</b>	Philip Allen (“PA”)
<b>County Councillor:</b>	Kevin Cuffley (“KC”) - apologies for late arrival received
<b>Others:</b>	Dr Cole (departed after Oak tree decision) Susan Rooke, Senior Project Manager (departed after Cycling presentation)

**1 Apologies for Absence – Darren Crowe**

**2 Members Declaration of interest for items on the agenda – None**

**3 Open Forum for Public Participation**

- Dr Cole proposed planting an Oak Tree on the Recreation Ground in memory of his Grandfather, previously Head of Haslingfield School. Previous application in 2012 was rejected due to concerns about the eventual size of the tree but Dr Cole noted that another tree had subsequently been planted. Dr Cole stated that he was happy to cover the initial costs and maintenance. JJ and CB walked the site on 10/06/18 and concluded there was only one site left for a tree and stressed that this would not set a precedent if agreed. LH objected to the proposal on the basis that the space needed to be maintained as a recreation ground in lines with the original gift of the land. RvdH believed it wouldn't encroach on the usable space in the Recreation Ground. **Proposal declined.**

**4 County Councillors Report presented by KC**

Prior to KC's arrival, the Council discussed the fact that KC will host a public Q&A session in advance of next month's Parish Council Meeting on Monday 9<sup>th</sup> July 2018, commencing at 7pm. TA raised the need for this to be advertised so as many parishioners as possible had the chance to attend. LH proposed a mail drop that he would be happy to print if the text / distribution were organised. Previous mail drop cost c. £55. TA seconded. RvdH also suggested advertising the event in the C&V magazine which will come out before the planned meeting. **Action: JJ/ VC to draft text and organise mail drop / inclusion in C&V**

KC addressed the meeting. Key points as follows:

- Offered apologies for absence at annual meeting and late arrival at this meeting (due to Police meeting)
- Also mentioned the Mayor's public meeting at Harston Village Hall to discuss the bypass proposals
- Workshops are being held in support of the Scams Awareness Month, including one at Cambridge Regional College on 18 June for students and a drop in event 10am-12noon on 27 June at the Central Library, Cambridge

- Lots of activity in libraries, including a review of how they transform themselves.
- The white ribbon campaign is now established and moving toward accreditation with its aim of tackling domestic violence.
- Highways have started the first of their two cuts but health and safety concerns remain.
- The Parish Council may wish to look at the Innovate (up to £50k) and Cultivate Fund (up to £10k) for community projects

KC agreed to attend the public Q&A on Monday 9<sup>th</sup> July ahead of the next Parish Council meeting and will ask a Highways representative to attend.

JJ asked for clarification on whether the Parish Council could ask a resident to cut back overhanging hedges. KC confirmed they can. **Action: Both PA and KC to forward the relevant policy detailing roles and responsibilities in this regard. VC to ask same question of Ian Dewar / CAPALC.**

## 5 **District Councillors Report** presented by PA

A written report was read by PA, key points as follows:

- 2 new committees set up in South Cambs District Council - Climate and Environment Committee & the Grants Committee which is reviewing all grants to ensure effective spend. Consequently new applications to the Community Chest Scheme are no longer being accepted (as of Thursday 31<sup>st</sup> May) until this review completes.
- New Brexit Working Group established to investigate how SCDC can help local businesses with any anticipated or actual consequences of Brexit, e.g. farmers, high-skills industries and the health service.
- The Cambridgeshire and Peterborough Combined Authority Board agreed the Mayor's Interim Transport Strategy Statement on Wed 30<sup>th</sup> May, incorporating a 2 month pause and review in Greater Cambridge Partnership decisions on new park and ride busways. This is particularly relevant to the proposed Cambourne to Cambridge busway and the proposed park and ride at Hauxton.
- Proposals for Cambridge Greenways (cycleways from surrounding villages into Cambridge) are being brought forward by the GCP. Haslingfield and Barton Greenways are the first two to go to consultation. Note: some residents may have erroneously received letters saying proposed route options cross their land when they are actually in close proximity.
- SCDC are encouraging villages to provide input to Village Design Statements, articulating their landscaping and design priorities in new developments. These will become adopted planning documents. This project will work with 6-8 villages, linking into Neighbourhood Plans or standing alone. Launch event is Tues 26<sup>th</sup> June, 6-8 pm, South Cambridgeshire Hall. Contact [Hana.Loftus@scambs.gov.uk](mailto:Hana.Loftus@scambs.gov.uk) if interested.
- Extra blue or green bins can now be ordered if you regularly accrue more rubbish than fits into current bins. Apply at <https://scambs.gov.uk/recycling>. Costs are not known. **Action: PA to advise cost**

- Parklife: the annual South Cambridgeshire free family fun day will take place on Sunday 1<sup>st</sup> July in Milton Country Park. More information at <https://www.scambbs.gov.uk/parklife>
- The council is also offering summer sport camps in athletics, netball, rounders and kwik cricket at a cost of £24 a day for 7-14 year olds. <https://www.scambbs.gov.uk/sportscamps>
- Finally, a public meeting attended by the Mayor is planned for Friday 22<sup>nd</sup> June, 7pm at Harston Village Hall to specifically address the bypass proposals.

**6 To approve and sign the minutes of the meeting of 14<sup>th</sup> May 2018** – proposed TA, seconded CB. Approved

**7 Matters to be reported from these minutes**

- Acceptance of Office Form to be sent to LH. **Action VC**
- One further Declaration of Interest Form received. Two outstanding. **Action relevant councillors**
- The overgrown hedge along the footpath from Trinity Close to Fountain Lane has now been cut.
- The fallen trees from the Well House Meadow roof will be removed by Buchans in due course. **Action VC to monitor**
- The revised application for Cambridge Building Society's Council Saver Account have now been completed and were signed this evening. **Action VC**

**8 Planning applications and decisions**

- **S/1974/18/FL 6, Chestnut Close, Haslingfield, CB23 1JU (2 storey side and rear extension and front entrance canopy)** – plans reviewed and all in favour.

**9 a) Haslingfield Cycle Path – presentation from Susan Rooke, Senior Project Officer**

- Greenways project is proposing a network of 12 cycle routes into Cambridge from surrounding villages. Its aim is to increase the cycling community but also support pedestrians / equestrians. Haslingfield and Barton are the first 2 Greenways being proposed.
- 2 years development funding has been allocated but as yet no delivery funding (other than some specific quick win tasks outside of Haslingfield)
- A community-led project, some 150 survey responses were received in October 2017 from Barton and Haslingfield residents and the project team are hoping to mail the next iteration of their proposals to these parishes by end June 2018 for further consultation. Responses are likely to be required by August (tbc) and all thoughts are welcome.
- It is hoped that all designs will be complete by March - May 2019 and can then be presented to the Greater Cambridge Partnership to decide the way forward.

**b) Skate Park repair**

- A quote for the repair of the quarter pipe / right hand section of the combination ramp unit has been received from Playmaintain Ltd,

totalling £1847 +VAT. TA stated that we need to make the skate park safe for use. TA proposed, LH seconded. All in favour. **Action VC**

c) **Allocation of councillors and volunteers responsibilities (2018/19)** were agreed:

- Allotments – RvdH
- Emergency Plan – TA & vacancy
- Environment – CB & Jay Cole
- Finance – TA
- Grass cutting – all councillors to have a watching brief
- Website – RvdH
- Connections Bus – Christine Kipping
- Well House Meadow – CB
- Cycle Path – LH
- Play Areas / Skate Park – DC (DC not present. **Action VC**)
- Risk Assessment – TA
- Village Hall – RvdH, TA, CB, JJ
- Police Liaison is no longer required

Councillors stated that footpaths used to be allocated to each of them so that a watching brief could also be maintained on these routes but this appears to have stopped.

**Action: VC to investigate and include on the agenda of the next meeting.**

## 10

### **Committee and Working Party Reports**

#### **a) Environment – Buchans**

- Several complaints have been received from parishioners and will be raised with Buchans (the contractor) as relevant.
- CB noted that the leylandii at Well House Meadow have been carefully placed rather than abandoned. JJ believes that the contractor may however have knocked into a tree and a repair is now required.
- CB raised the fact that the triangle on the end of Trinity Close hasn't been mowed for c. 6 weeks. Residents had previously agreed to pay for some extra cutting but unsure of latest status. Previously a volunteer group had cleared all of the land but the contractor is only mowing some of it rather than the entire piece.
- RvdH believes that the edges of the Recreation Ground should also be mown but this hasn't been done for some time.
- CB also notes that the path down to the Millenium Pond (behind the metal container) is also unmown.
- The general consensus however was that the new contractor was working well and they would like this to be shared with Buchans.
- **Action: VC to find out latest position on Trinity Close triangle and raise issues with Buchans.**

#### **b) Village Hall**

- RvdH met with Aidan Lonergan (Haslingfield Colts FC) following an accident on the Recreation Ground and a subsequent risk assessment by the football club. This concluded that there are rusty pipes that need to be addressed, a rotary mower (no longer in use?) is hidden within the long grass, the bus shelter is damaged and dangerous if the children climb on it and there are also old metal / wooden posts hidden

in the long grass. The Colts have offered to send out a working party to address these issues. **Action: VC / RvdH to liaise with Aidan Lonergan and accept offer.**

- TA advised that Anglian Water have completed works to clean up a sewage leak.
- CB advised the orchid count has now taken place. Numbers not yet known.
- TA advised that some minor amendments had been made to the plans for the Village Hall extension which will be submitted for planning approval after a meeting with architect this week. The planning process will take a further 3 months and the parish council has already agreed funding for this step. PA asked that, when the date of the planning meeting is known, he is informed so he can be there as our District Councillor. **Action: VC / TA to advise when date is known.**

c) **Allotment** – the gate has been installed and is working.

d) **Play Areas / Skate Park** - addressed in 9b)

e) **Traffic Calming & Speedwatch** - JJ has received an email asking for a decision on where to place the traffic calming's interactive signs which will be fixed onto existing lampposts. CB remembered that advice had been received previously on the best places to site cameras / signs and its probable that it will be in the same place as the speedwatch cameras. Delivery timing of these signs was deemed too long. **Action: JJ to consult Linda Shankland (Speedwatch) and write back to Andi Caddy to agree sites and express disappointment at the timing.** Speedwatch are struggling for volunteers and only went out 5 times in May, mostly on Barton Rd with one time on Church St.

f) **C&V and website** – RvdH advised that new email addresses had been set up for the chairman and clerk of Haslingfield Parish Council. Initial storage problems had eased and now waiting a few months to see what we need to keep moving forward.

g) **Cycle Path** – addressed in 9a)

11. The bequest from the late Rita Muriel Philipppson has now been received from the solicitors concerned. The Parish Council would like to ensure that the money is spent on something appropriate in her memory rather than being absorbed into the general funds. CB suggested that new flower beds may be needed when the Village Hall extension is complete. **Action: VC to write a letter of thanks to the lawyers concerned and put the bequest on the next agenda**

12 a) **Signing new bank account forms** – addressed in 7), an opening cheque for £75,000 was signed.

b) **Resolutions to pay outstanding accounts** – proposed TA, seconded LH

- Salaries – Clerk, Roy Brown, Alan Stevens
- Haslingfield Methodist Church - £40
- Phil Golden (re-issue) – Abbey Tyres - £270 **Action: VC cancel previous cheque**
- Emmaus donation for speaker - £150
- Cambridgeshire Acre - £76.80
- HMR&C - £186.36

- Keith French – annual audit - £180
- Clerk's expenses - £71.64
- Playmaintain Ltd - £1370.40
- Damon Stephens – removals - £200
- Annabel Wright – substitute Clerk - £117.36

Vicky Crowden - Parish Clerk  
13/06/2018

**Date of next Meeting: Monday 9<sup>th</sup> July at 7.30pm in the Village Hall**