

HASLINGFIELD PARISH COUNCIL

Minutes of meeting held on Monday 14th March 2016

Present – Bob Branch, Trina Backhurst, Tony Adcock, Christine Kipping, Jenny Jullien, Ron van der Hoorn, Lucian Hatfield, Sue Watson, Kirstie Walker and Julie Coxall. County Councillor Sebastian Kindersley was in attendance. There were three members of the public present.

- 1 Apologies for Absence** – John Miller sent his apologies.
- 2 Members Declaration of interest for items on the agenda** – Trina Backhurst declared an interest in the Clerk's pension scheme. It is being set up by NW Browns, where she works.
- 3 Open Forum for Public Participation** – A resident had concerns about the lack of lines on the bend near the school, due to the lack of visibility when cars park there. The fading lines have been reported to CCC by both the Head Teacher and HPC. The Chairman (RB) said faded street markings near the school were supposed to be made good when the Traffic Calming work is undertaken. John Miller is to be asked to look into the need for additional markings. **Action JM**
- 4 SCDC Briefing on Community Governance Review** - Clare Gibbons, from SCDC, gave a presentation explaining the process for formally reviewing the governance arrangements for Haslingfield parish in the light of the new housing at Trumpington Meadows. The population of Haslingfield parish is set to grow from 1,273 (July 2015) to a forecast 2,351 by 2021, with the increase largely attributable to new residents moving into Trumpington Meadows. The timing of the review takes into account that the likely number of electors within the Trumpington Meadows area in SCDC will exceed 150 by the time the review concludes in January 2017. The aim is to create an effective and convenient arrangement which reflects the identities and interests of each community – this could entail the altering of the existing parish boundaries and/or creation of a new parish. The year-long process, starting with the Terms of Reference in February 2016, can be accessed at <https://www.scams.gov.uk/content/community-governance-reviews>. Formal submissions can be made on-line over the above website until June 13th 2016, paper copies of the submission form are available at the Village Hall; completed forms can be taken to the Village Shop and Village Hall for collection. Possible names for the new parish will also be considered. Clare Gibbons will be pressing for an official line on the financial repercussions for Haslingfield Parish Council. She will also send her presentation to be put on the website. **Action RH**
- 5 District Councillor's Report** – Robin Page has now resigned from his role as District Councillor. A letter from the Parish Council is to be sent, wishing him well for the future. Proposed LH, seconded CK.
- 6 County Councillor's Report by Sebastian Kindersley** - Sebastian Kindersley said that there was a concern about the issue of devolution. The Chancellor wishes Cambridgeshire, Peterborough, Norfolk and Suffolk to form a combined authority with an elected mayor. However, Cambridge City Council is not interested and there is no appetite for devolution on a large scale. Power would be put in the hands of one person. There has been little democratic input.

Bus Timetable - It has been proposed to leave the current timetable for the 15 alone for a year. It runs from Haslingfield through Barrington, Orwell, Wimpole and Arrington to Royston Town Centre every Wednesday and stops at Tesco.

South Cambs Council Tax is going up by the maximum allowable under government rules which is £5 per annum for a band D house. A further £180,000 of savings will still be required despite this but it would have been much worse if Council Tax had been frozen. All South Cambs tenants including Sheltered Housing tenants will now benefit from a reduction in their rents – the Government rent reduction scheme did not include Sheltered Housing.

BT Openreach – Liz Heazell is to send a message to the Parish Council about the Executive Complaints Officer at BT, who has agreed to take up other cases regarding the lack of local Superfast Broadband. It helps if residents keep a diary of events or a list of complaints.

7 To approve and sign the minutes of 8th February 2016 – Approved and signed. Proposed TB, seconded CK.

8 Matters to be reported from these minutes – It was suggested to explain the difference between the APM (Annual Parish Meeting) and the AGM (Annual General Meeting). The APM, on 16th May 2016 at the Methodist Church, is for allocating councillors responsibilities and election of the Chairman and Vice Chairman for the next year, and the AGM (or the APGM - Annual Parish General Meeting) on 23rd May 2016 at the Village Hall, is specifically for the residents to attend to receive reports on the Parish Council's activities for the past year.

9 Planning applications and decisions: S/0472/16/RM Land at Trumpington Meadows; Reserved matters application for final southern section of primary road & associated infrastructure pursuant to outline planning approval S/0054/08/O – no objections
S/0287/16/FL 6 Church Street; Front extension and alterations – recommended approval
S/0084/16/FL 9 Cantelupe Road; Change of use to a separate dwelling – unanimously recommended refusal

Planning Permission granted by SCDC: S/0065/16/FL - Demolition of existing bungalow and erection of detached two-storey dwelling and carport 91, New Road. 07/03/2016.

S/3037/15/RM - Reserved Matters Application for a permanent substation and temporary access road pursuant to outline planning approval S/0054/08/O Trumpington Meadows Site. 25/02/2016.

S/2848/15/FL - Extensions to existing garage including new first floor to provide annexe / home office 4 Butler Way, Haslingfield. 05/02/2016

S/2666/15/PA - Prior approval for proposed change of use Agricultural building to Dwelling Barn Spring Hall Farm, Barton Road, Haslingfield. 29/01/ 2016

10 Additional Matters for Discussion:

a) Churchyard Lighting – It was decided to hold this discussion on a grant contribution for lighting at the entrance of the Churchyard until the next meeting, when John Miller will be present.

b) Speedwatch – It was agreed to ask the County Speedwatch Coordinator, Brian Robins, to come and give a short talk at the APGM on 23rd May 2016. If the public are interested, volunteers to operate the equipment can then be asked for.

Notes from Police Panel Meeting on 23/02/2016 - CK reported that in spite of various break-ins in Haslingfield, the number of burglaries is down on this time last year. 126 violent crimes were reported, but less than 20 were committed by a stranger. Speedwatch is proving to be very effective. Of all the letters sent out to speeding motorists, only 8%

received further letters. In one village where speed limit was 40mph, people were regularly caught travelling at an average of 54mph. When limit was reduced to 30mph, people are still speeding but average has gone down to 40mph! Police would like to encourage villages to work together to look at traffic problems. Most vehicle robberies in villages are opportunist and cars in car parks are often targeted. Action Fraud (National Fraud and Cyber Crime Reporting Centre) want to encourage people to report fraud, including online and Internet crimes, and receive a police crime reference number. Police want to encourage people to become Special Policemen. They could be employed locally. Follow-up report on Operation Oakland is to be sent to village magazines.

11 Committee and Working Party Reports:

- a) **Environment** – SW is to organise volunteers to cut the undergrowth on the Wellhouse Meadow wall as soon as possible. **Action SW**
RB plans to put another 6 assorted fruit trees in the Community Orchard this year with £100 of donated money and will liaise with Sylvia Armit and Jay Cole. **Action RB**
Sam Bowden is to rotovate the land on Lilac Close later this month.
CK suggested a litter pick ‘to be clean for the Queen’ before the birthday celebrations.
- b) **Traffic calming** – John Miller sent a report and his apologies. A further meeting will be arranged to discuss the Skanska chicane proposals. **Action JM**
- c) **Tennis Courts** – The new shed is now up, but not yet fenced. There will be a working party this month to level, compact and seed the area around the shed and car park. It was decided not to pay Luminance Pro for the lighting until it’s officially tested in May, when UK Power Networks will connect the power and issue a certificate. It was decided that this would be paid from Section 106 money. Proposed TA, seconded RH.
- d) **Village Hall** - The Consumer Units will be replaced this week. A light in the foyer has been damaged so a quote for replacement will be sought. RH said the Hall should be inspected regularly. The Village Hall Committee is to decide a course of action.
Action VHC
- e) **Allotments** – The committee organised a working party on 12th March which was attended by 3 plot holders. Compost bays were renewed. The Water Rates bill of £15.69 was paid to the clerk, along with the peppercorn rent of £5.
- f) **Trumpington Meadows** – Nothing to report. There is a meeting this week.
- g) **Connections Bus** – Nothing to report.
- h) **Play Areas** – Beer cans and bottles were left lying around in the Recreation Ground. Roy Brown has the keys to the Skatepark. Another key is to be cut. **Action FL**
Grants and other options for improving the Skatepark are to be investigated and youngsters consulted. **Action SW/JC**
- i) **C&V and website** – The meeting has been postponed until 31st March 2016. It was agreed that the website should be purely for village and Parish Council matters, so no political or commercial matters should be advertised. The village shops are a facility and benefit the whole village, so these can be advertised in moderation – every fortnight or so or when advising of changes.
- j) **Cycle Path** – LH is trying to get Grantchester PC to agree a plan. Likewise he is trying to get the Cycle Team from CCC interested.
- k) **Western Orbital** – RB went to a meeting of the local liaison group. They were given the opportunity in advance of the City Deal meeting to consider ideas for the new bus route. It was noted that there has been no improvement made to the Girton interchange. RB will continue to attend meetings.
- l) **Queen’s 90th Birthday Weekend** – JJ said the plans for this are going well with much interest and enthusiasm. Help is needed on the day from all Parish Councillors. Old fashioned games were suggested and these could be a village resource for the next few years. LH said he could make some games and RB is to speak to his daughter to

source big and small vintage games. **Action LH/RB**

JJ is to arrange another meeting soon and let the PC know. **Action JJ**

There is to be a fancy dress parade. The Little Theatre has some costumes available.

- m) Planning for the Annual Parish General Meeting (APGM)** – Speakers are to be asked to talk about the Speedwatch Scheme, the Warden Scheme, the Connections Bus and the Queen’s 90th birthday weekend.

12 Correspondence –

- a) Nomination papers for the upcoming elections were distributed by the Clerk.
- b) A letter was received asking HPC for a contribution to recent treework at the churchyard. This is to be considered at the next meeting.
- c) The Village Hall Car Parking sign was approved. Proposed TA, seconded JJ.
- d) A resident asked for the lime tree next to 8 Trinity Close to be pollarded. Sam Bowden is to be asked to quote. **Action FL**

13 Finance –

- a) **Village Hall Accounts 2015** – These were presented by TA and accepted as a true record by the PC. Proposed TA, seconded CK.
RB said there should be a meeting of the trustees arranged soon. **Action RB**
- b) **Progress with setting up Unity Trust Bank Account** – This is progressing and passwords will be sent out soon. It was proposed to transfer all the money out of the Barclays Deposit Account and close it, plus approximately £20,000 from the Barclays Current Account into the new Unity Trust Account. Proposed TA, seconded LH – Approved.
- c) **Progress with the Parish Clerk’s pension** – NW Brown have registered this with Legal & General and kindly agreed to waive the set up cost. The staging date is 1st August 2016. Initially the PC will put in 2% and FL is to put in 1% incrementally.
- d) **Resolution to pay outstanding accounts:**

Salaries – Clerk, Roy Brown – Payments proposed SW, seconded TA. Approved.

Invoices Paid on 14/03/2016

Cambs ACRE	95.76
Clerk’s Fees	590.80
Roy Brown	74.90
HMR&C	43.80
Play Maintain	4033.50
Cambs Lock & Safe	89.37
Luminance Pro (to be held until checked)	1380.00
Connections Bus	2951.00
Clerk’s Expenses	129.17
Archers Signs	193.74

Date of next meeting Monday 11th April 2016 at 7.30pm in the Village Hall