

## HASLINGFIELD PARISH COUNCIL

### Minutes of the Meeting held on Monday 12<sup>th</sup> June 2017

**Present** – Jenny Jullien (Chairman), Tony Adcock (Vice Chair), Ron van der Hoorn, Lucian Hatfield, Tricia Knibbs, Clive Blower and Peter Agar. District Councillor Doug Cattermole and County Councillor Kevin Cuffley were in attendance. There were three members of the public present.

- 1 Apologies for Absence** – Julie Coxall.
- 2 Members Declaration of interest for items on the Agenda** – None.
- 3 Open Forum for Public Participation** – A resident from Lilac End, expressed concern about the proposals for Traffic Calming in general. He said that there had been a less than 8% response to the village questionnaires, indicating that traffic calming is not a big issue for the village. He said that the main problem for traffic was at the top of High Street opposite the green, when people park along the kerb causing a blind curve during school times. He said he was not against having gates and road markings, but didn't want the village to end up full of speed humps. Jenny Jullien said the village does have a problem with speeding, the Parish Council had taken advice from Skanska and Highways and the decision has now been made to go forward with Traffic Calming. It will be introduced gradually noting the effects at each stage. Phase 3 plans have been drawn up and Speedwatch is about to commence. A recent walk around the village confirmed that the corner where the school is situated is a problem, and double yellow lines and road narrowing have been proposed. Clive Blower said he was also concerned about the amount of speed humps proposed and thought it would be far too expensive and detrimental to the village. John Miller said that currently this was just a proposal and that the Working Group had not advised anything yet. It was agreed to wait until an official proposal had been presented before discussing further.
- 4 County Councillors Report** – Kevin Cuffley thanked the Parish Council for their support with reporting village Highways issues. A new Committee of the County Council has been set up to look at where improvements can be made. He and Roger Hickford are to meet the Local Highways Officer on 14<sup>th</sup> June to discuss concerns in the electoral division. It is their objective to develop a spreadsheet with issues raised, so they can be tracked and sorted quickly. There are now seven County Council Committees, rather than five. The additions are the Commercial & Investments Committee, who will look at how the Council can best use its assets, while at the same time looking to bring in a revenue stream via projects such as their Housing Development scheme. The Community & Partnerships Committee will look at how the Council can work more collaboratively and efficiently with parish councils and communities. Cllr Kevin Cuffley is the Vice-Chair of this Committee. There will be a Lead Councillor located in each District area. In SCDC, Cllr Lina Joseph has been nominated as the Lead Councillor.
- 5 District Councillor's Report** – Doug Cattermole said there has been nothing much to report this month during the Local Elections and General Election period. Beverley Agass, the new CEO for SCDC, is due to start in early July.

**Local Plan – Omission Sites** The following meetings are due to take place: Hauxton on 14<sup>th</sup> June, Trumpington on 5<sup>th</sup> July and Cambridge South (including the Sporting Village site) on 12<sup>th</sup> July 2017. There will be other hearings, such as one looking at Transport, on 4<sup>th</sup> July. Details are on the South Cambs website.

- 6 To approve and sign minutes of the meeting of 8<sup>th</sup> May 2017** – There were two amendments: 14 g) next meeting should say 25<sup>th</sup> June, not 25<sup>th</sup> April. 14 h) to remove the phrase ‘focussing on appearance rather than construction’. Proposed TA, seconded RH. Approved.

- 7 Matters to be reported from these minutes** – None

**8 Planning applications and decisions:**

**S/1575/17/FL 7 Trinity Close.** To replace an existing rear conservatory with a larger single-storey flat roof extension and add a single-storey pitched roof side extension to the south; the existing garage is also to be extended to the rear: **Supported.**

**S/0553/17/LB 46 Barton Road** - Demolition of single storey rear extension and lean-to, construction of rear extension & internal alterations: **The application was withdrawn.**

**SCDC Decisions: S/2515/16/FL Land adjacent to Grove Farm, adjacent to Harlton Road & Church Street.** Seven new dwellings, new footpath and access off Church Street, with three new dwellings to be Social Housing. **Refused.**

- 9 Additional Matters for Discussion: Dog Bins** – Peter Agar circulated a draft map showing proposed places for between 4-6 extra dog bins in the village. The Street Cleaning team at SCDC must first agree to empty them, and residents asked to consent to suggested locations. Tony Adcock suggested putting a larger dog bin, or an extra one, on Porkers Lane, as the current one is always filled very quickly. Costs are to be advised and it was agreed that green bins would be more attractive than red ones. Bins will be attached to posts where possible. **Action PA/FL**

**10 Committee and Working Party Reports:**

- a) **Environment** – The ditch on Cantelupe Road has now been cleared. Peter Agar pointed out that another ditch; parallel with the footpath behind New Road (not on Parish Council land), also needs clearing to avoid future problems. He will send photos to the Clerk to forward to the Land Registry with a view to contacting the owner of the field. **Action PA/FL**

- b) **Village Hall** – Tony Adcock reported that the Village Hall extension works will soon be going out to tender. He said we were close to completing the Building Regulations application and asked to commit £480 for the architect to put the plans out for tender. Proposed TA, seconded JJ. All agreed. Lucian Hatfield reminded the PC that the Village Hall Management Committee is responsible for maintaining the hall, not the Parish Council, and that the Committee should have information about maintaining the blinds, which were originally installed by the Little Theatre and are battery operated. A guidance note is to be put in the box for future reference. **Action RH/TA**

- c) **Allotments** – Two new wheelbarrows have been purchased. A plot holders BBQ has been organised for 9<sup>th</sup> July. The balance of accounts is £1168.09.

- d) **Play Areas** – Julie Coxall sent her apologies.
- e) **Tennis Club** – Paul Bonnington suggested putting a security camera on the side of the shed to deter anti-social behaviour and stop improper use of the courts. This was generally thought to be a good idea, if monitored by the Tennis Club.
- f) **Traffic Calming Measures** – A walk around the village took place to establish priorities, attended by Skanska who were very helpful. Diagrams of possible areas, with recommendations, were circulated to all councillors. The next Working Group will assess the draft proposals and report back. A step-by-step approach is favoured. Phase 3 should get started this year. All were happy to proceed. Trees on the corner of Cantelupe Road/New Road will be assessed, with a view to removal or pollarding to improve visibility on the bend. **Action All Councillors**
- g) **Speedwatch** – Linda Shankland attended the meeting. She said 16 people have attended training but have not yet been shown how to use the equipment by the Police. Locations have been identified by PC Paul Jenkins. There is now a new Police Volunteer Co-ordinator, who will come out soon to get them started. Peter Agar suggested purchasing signs to say ‘this is a Speedwatch village’. John Miller will include this in his requests to Highways. **Action John Miller**  
Anonymous data will be collected and used for traffic-calming purposes.
- h) **C&V and Website** – The website has been hacked several times. All passwords have been changed but contents have still been altered. Backup has had to be used to restore the website. Ron van der Hoorn apologised as Minutes and Agendas were not updated while the website was down. William Harrold is looking for a more secure log-on. RH is to put a note in the C&V. **Action RH**
- i) **Cycle Path** – Lucian Hatfield sent off his proposal and got a response. A Consultation should start in September. The proposed cycle route will go along the M11 to Grantchester bridleway, where the gravel is currently very loose in places. City Deal money is being investigated and a meeting with Barton PC for further discussions will be arranged. **Action LH**

**11 Correspondence** – A letter of thanks to Parish Councillors and Clerks, past and present, was received from Sebastian Kindersley for his generous leaving gift of gardening vouchers.

**12 Contracts to be tendered** – A quote for £210 was obtained from CGM for removing bell vine from the central green at The Elms. Proposed LH, seconded TK. All agreed.  
**Action FL**

**13 Any Other Business**

**Clerk’s PC** - It is advised by NALC to have a dedicated computer owned by the Parish Council. This can then be properly maintained, with all information in one secure place, and backed up to the Cloud regularly. It was decided to set a budget of up to £800 plus VAT, including software. Proposed TK, seconded TA. All agreed.

**VAT on Village Halls** – Section 33 VAT on Village Halls’ building and refurbishment work is partially exempt if the Parish Council is the Sole Trustee, and can be reclaimed to a limit of £7,500 per annum. Any VAT incurred over the last 3 years within this limit will be claimed back retrospectively. **Action FL**

Peter Agar is to go to Harston Village Hall to look at their plaque listing grants obtained. **Action PA**

**14 Finance: Resolution to pay outstanding accounts:  
Salaries – Clerk, Roy Brown, Alan Stevens**

Payments proposed TA, seconded LH. Approved.

**Invoices Paid on 12/06/2017:**

Haslingfield Warden Scheme	£3000.00
Iain Webb Wildlife Trust	£75.00
Clerk's fees	£895.96
Clerk's expenses	£145.64
HMR&C	£130.04
Sam Bowden	£120.00
CAPALC	£420.00
Westcotec	£2880.00
Tricia Knibbs expenses	£8.83

**Remittances:**

VAT Repayment	£4109.01
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Frances Laville  
Parish Clerk  
22/06/2017

**Date of next Meeting: Monday 10<sup>th</sup> July at 7.30pm in the Village Hall**