

Haslingfield Village Hall & Pavilion
Wednesday 1st March 2017 at 7.30 pm
Draft Minutes of the Meeting

Present: Ron van der Hoorn (Chairman)(RH), Tony Adcock (Treasurer) (TA), Frances Laville (Secretary) (FL), Terry Baker (TeB), Clive Blower (CB), Chris Delves (CD) and Alan Stevens (AS).

1. Apologies were received from:

- Phil Golden (PG)
- Bob Bradshaw (BB)
- Jo Clover (JC)

2. Minutes of Meeting on 4th January 2017:

- The Minutes were approved. Proposed RH, seconded CB.

3. Matter Arising:

- A second quote is still to be obtained for the tractor turf tyres. The Parish Council previously agreed to contribute half the cost. **Action CC**
- Brian Gott was absent and will report on the new projector at the next meeting. **Action BG**
- Burying cables for floodlights – Chris Coleridge was absent so will report on progress at the next meeting. **Action CC**
- Ron van der Hoorn has bought another loop tester, to be collected this week. It will be left in the cabinet and labelled. **Action RH**
- Terry Baker is to get new, larger hooks for the changing room before the next Little Theatre production, or in the autumn. **Action TeB**
- Alan Stevens said the wooden doorframe around the new front door has gaps around it which need sealing. **Action TA to contact JO**
- Ron van der Hoorn is to tape over the light switch, or put another switch alongside it, to keep the outside lights on by the front door until the electrician resolves the problem. **Action RH**
- It was agreed to buy new LED lights in future, as they use much less energy. **Action AS**
- Alan Stevens said the new tap on the kitchen sink is persistently dripping and the stop cock is in the corner of the boiler room. NC Plumbing is coming to sort out the heating and will be asked to look at the tap at the same time. **Action TA**
- Alan Stevens is to look into fixing the guttering which was damaged by a football. There is possible damage to another part of the guttering, caused by a tennis ball. **Action AS**

4. Grounds Maintenance

There was nothing to report.

5. Building Maintenance

- The kitchen is now in a bad state of cleanliness. People often leave things behind and although the floors and windows are cleaned, the insides of cupboards and the fridge are not. The freezer also needs cleaning. **Action TeB**
- The new chairs are beginning to look in a bad state, as the Little Stars use Playdough and paint. It was agreed to see if they can be cleaned and to put out some grey chairs to be used instead, which are currently stored in the Referees changing room. The Little Stars will also be asked to label the cupboard they own. Any property remaining will be put in a Lost Property box in the Boiler Room. A notice is to be put in the Church & Village asking people to clean the kitchen after using it. **Action TeB**
- The pressure regulator in the heating system has broken and is to be replaced. The thermostatic radiator valves will be monitored afterwards to see if stops are needed. **Action TA**
- The football changing rooms have not been used since November.

6. Bookings.

- The Hall has been in use most nights of the week and the bookings are looking healthy.
- It was agreed to allow Cambourne Police to use the Hall free of charge, as this meeting benefits the village.

7. AOB.

- TA said the plans for the extension have now been unanimously approved by the Parish Council and there will be more detailed drawings submitted for Building Regulations.
- The Accounts have gone to Keith French for auditing. The costs are similar to last year and they will be presented at the Annual Meeting.

The date of the next meeting was confirmed as **Wednesday 3rd May 2017 at 7.30 pm**