

Haslingfield Parish Council

Notice of conclusion of audit Annual Return for the year ended 31 March 2017

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Haslingfield Parish Council for the year ended 31 March 2017 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. This must include publication on the smaller authority's website.
2. The Annual Return is available for inspection by any local government elector of the area of Haslingfield Parish Council on application to:	
(a) <u>Frances Lawrie - Parish Clerk/RFO</u> <u>32 High Street</u> <u>Great Eversden</u> <u>Cambs</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return
(b) <u>10am to 3pm</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of £ <u>2</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>Lawrie - RFO</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>18/9/17</u>	(e) Insert the date of placing of the notice

Section 3 – External auditor report and certificate

In respect of:

Enter name of
smaller authority here:

HASLINGFIELD PARISH COUNCIL

1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2. 2016/17 External auditor report (CA0123)

Except for the matters reported below, on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met.

The smaller authority has not addressed the 'except for' matters raised by the external auditor when qualifying the prior year annual return. Fixed asset investments of £12,012 have been included in Box 8 instead of Box 9 in both the comparative column and for the year ending 31 March 2017. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7. This is clearly not correct. Please ensure the correct figures are entered for the comparative when completing the 2017/18 Annual Return.

Additionally, Section 2, Box 7 for the current year does not agree to Boxes 1+2+3-(4+5+6). The figure in Box 7 should read £187,709. Please ensure that amendments are corrected in the prior year comparatives when submitting next year's Annual Return.

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

3. 2016/17 External auditor certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

External auditor signature

AW Littlejohn LLP

External auditor name

PKF Littlejohn LLP

Date

21-8-17

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN02. The AGN is available from the NAO website (www.nao.org.uk)