

## HASLINGFIELD PARISH COUNCIL

### Minutes of the Meeting held on Monday 9<sup>th</sup> April 2018

**Present** – Jenny Jullien (Chairman), Tony Adcock (Vice Chairman), Ron van der Hoorn, Darren Crowe and Lucian Hatfield. County Councillors Roger Hickford and Kevin Cuffley did not attend. There were four members of the public present.

- 1 Apologies for Absence** – Apologies were received from District Councillor Doug Cattermole, Clive Blower and Tricia Knibbs.
- 2 Members Declaration of interest for items on the Agenda** – None.
- 3 Open Forum for Public Participation** – None.
- 4 Result of the Village Hall Referendum** - The votes have now been checked against the Electoral Register by the Chairman and the Clerk. Of the 326 votes received 88% were in favour of having the Village Hall extended, 9% were against (or did not support the plans as they stood) and 2% were void. New plans, to include a first-floor meeting room, have been drawn up and, when signed off, will be made available to the public at the Annual Parish Meeting.
- 5 County Councillor’s Report** – No report was sent.
- 6 District Councillor’s Report** - Doug Cattermole sent his apologies.
- 7 To approve and sign minutes of the meeting of 12<sup>th</sup> March 2018** – Proposed TA, seconded DC. Approved.
- 8 Matters to be reported from these minutes** – The recurring leak in the Village Hall has been fixed. The new Play Area sign was installed. New dog bins and a vehicle-activated sign have been ordered. The dangerous trees on Cantelupe Road have been felled. A quote of £300 was received to weed-kill the Recreation Ground. Traffic calming notices were delivered to Barton Road residents and an A3 map put on the noticeboard. Jenny Jullien will attend the meeting at Barrington to discuss plans for a new medical centre.
- 9 Planning applications and decisions:**  
**S/0754/18/LB Pear Tree Cottage, Harston Road** – New hard landscaping scheme, including low-level retaining walls, around the perimeter of the original dwelling and the recent extension. **Supported.**
- 10 Additional Matters for Discussion:**
  - a) Little Owls Grant request** – A report and accounts were received from Suzy Offord, who requested a grant for the Little Owls Preschool. This is a small village charity, managed by a committee of volunteers, whose aim is to provide good Early Years education to local children and give them a sound transition to primary school. There have been recent changes and delays in County Council funding, causing some financial pinch-points, with a forecasted shortfall of around £6,000 this year. Fundraising regularly takes place in the village, but not enough money can be raised by this method alone. The

PC was requested to contribute £100 per child per annum, for twenty-two children from the village. A grant of £200 has been given by Harlton PC, who have two children attending. It was agreed to award £4,400 to cover the shortfall this year and for the grant to be reapplied for next year and then on an annual basis. This must be treated as 'restricted funds' in the accounts and a report sent to the PC of how the money was spent in twelve months' time. Proposed TA, seconded LH. Unanimously agreed.

**b) Newsletter** – It was agreed that the following would write a paragraph for the next newsletter, to be delivered in early May: Village Hall Plans and referendum – TA, Advert for the Annual Meeting – FL, Skatepark Committee – DC, Environment – CB, Cycle Path – LH, Co-opting onto the PC – JJ. The Tennis Club is also to be approached to write a short article. **Action All Councillors/Clerk**

**c) Village Hall toilet** - Councillors are looking into the idea of providing a stand-alone outside toilet for Recreation Ground users. Other villages will first be asked if this works well in their areas, or whether the on-going maintenance costs involved (or any other problems incurred) are too prohibitive. **Action RH/FL**

**d) Safety barrier (Broad Lane/Butler Way)** – A letter was received from a resident regarding the safety barrier at the bottom of the footpath into Butler Way, which has been knocked down or dented several times since 2007 and now needs replacing again. It was requested, and agreed, to ask CCC to install staggered posts instead. **Action FL**

## 11 Committee and Working Party Reports:

- a) **Environment** – A volunteers' Working Party of five people yesterday cleared undergrowth on the Trinity Close footpath.
- b) **Village Hall** – A meeting was held three weeks ago with some of the councillors, the architect and Roger Wilcocks. The new plans were put on a table at the back of the hall. If agreed they will be signed off at the next meeting with a view to presenting a final plan at the Annual Parish Meeting. Suzy Offord suggested extending the Committee Room to enable the Little Owls to meet there, but this might cause some difficulty, as outside childrens' toilets would also be required. She will send details of OFSTED requirements. **Action Suzy Offord**
- c) **Allotments** – The allotments are now mostly underwater, due to the recent excessive rainfall, putting crops 4-5 weeks behind this year. All plots are occupied, and the new gate has been installed.
- d) **Play Area & Skatepark** – It was agreed that councillors on the Village Hall Committee would also be on the Skatepark Committee. Proposed JJ, seconded TA. Agreed.
- e) **Traffic Calming & Speedwatch** – An LHI Grant of almost £10,000 has been awarded for Phase 2 traffic calming on Barton Road. Plans of the new traffic calming scheme have been delivered to all residents on Barton Road and an A3 map put on the Barton Road noticeboard. A new, portable vehicle-activated sign has been ordered from CCC. The sign will not have a camera but will record speeds, which Highways will send to the Police, if necessary. They will then send out extra patrol cars to catch drivers. The Speedwatch group went out seven times in March, with the aim to do this twice a week. Next week is National Speedwatch week and it is hoped that the Police will come to offer support. There were more than 200 vehicles passing through the village in one hour during a 7.30-8.30am slot.
- f) **C&V and Website** – There has been a regular stream of people signing up for the weekly newsletter. Around 2,500 archived photos, taken by Howard Stringer and

some going back 150 years, will be cropped and scanned onto the website in due course.

g) **Cycle Path** – Nothing to report.

**12 Correspondence** – A Legal and General letter regarding changes to terms and conditions for pensions and a letter from SLCC regarding the new GDPR regulations were received.

**13 Finance:**

- a) **Signing new bank account form** – Cambridge Building Society forms were signed by Jenny Jullien and Tony Adcock. A new page is required for the third signatory. The signatories will be Jenny Jullien, Tony Adcock and Clive Blower. **Action FL**
- b) **Approval of annual accounts** – Proposed TA, seconded JJ. Approved. The Clerk is to send all paperwork to Keith French for auditing. **Action FL**
- c) **Resolution to pay outstanding accounts:**
  - Salaries – Clerk, Roy Brown, Alan Stevens**
  - Payments proposed TA, seconded JJ. Approved.

**Invoices Paid on 09/04/2018:**

Safetysigns4less (FL)	13.20
HMR&C	142.23
Roy Brown	65.40
Alan Stevens	69.50
Clerk's fees	984.87
Clerk's expenses	110.57
CGM	382.99
Ron van der Hoorn (gate)	142.56
Connections Bus	2541.00

The meeting closed at 9.00 pm.

Frances Laville  
Parish Clerk  
20/04/2018

**Date of next monthly Meetings:**

**Monday 14<sup>th</sup> May 2018 Annual Meeting of the Council at 7.30pm in the Methodist Church Rooms**

**Monday 21<sup>st</sup> May 2018 Annual Parish Meeting at 7.30pm in the Village Hall**