

Haslingfield Village Hall & Pavilion
Wednesday 3rd May 2017 at 7.30 pm

Minutes of the Meeting

Present: Ron van der Hoorn (Chairman)(RH), Tony Adcock (Treasurer) (TA), Frances Laville (Secretary) (FL), Terry Baker (TeB), Clive Blower (CB), Bob Bradshaw (BB), Robert Judge (RJ) and Alan Stevens (AS).

1. Apologies were received from:

- Chris Delves
- Brian Gott

2. Minutes of Meeting on 1st March 2017:

- The Minutes were approved. Proposed TA, seconded CB.

3. Matter Arising:

- A second quote was obtained for the tractor turf tires. It was agreed to accept the cheaper Abbey Tyres quote. The Parish Council will pay half the cost i.e. for one tire at £195 + VAT.
Proposed TA, seconded RH
- Cables for floodlights – Cables have been stolen from the containers on the Recreation Ground and will need replacing. Planning permission is not needed to bury cables and this should be done by the autumn. Chris Coleridge is to put something in writing, including a plan of where the cables are to be buried. **Action CC**
- Ron van der Hoorn has bought another loop tester. It is now in the cabinet and labelled. The large handled microphone is to be tested. RH is to keep the key to the cabinet. **Action RH**
- Terry Baker will shortly be buying new, larger hooks for the changing room. **Action TeB**
- John Offord has been contacted about sealing in the wooden doorframe.
- The light switches have been taped over to keep the outside lights on.
- Terry Baker said the water in the kitchen was scalding. Alan Stevens has checked under the sink to see if the thermostat can be adjusted. Tony Adcock has had the plumbers in to look at the boiler. The leak under the worktop is from the middle hot water tank and despite regular descaling needs repair or possible replacement of the whole unit. TA has taken the fuse out and put a label on to say 'do not use'. A quote for a new unit will be sought. **Action TA**
- Alan Stevens is to review the instructions to drain the water tank after use. **Action AS**
- Alan Stevens has fixed the damaged guttering around the Village Hall.
- Terry Baker has had a tidy up of the kitchen, and Ron van der Hoorn cleaned the freezer before Easter.
- The pressure regulating the heating system has been replaced along with the thermostat on the broken radiator.

4. Grounds Maintenance

- Alan Stevens said someone has reopened the post marked path from the wooded area to the millennium pond. Clive Blower said he had recently strimmed through it, and he will do another skim through soon. The path can now be walked down freely.

5. Building Maintenance

- Terry Baker said the people who play table tennis have asked about opening the Velux windows. The Velux man is due to visit next week and has been asked to keep the blinds closed for the Little Theatre production. The white remote control is to be kept on top of the filing cabinet in the boiler room. Batteries are to be replaced. **Action FL**
- Bob Bradshaw asked if it would be possible to redevelop the lighting in the Village Hall, as the uplighters are too small and there is a delay before lights come back on. Tony Adcock is to look at LED unit prices with dimmer switches. **Action TA**

- Ron van der Hoorn is also to ask Andy Goodchild, the Electrician, to look at it. **Action RH**
- Robert Judge asked if the Trophy Cabinet could go back to his house. There were no objections.
 - Terry Baker said she would prefer a Ground Floor wardrobe department for the Little Theatre and asked if the Cricket storage room would be available. RH said some equipment could be moved to the Referee's room.

6. Bookings.

- The Hall has been in use most nights of the week and the bookings are looking healthy. The summer holidays have been mostly booked up.

7. AOB – Parish Councillors on the Committee.

- Three Parish Councillors, including Clive Blower, will now be on the VH Committee.
- Chris Delves sent a note saying both containers broken into were uninsured and that all users have to take out their own insurance. The lights belong to Haslingfield Lawn Tennis Club, so are insured, as is anything belonging to the Parish Council.

8. Finance

- Tony Adcock said that the Village Hall Committee is a Committee of the Parish Council and must follow the normal rules. There should be a minimum of 3 Parish Councillors at Village Hall meetings. If not, meetings can still go ahead but are not able to make any spending decisions. The Committee has delegated spending powers of up to £500. Anything above that must be referred to the Parish Council. TA read out the invoices for payment since the last meeting on 1st March. Proposed TA, seconded CB. All agreed.

The date of the next meeting was confirmed as **Wednesday 5th July 2017 at 7.30 pm**